

**STANDARDS ASSESSMENT SUB-COMMITTEE**

Minutes of the proceedings at a meeting of the Sub-Committee held in the Georgian Room at the Town Hall, Kendal, on Wednesday, 10 September 2008, at 1.00 p.m.

Present

**Members of Committee**

Councillor Janette Jenkinson  
Peter Smith (Independent) (Chairman)  
Trevor Wilson (Parish)

**Officers**

Janine Jenkinson (Assistant Democratic Services Officer)  
Debbie Storr (Monitoring Officer)

**SAS/008      DECLARATIONS OF INTEREST**

RESOLVED – That it be noted that Councillor Janette Jenkinson declared an interest in SAS/010.

**SAS/009      LOCAL GOVERNMENT ACT 1972 – EXCLUDED ITEMS**

RESOLVED – That it be noted that there were no excluded items on the Agenda.

*Note – Councillor Janette Jenkinson declared a personal interest in the following item of business by virtue of the fact that a fellow member of the Conservative Group was a Duddon Parish Councillor.*

**SAS/010      CASE 2008/002 – REFERRAL TO MONITORING OFFICER FOR OTHER ACTION**

Further to SAS/004, the Sub-Committee gave consideration to a report from the Monitoring Officer outlining the action taken following the direction made on 24 June 2008.

The Monitoring Officer had been in contact with the Clerk to Duddon Parish Council, and had had a meeting with her and the Chairman to Duddon Parish Council, to discuss the Sub-Committee's decision, and the requirements for other action.

The Parish Council had responded positively to the approach and was in the process of reviewing the decisions made with regard to the proposed car park in Broughton, and identifying lessons learnt from that process, and subsequent complaints received. Prior to the meeting, the Monitoring Officer had circulated copies of a report received from the Clerk to the Parish Council following a review of the Parish Councils decision-making process.

At the same time, the Council had indicated that it would like to receive some training on the Code of Conduct, and this was being programmed during October. The Clerk, who was a new appointee, had also signed up to CALC's training for Clerks, and the Council was to look for additional training from CALC for their new members.

Under the Regulations, the Monitoring Officer was required to report back to the Sub-Committee within three months of the date of the direction with details of the action taken or proposed to be taken to comply with the direction. If the Sub Committee was not satisfied with the action specified above then it could give further direction to the Monitoring Officer. If it was satisfied, then notice had to be given to that effect to the member who is the subject of the report, the complainant, and the Parish Council concerned.

RESOLVED – That, in accordance with Regulation 13 of the Standards Committee (England) Regulations 2008 it be noted that the Sub-Committee has considered the report back from the Monitoring Officer and is pleased to note the positive response from the Parish Council regarding its direction for other action. In considering the issues however it made the following further requests:

- (1) That before closing the case the Sub-Committee wanted confirmation that the Parish Council had formally considered the issues raised, and that all members of the Parish Council were signed up to the report submitted; and
- (2) The Sub-Committee noted that a Code of Conduct training date had been fixed for 21 October 2008, and asked for a further report back on confirmation of (1) above, and confirmation of successful completion of the training following the session on 21 October. It was felt that this could be reported to an ordinary meeting of the Standards Committee.

The meeting ended at 1.20 p.m.