

SOUTH LAKELAND DISTRICT COUNCIL

South Lakeland House Kendal, Cumbria LA9 4UQ

www.southlakeland.gov.uk



Tuesday, 6 December 2022

Dear Sir/Madam

Cabinet - Wednesday, 7 December 2022

I am now able to enclose, for consideration at the above-mentioned meeting, the following document that was unavailable when the agenda was printed

7 Corporate Financial Update Quarter 2, 2022/23

To consider the projected year end position based on performance to the end of Quarter 2 2022/23 and officers planned actions to ensure a balanced budget by the end of the financial year. *(Appendix 6 marked to follow).*

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TITLE	PROC PROCESS START BY FY QTR	CONTRACT START DATE	CONTRACT END DATE	Responsible Officer	Portfolio/Portfolio Holder	Ward	DESCRIPTION OF CONTRACT	EXTENSION (if applicable)	EST.VALUE £	PROCUREMENT PROCESS	APPROVAL PROCESS	CONTRACT REQUIREMENT	FORWARD PLAN	CONTRACT TYPE	Carried Forward from previous year	Comments	Budget Code
New Requests:																	
Bulky Waste Collection Contract	Quarter 3	01/04/2023	31/03/2028	Vickers, Andrew	Finance and Assets (Andrew Jarvis)	All	5 year extension of existing contract to collect bulky waste. The extension was included in the advert for the original contract.	Yes	Over £250K	Activate Extension	Administration Decision: Director	Sealed Contract	Individual Item on Forward Plan	Extension of existing	No		
Canal Head EV Infrastructure Survey Comision	Quarter 4	01/12/2022	01/03/2023	Hudson, Dan	Climate Action and Biodiversity (Dyan Jones)	Kendal Town	To commission survey work on Canal Head to identify options for EV infrastructure and assess the sites long term potential..	N/A	£5k-£10K	Direct Award	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	No		
Changing Futures	n/a	01/02/2023	31/03/2024	Jackson, Julie	Housing (Helen Chaffey)	All	To run a pilot scheme for people with complex needs with The Well Communities. This will utilise grant funding up to £50,000 from COMF for Adults experiencing three or more of the following five: homelessness, substance misuse, mental health issues, domestic abuse, and contact with the criminal justice system. DED 9.9.21 to engage with this work and receive the funding for a project from Cumbria County Council. Despite engagement with all of the Registered Providers, there is only one provider willing to take part in the project.	N/A	£50K	Direct Award		Yes	03/08/2021	Grant			
Choice Based Lettings Build Contract 2020 -2024	Quarter 3	14/12/2022	13/12/2024	Jackson, Julie	Housing (Helen Chaffey)	All	Extension to the Civica build contract for the IT system for the Cumbria Choice Partnership Allocation Policy	N/A	£25K - £60K	Activate Extension	Administration Decision: Director	Written Contract	Procurement Schedule	Extension of existing	No	To activate 1 year extension to the existing CCBL Build Contract via G Cloud 11 - completed	ZCJ98021
Contract for disaster and back up recovery of IT Services		01/10/2023	30/09/2026	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Contract for disaster and back up recovery of IT services	N/A	£25K - £60K	Written Quotation	Administration Decision: Dire	Written Contract	Procurement Schedule	Contract renewal	No		
Development Viability Study	Quarter 3	01/12/2022	30/06/2023	McNeill, Alastair	Housing (Helen Chaffey)	All	Commissioning of a Development Financial Viability study to inform the Local Plan Review. Decision may be made to procure existing Local Plan Framework.	N/A	£25K - £60K	Tender	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No		
Disabled access adaptations at Town View Fields	Quarter 3	01/12/2022	31/03/2023	McDonald, Vicky	Housing (Helen Chaffey)	Kendal Town	Renovations to Town View Fields to allow access and escape routes for people w	N/A	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract	Individual Item on Forward Plan	One-off	No	Estimated costs £90K-£100K. On Forward plan in case costs exceed £100K. Approval process may change dependant upon costs	KAH10
Electricity Supply contract	Quarter 1	01/04/2023	31/03/2026	Scullion, Paul	Finance and Assets (Andrew Jarvis)	All	Supply of Electricity to all SLDC buildings	N/A	Over £250K	Quotes	Delegated Executive Decision: Director Only	Sealed Contract	Individual Item on Forward Plan	Contract renewal	No		
Employee Assistance Programme	Quarter 3	01/10/2022	30/09/2023	Officer, Charles	Customer and Locality Services (Eamonn Hennessey)	All	Employee Assistance for all staff	N/A	Under £10K	Direct Award	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	Contract renewal	No		DS80
Enhanced Cyber Security Solution - New Corporate Firewalls	Quarter 3	01/01/2023	31/12/2026	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Enhanced Cyber Security Solution - Corporate Firewalls	N/A	£60K - £100K	Written Quotation	Delegated Executive Decisio	Sealed Contract	Procurement Schedule	New Contract	No		
External support to deliver revenues and benefits year end billing	Quarter 4	01/01/2023	31/03/2023	McDonald, Vicky	Customer and Locality Services (Eamonn Hennessey)	All	Additional specialised resource to support Revenues and Benefits year end billing	N/A	£10K-£25K	Direct Award	Administrative Decision: Lea	Written Contract	Procurement Schedule	One-off	No	Due to key member of staff leaving (date TBC), there may be a requirement for additional external support to be procured to deliver year end billing	DCM65
External support for implementation of Electoral Management System for Westmorland and Furness	Quarter 4	01/01/2023	01/06/2023	McVey, Simon	Customer and Locality Services (Eamonn Hennessey)	All	Support to assist with implementation of electoral management system for Westmorland and Furness including data migration and project assurance	N/A	£25K - £60K	Written Quotation	Delegated Executive Decisio	Sealed Contract	Procurement Schedule	New Contract			
Ferry Nab Heat Pumps	Quarter 3	01/10/2022	31/12/2022	Scullion, Paul	Finance and Assets (Andrew Jarvis)	All	Installation of Heat Pumps at Ferry Nab offices, Windermere as part of the Energy Saving Enhancements	N/A	£60K - £100K	Tender	Delegated Executive Decision: Director Only	Written Contract	Purchase Order	One-off	No		
Flexi Time Maintenance Support	Quarter 4	01/02/2023	31/01/2024	Officer, Charles	Customer and Locality Services (Eamonn Hennessey)	All	The maintenance Support for the Flexi Time system	N/A	Under £10K	Direct Award	Administration Decision: Lead Officer	Purchase Order	Purchase Order	Contract renewal	No		DSO50 14694
Generator for back up power supply at Town View Fields Hostel	Quarter 3	01/12/2022	31/03/2023	McDonald, Vicky	Housing (Helen Chaffey)	Kendal Town	Purchase of generator and associated ground works for back up energy supply at Town View Fields	N/A	£25K - £60K	Quotes	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No		KAH10
Homelessness Housing System	Quarter 3	01/04/2023	31/03/2024	Jackson, Julie	Housing (Helen Chaffey)	All	Exemption to extension the current Homelessness IT System contract with Locala	N/A	£10K - £25K	Direct Award	Administration Decision: Lead Officer	Written Contract	Procurement Schedule	Extension of existing	No		GHM1114694
HR Learning Management System	Quarter 4	01/03/2023	31/08/2023	Stockton, Kayleigh	Customer and Locality Services (Eamonn Hennessey)	All	Current contract with Skillset commenced 2018 3+1+1 will end on 28 Feb. Extend current contract for further 6 months past vesting day then merge on to CCC platform. Exemption only required if merge cannot be complete before 28 Feb.	N/A	£10K - £25K	Activate Extension	Administration Decision: Lea	Purchase Order	Procurement Schedule	Contract renewal	No		
Management of Committee Reports and Council meetings		01/04/2022	31/03/2027	McVey, Simon	Customer and Locality Services (Eamonn Hennessey)	All	Management of Committee reports, meeting scheduling and online access to meetings	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract		New Contract	No		
New Road Flats Social Lettings Repair	Quarter 3	01/10/2022	31/03/2023	McDonald, Vicky	Customer and Locality Services (Eamonn Hennessey)	Kendal Town	Essential repairs to Flats 1,2,3 at 13 New Road prior to handing back to owners following the social lettings scheme ending.	N/A	£25K - £60K	Quotes	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No	This procurement has been completed	
PSDS - Heat decarbonisation study procurement	Quarter 4	01/01/2023	31/04/2023	Hudson, Dan	Climate Action and Biodiversity (Dyan Jones)	Kendal West/ Ulveston East	To procure two heat decarbonisation studies for Kendal and Ulverston Leisure Centres, to support public sector decarbonisation scheme, which reduce the council's energy.	N/A	£10k-£25k	Written Quotation	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	No		
Private Water Supplies Analysis Contract	Quarter 3	01/01/2023	31/12/2024	Hall, Sean	Climate Action and Biodiversity (Dyan Jones)	All	Provision for the central collection, transportation and analysis of private water supplies which have been taken by SLDC officers in line with regulatory requirements and reporting the results to SLDC	N/A	£60K - £100K	Quotes	Delegated Executive Decision: Director Only	Written Contract	Procurement Schedule	Contract renewal	No		
Recycling Bring Sites	Quarter 3	01/04/2023	31/03/2027	Vickers, Andrew	Customer and Locality Services (Eamonn Hennessey)	All	Managing the provision and collection of materials from the bring sites	1 Year	>PCR Threshold	Tender	Cabinet (then implemented by Admin decision)	Sealed Contract	Procurement Schedule	Contract renewal	No		
Refurbishment of 16. New Shambles (retail unit) and Finkle Street (office) accommodation.	Quarter	01/10/2022	31/03/2023	Candlin, Gareth	Economy, Culture and Leisure (Robin Ashcroft)	Kendal Town	Refurbishment of office accomodation and retail unit within Kendal Town Centre	n/a	£100K - £250K	Tender	Administration Decision: Dire	Written Contract	Procurement Schedule	Not Started			
Replacement of 10 (ten) Resource Recovery (Recycling) Vehicles	Quarter 3	01/10/2022	31/03/2024	Vickers, Andrew	Customer and Locality Services (Eamonn Hennessey)	All	Rolling replacement of all existing recycling collection vehicles	N/A	Over £250K	Tender	Cabinet (then implemented by Admin decision)	Sealed Contract	Individual Item on Forward Plan	One-off	No		
Revenues Contractor/Additional energy rebate delivery	Quarter 4	01/01/2023	31/03/2023	McDonald, Vicky	Customer and Locality Services (Eamonn Hennessey)	All	Additional external resource requirement to deliver additional energy rebate scheme announced by the government in November 2022	N/A	£10k - £25K	Direct award	Administration Decision: Lead Officer	Written Contract	Procurement Schedule	One-off	No	Little details have been provided on the scheme as yet. Dependant upon the expectation on local authorities to deliver and the capacity requirements, will depend on whether additional resource is needed. New Burdens funding will be provided and will fund the additional resource if required	
Strategic Flood Risk Assessment (SFRA)	Quarter 3	01/12/2022	30/06/2023	McNeill, Alastair	Housing (Helen Chaffey)	All	Commissioning of a Strategic Flood Risk Assessment to inform the Local Plan Review as current contract has expired whilst awaiting updated flood modelling from Environmental Agency.	N/A	£10K - £25K	Direct Award	Administration Decision: Lead Officer	Written Contract	Procurement Schedule	One-off	No		
Stray dog collection and kennelling contract	Quarter 3	01/04/2023	31/03/2027	Hall, Elaine	Customer and Locality Services (Eamonn Hennessey)	All	Collection and kennelling of stray dogs throughout the South Lakeland area	1 Year	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract	Individual Item on Forward Plan	Contract renewal	No		GWF50
Upgrade to 2 self contained accommodation units at Town View Fields	Quarter 3	01/10/2022	31/03/2023	McDonald, Vicky	Customer and Locality Services (Eamonn Hennessey)	Kendal Town	Upgrade 2 non self contained family units at Town View Fields Hostel to 2 self contained family units	N/A	£25K - £60K	Quotes	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No	This procurement has been completed	
Exemptions approved by not included in 2022/23 Procurement Schedule approved February 2022																	
Local Land and Property Gazetteer system: extension of existing supplier contract	N/A	01/02/2022	31/01/2024	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Existing contract for the provision of the Local Land and Property Gazetteer system, comes to an end on the 31st Jan 2022. To agree a formal extension to the contract for a further 2 years (taking us to Jan 2024) then a further 2 years agreeable 1 year at a time (taking up to Jan 2026) the later extensions based on what happens with LGR.	1 year + 1 year	£25K - £60K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	Contract renewal	No	Approved by Director 02/02/2022	

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External infrastructure support to Shared ICT Service	N/A	01/04/2022	31/03/2024	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	To award a contract for external Infrastructure support specifically in developing our key network equipment (firewalls and VPN) through the Covid-19 pandemic to provide support as we need it (with SLA for response times and fixes), proactively monitor our networks and patch our key network equipment regularly.	1 year	£25K - £60K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 02/02/2022	
Cumbria Choice Based Letting (CCBL) Extension of existing contract	N/A	17/12/2022	17/12/2023	Jackson, Julie	Housing (Helen Chaffey)	All	To continue use of the existing CCBL system so that customers have continuity of service whilst the Run Contract negotiations come to a conclusion.	Y	£10K - £25K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 02/02/2022	
Human Resources and Payroll Software	N/A	01/02/2022	31/01/2025	McVey, Simon	Customer and Locality Services (Eamonn Hennessey)	All	The software provides HR, payroll and recruitment functionality. The current contract with Midland HR expires in February 2022 and there is no provision for a further contract extension. As SLDC will cease to exist beyond March 2023 it is recommended that a direct award is made with the existing supplier for a three year period to give sufficient time for the new Council to procure and implement a new system.	N/A	£60K - £100K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 20/12/2021	
Resource to help drive forward procurements related to ICT systems	N/A	01/01/2022	31/03/2022	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	A resource is required to drive forward procurements and contract work related to ICT systems during the first 3 months of 2022. Reporting to the Head of Shared ICT, this resource will take a lead on ensuring the required information from 'The Business', ICT and Corporate Procurement, is defined and understood so that it can be presented to Legal Services in a way that should allow things to be processed in a more efficient way.	N/A	£10K - £25K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 07/01/2022	
Administrator for Local Authority Delivery Scheme	N/A	01/01/2022	30/06/2022	Jackson, Julie	Housing (Helen Chaffey)	All	Cabinet agreed at the meeting of 23 June 2021 to participate in the Local Authority Delivery Scheme (LAD2) to deliver energy efficiency measures for around 70 owner occupied homes in South Lakeland. An exemption is being sought for an administrator due to urgency as the scheme assessments must be carried out by the end of March with measures being fitted to homes by the end of May.	N/A	Under £10K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 02/02/2022	
CAMS to action a suite of projects that extend across South Lakeland supporting businesses, residents and community groups to reduce their carbon emissions through easy access to expertise, collaborative networks, targeted communications and support.	N/A	01/04/2022	31/03/2023	Blyth, Simon	Climate Action and Biodiversity (Dyan Jones)	All	The work encompasses advising SLDC on carbon reduction strategies and opportunities for energy efficiency and renewable energy. The Low Carbon Communities initiative is important, both in itself in delivering carbon reductions through exemplar projects but also as the starting point for knowledge transfer which will benefit all communities in South Lakeland who seek to develop carbon reduction strategies.	N/A	£25K - £60K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 02/02/2022	
Locata	N/A	01/04/2023	31/03/2024	Jackson, Julie	Housing (Helen Chaffey)	All	Locata provide a cloud-based IT solution for the housing options service. To continue with the Council's Contract reviewing the position annually in light of LGR.	Y	Under £10K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 02/02/2022	
BACS system migration from CSeries to PTX	N/A	01/04/2022	31/03/2023	Page, Richard	Finance and Assets (Andrew Jarvis)	All	To replace Bottomline Technologies' C-Series software to transmit BACS files from Council systems (Integra, iRent, Revenues & Benefits) for payroll, creditor payments, sundry debtor receipts, Council Tax, business rates, housing benefit, etc.) which runs on the Microsoft Internet Explorer browser only with PTX which runs on many different browsers and is cloud based.	N/A	Under £10K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 02/02/2022	
Revenues and Benefits software 2 year call off extension period	N/A	01/06/2022	31/05/2024	McDonald, Vicky	Customer and Locality Services (Eamonn Hennessey)	All	The existing contract between South Lakeland District Council and Capita Business Services Ltd relates to the provision of the Capita Revenues and benefits software for both South Lakeland DC and Eden DC. Exemption seeks to enter into the call off extension period until 31/05/2024 on the basis that the works to be executed, or the goods, works or services fall within the scope of the existing contract as stated in the initial contract agreement. The costs are split and Eden will be recharged for 40% of the total cost.	2 years	£100K - £250K	Direct award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 24/03/2022	
Parking Software	N/A	tdc	tdc	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	For a contract to be entered into for a period of three years (with a no fault termination clause of six months) for Taranto parking software	Extension of existing contract by 3 years	£25K - £60K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 24/03/2022	
Procurement of Transport Software	N/A	tdc	tdc	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	For contract to be entered into for a period of three years (with no fault termination clause of six months) using the Fleet Focus software which is an upgrade of the existing software.	Extension of existing contract by 3 years	£25K - £60K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 24/03/2022	
Appointment of Design Consultant for the Abbot Hall refurbishment	N/A	24/03/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Kendal Town	Lambert Smith Hampton (the Council's previous property service provider) was appointed to undertake a Condition Survey and Schedule of Works/ Cost schedule for Abbot Hall in readiness for an NCRF funding bid. The bid was successful and it is requested that LSH be appointed following Cabinet approval to undertake the lead designer and project manager role for continuity on the project and so that key information is not lost from the project.	N/A	£25K - £60K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 24/03/2022	
Cumbria Choice Based Lettings	N/A	01/04/2022	31/05/2022	Jackson, Julie	Housing (Helen Chaffey)	All	A further extension is required to the existing Civica (Abitras) Contract from 1.4.22 to 31.5.22 to maintain continuity of service for households seeking housing through the Housing Register. This is to allow for the conclusion of the new Run Contract and also the Partnering Agreement to be finalised.	To extend by 2 months	£10K - £25K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 24/03/2022	
Annual Purchase of Recycling Boxes	N/A	01/04/2022	31/03/2023	Vickers, Andrew	Customer and Locality Services (Eamonn Hennessey)	All	South Lakeland District Council provides a universal kerbside recycling service, using kerb-sort methodology. This requires that paper, glass and cans are presented using 44-l recycling boxes with lids. There is only one manufacturer of this type of container. An exemption is therefore sought to procure from this supplier. The most recent specification and pricing schedule have been attached for indicative purposes.	N/A	£25K - £60K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 11/04/2022	
Contract for the disposal and sale of recyclable materials; and disposal and processing of green waste; collected in the Ulverston area	N/A	01/05/2022	30/04/2024	Vickers, Andrew	Customer and Locality Services (Eamonn Hennessey)	All	This exemption is for the direct award on revised terms and conditions following tender on the grounds that this is a sole supplier, and that there are no others within a 50 mile radius.	N/A	£60K - £100K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 11/04/2022	
External ICT Project Management Support	N/A	01/04/2022	31/03/2023	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	External project resources to cover vacancy to vesting day by re-engaging with an organisation that we have worked closely with in the past. The projects we have that need to be resources immediately include the Information at work upgrade and an upgrade for the revenues and benefits systems.	N/A	£60K - £100K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 22/04/2022	
Housing Options Case Management Contractor	N/A	tdc	6 months	McDonald, Vicky	Customer and Locality Services (Eamonn Hennessey)	All	1 x FTE Case Management Level 3 (Housing Options) currently exists in the establishment (C0184). The proposed arrangement is to fill the vacant post with a Housing Options contractor.	N/A	£25-£60k	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 22/04/2022	
External support for Electoral Management System (EMS) procurement	N/A	01/04/2022	31/03/2023	Benson, Tom	Customer and Locality Services (Eamonn Hennessey)	All	To support the six district councils in Cumbria to procure two Electoral Management Systems for the two new unitary councils.	N/A	£25-£60k	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director	
UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund consultancy support	Quarter 2	01/10/2022	31/03/2023	Candlin, Gareth	Economy, Culture and Leisure (Robin Ashcroft)	All	SLDC has been instructed by HMG to submit a investment plan setting out how it intends to spend its UKSPF allocation. We require a consultant that is familiar with the economic geography of South Lakeland in order for them to prepare the local context report in the short time frame allowed.	N/A	£25-£60k	Direct Award	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No	Approved by Director 31/05/2022	GDC01
Revenues Contractor / Energy Rebate Delivery	N/A	13/06/2022	30/11/2022	McDonald, Vicky	Customer and Locality Services (Eamonn Hennessey)	All	To deliver the Council Tax Energy Rebate Scheme, including the main scheme and the discretionary scheme by 30.09.2022 for the main scheme and 30.11.2022 for the discretionary scheme. It is estimated that the scheme will deliver £150 to approximately 35,000 residents. Recent recruitment for a permanent Revenues Case Managers proved significantly challenging with very few applicants. The proposed arrangement is to fund the resource post using new burdens of £20k with a Revenues Contractor.	N/A	£25-£60k	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 13/06/2022	
Mobile Device Management ICT Solution	N/A	30/06/2022	30/06/2023	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	This award is to ensure we have continuity of supply to be safe and legal on and beyond vesting day through continued use of an existing technology solution with provides mobile device security and management to both South Lakeland and Eden District Councils.	1 year	£25K - £60K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 13/06/2022	
Temporary Resource to backfill LGR secondment	Quarter 2	01/08/2022	31/03/2023	McDonald, Vicky	Customer and Locality Services (Eamonn Hennessey)	All	As part of LGR, a Case Manager within the Welfare Team has been offered a secondment opportunity for an initial period of 6 months with GMB Trade Union and the secondment's substantive post will need to be filled to ensure that there is capacity within the team.	N/A	£10K - £25K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 24/06/2022	

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Revenues Contractors	N/A	01/04/2022	31/03/2023	McDonald, Vicky	Customer and Locality Services (Eamonn Hennessey)	All	This exemption relates to the extension of 2 existing contractors within Revenues Service and 1 additional appointment of a temporary contractor.	N/A	£60K - £100K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 04/08/2022	
Appointment of a contract Conservation Officer for a minimum of a 12 week period.	N/A	15/09/2022	31/12/2022	McNeill, Alastair	Housing (Helen Chaffey)	Cartmel	To appoint a contract Conservation Officer to review the Cartmel Conservation Area Management Plan (CAMP), following recent public consultation, and preparing for a further consultation prior to reporting the CAMP to cabinet for approval for adoption as a Supplementary Planning Document (Cartmel CAMP forms part of the current preparation of a Neighbourhood Plan by Allithwaite and Cartmel Parish Council) and assessing the heritage impact of the sites under consideration for potential allocation for development in the South Lakeland Local Plan Review.	N/A	£10K - £25K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 15/09/2022	
Capita remote support and Imgres and Windows migration	N/A	01/10/2022	31/03/2023	McDonald, Vicky	Customer and Locality Services (Eamonn Hennessey)	All	To enter into a remote support arrangement which will also allow imperative database server migration to be completed (by December 2022: the consequence of not doing so will result in SLDC and Eden being unable to complete 23/24 billing). The remote support offering can only be obtained from the existing software provider.	N/A	£60K - £100K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	Contract variation	No	Approved by Director 13/10/2022	
Brewery Arts Centre Feasibility	Quarter 3	01/10/2022	31/03/2023	Candlin, Gareth	Economy, Culture and Leisure (Robin Ashcroft)	Kendal Town	The contractor are familiar with the project, having carried out a first phase of exploratory work for the Council already. They have visited the site and have specialist knowledge in this subject area. They have confirmed availability to carry out this piece of work in the tight timeframes available	N/A	£10-£25k	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 23/10/2022	GDC01
Combined Local Land and Property Gazetteer for W & F	N/A	01/01/2023	31/01/2024	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	To replace the existing South Lakeland and Eden contract (to 31/1/24 + 2 year exemption) for a Local Land and Property Gazetteer System with a new contract changing the scope of what is delivered from 1st February 2023 when the SLDC Eden contract hits its first year anniversary to cancel the existing contract by mutual agreement and replace with a new contract which will enable the continued use of the existing systems in Eden and SLDC until end March 2023 then replace those systems with the new system from 1st April.	N/A	£25K - £60K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 31/10/2022	
To provide consultant services to South Lakeland District Council in relation to the requirements of The Animal Welfare Regulations 2018	N/A	01/11/2022	31/03/2023	Hall, Sean	Customer and Locality Services (Eamonn Hennessey)	All	Sufficiently qualified resource to license businesses to operate as the services they offer fall under the requirements of The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 where inspections are urgently required to either issue a new license, renew an existing license, undertake unplanned inspections, follow up on any complaints, and undertake enforcement activity.	N/A	£25K - £60K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	Approved by Director 15/11/2022	
Amended request - renewed contract for Conservation Officer for further 13 week period	N/A	01/11/2022	01/02/2023	McNeill, Alastair	Housing (Helen Chaffey)	Cartmel	To appoint a 13-week Conservation Officer contract to review the Cartmel Conservation Area Management Plan (CAMP) and assess the heritage impact of sites for the Local Plan Review.	N/A	£10K - £25K	Direct Award	Administration Decision: Director	Purchase Order	Procurement Schedule	One-off	No	NOT YET APPROVED	
Approved February 2022:																	
3 Electric & Water Bollards for public Jetties at Ferry Nab	Quarter 2	01/04/2022	31/03/2023	Flannigan, Frankie	Lake Administration	Bowness & Levens	Installation of bollards to support additional winter berthing	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	Yes	To support the additional winter berthing that we are now providing.	
7.5t Vehicle	Quarter 2	01/09/2022	31/03/2023	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	7.5t vehicle for Streetscene	N/A	£10K - £25K	Written Quotation	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	No		
Apprenticeships	Quarter 2	01/09/2022	31/03/2023	Stockton, Kayleigh	Customer and Locality Services (Eamonn Hennessey)	All	Use of apprenticeship levy to train new apprentices and existing employees. one or various suppliers	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Individual Item on Forward Plan	One-off	No		
Archers Meadow Playground	Quarter 2	01/04/2022	31/03/2023	Straker, Polly	Customer and Locality Services (Eamonn Hennessey)	Kendal East	Purchase of playground equipment for Archers Meadow	N/A	£60K - £100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Procurement Schedule	One-off	Yes	Procurement via the ESPO Framework. Fund raising not started. carry forward to 2022/23.	
Asset Management Software	Quarter 1	01/04/2022	31/03/2026	Scullion, Paul	Finance and Assets (Andrew Jarvis)	All	Asset Management Software upgrade	N/A	£60K - £100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Individual Item on Forward Plan	One-off	No		
Automatic Doors and Roller Shutters maintenance	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	All	Maintenance of the Automatic Doors and roller shutters	N/A	£10K - £25K	Written Quotation	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	Yes		
Car Park Pay by Phone	Quarter 2	01/04/2022	31/03/2023	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	Pay by Phone system for all Car Parks	N/A	£25K - £60K	Written Quotation	Delegated Executive Decision: Director Only	Written Contract	Procurement Schedule	New Contract	Yes	System currently being provided by Verrus but with no contract	
Collection of Clinical Waste	Quarter 1	01/04/2022	31/03/2023	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	Collection of Clinical waste from private residence throughout the district	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	New Contract	Yes		
Corporate Email Archiving system	Quarter 1	01/06/2022	31/05/2026	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Solution to archive all e-mails centrally both sent and received by SLDC	N/A	£60K - £100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Procurement Schedule	New Contract	Yes		
Council Meeting Admin system (ModGov)	Quarter 2	01/04/2023	31/03/2026	McVey, Simon	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	ModGov extension/replacement	N/A	£40K-£25K	Written Quotation	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	New Contract	No		
Dean Gibson School Drainage Works	Quarter 3	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Kendal West	Drainage works to resolve flooding works	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No		
Digital Platform to support IT services across South Lakeland and Eden	Quarter 2	01/07/2022	30/06/2023	Wright, Ben	Customer and Locality Services (Eamonn Hennessey)	All	Digital platform to support IT services across South Lakeland and Eden (Meritec)	N/A	Over £250K	Tender	Cabinet (then implemented by Admin decision)	Sealed Contract	Individual Item on Forward Plan	Extension of existing	No	Extension. Agreed at Cabinet 23.3.2016	
Disaster and back up recovery of IT services	Quarter 3	01/10/2023	30/09/2026	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Contract for disaster and back up recovery of IT services	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule		No		
Document storage system (Info@work)	Quarter 2	01/04/2023	31/03/2026	McVey, Simon	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Document Storage system to link into other systems	N/A	£60K-£100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Procurement Schedule	Contract renewal	No		
Electronic Tendering System	Quarter 1	01/07/2023	31/03/2026	Smith, Helen	Finance and Assets (Andrew Jarvis)	All	Replacement for the Chest. Joint contract with all North East Local Authorities	N/A	£60K - £100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Procurement Schedule	New Contract	No	Multi Council procurement led by Greater Manchester Council Joint with Eden	DSF2014864
Enterprise GIS ICT System		01/10/2023	30/09/2030	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Corporate ICT System for processing and storing Geographic data to help perform various service functions	N/A	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract		Contract renewal	No		
Ferry Nab Jetty Replacement	Quarter 2	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Bowness & Levens	Jetty Replacement to Ferry Nab Marina	N/A	£60K - £100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Procurement Schedule	One-off	No		
Fleet Maintenance Workshop Equipment Servicing	Quarter 1	01/04/2022	31/03/2026	Vickers, Andrew	Customer and Locality Services (Eamonn Hennessey)	All	The maintenance and servicing of equipment in the Fleet Maintenance vehicle workshop	N/A	Under £10K	Quotes	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	New Contract	Yes		
Fleet Management Software & Hardware	Quarter 1	01/04/2022	31/03/2027	Vickers, Andrew	Customer and Locality Services (Eamonn Hennessey)	All	Upgrade to the existing Fleet Management and Vehicle tracking software.	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	Yes		
Framework for the purchase of vehicle parts	Quarter 1	01/04/2022	31/03/2023	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	Set up a framework for the purchase of vehicle parts	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	New Contract	Yes		
Gooseholme Retaining Wall	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Kendal Town	Structural Repair works to Gooseholme retaining wall.	N/A	Over £250K	Tender	Cabinet (then implemented by Admin decision)	Sealed Contract	Individual Item on Forward Plan	One-off	No		

TITLE	PROC PROCESS START BY FY QTR	CONTRACT START DATE	CONTRACT END DATE	Responsible Officer	Portfolio/Portfolio Holder	Ward	DESCRIPTION OF CONTRACT	EXTENSION (if applicable)	EST.VALUE £	PROCUREMENT PROCESS	APPROVAL PROCESS	CONTRACT REQUIREMENT	FORWARD PLAN	CONTRACT TYPE	Carried Forward from previous year	Comments	Budget Code
Gooseholme retaining wall works	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Kendal Town	Structural repair works to Gooseholme retaining wall	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No		
Grange Lido structural repair and refurbishment works to create public open space	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Grange	RIBA stage 2,3 & 4 to provide detailed design and cost estimates for the refurbishment of the Grange Lido and to take through to Tender following completion of the Business Case.	N/A	Over £250K	Tender	Cabinet (then implemented by Admin decision)	Sealed Contract	Procurement Schedule	One-off	Yes		
Grange Promenade Structural Repairs - Building Contractor	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Grange	To undertake structural repairs to sea wall defence and upgrade the Grange Promenade	N/A	Over £250K	Tender	Cabinet (then implemented by Admin decision)	Sealed Contract	Procurement Schedule	One-off	Yes		
ICT Equipment	Quarter 1	01/04/2022	31/03/2023	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Laptops and Other ICT Equipment for staff, rolling programme	N/A	£60K - £100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Procurement Schedule	Contract renewal	Yes		
Insurance-Brokers	Quarter 1	01/04/2023	31/03/2028	Read, Claire	Finance and Assets (Andrew Jarvis)	All	Provision to brokerage to access insurance market for specialist cover eg Cyber, Marine, Terrorism - contract tendered for Westmorland and Furness Council instead	N/A	Under £10K	Quotes	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	Contract renewal	No	Included in case LGR gets stalled / pushed back as current contract ends 31.3.2023	
Insurance-Contract	Quarter 2	01/04/2023	31/03/2028	Read, Claire	Finance and Assets (Andrew Jarvis)	All	Provision of Insurance for the Council across numerous policies/risks Eg Employer and Public Liability, Property, Motor - contract tendered for Westmorland and Furness Council instead	N/A	Over £250K	Tender	Cabinet (then implemented by Admin decision)	Sealed Contract	Procurement Schedule	Contract renewal	No	Included in case LGR gets stalled / pushed back as current contract ends 31.3.2023	
IT Health Check		01/01/2024	31/12/2028	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Annual IT Security Health Check Contract, Joint with Eden	N/A	£10K - £25K	Written Quotation	Administration Decision: Lead Officer	Purchase Order		Contract renewal	No		
Leaf Sweeping in Sedbergh Area	Quarter 4	01/10/2023	30/09/2025	Vickers, Andrew	Customer and Locality Services (Eamonn Hennessey)	Sedbergh & Kirby Lonsdale	Contract for leaf sweeping in the Sedbergh area 15.9.21	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	Contract renewal	No		
Legal Case Management ICT System	Quarter 1	01/04/2022	31/03/2025	Krier, Julia	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Purchase & support of a Legal Case Management System	N/A	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract	Individual Item on Forward Plan	New Contract	Yes		
Lime re-pointing works to Castle Dairy external walls - Building Contractor	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Kendal Town	Re-pointing to external walls of Castle Dairy to remove sand/cement pointing. Work will require listed building application	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	Yes		
Lime re-pointing works to Castle Dairy external walls - Consultant	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Kendal Town	Re-pointing to external walls of Castle Dairy to remove sand/cement pointing work will require listed building application	N/A	Under £10K	Quotes	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	Yes		
Mobile Phones & Data/Voice Contract	Quarter 1	01/04/2022	31/08/2024	Moloney, Jonathan	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Provision mobile phones and data and voice contract.	N/A	£10K - £25K	Written Quotation	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	Contract renewal	Yes		
Net zero carbon Project	Quarter 1	01/04/2022	31/03/2023	Blyth, Simon	Climate Action and Biodiversity (Dyan Jones)	All	Working with CAFs to realise Net zero carbon projects for SLDC	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No	Exemption - Direct Award	
Parking Enforcement ICT System	Quarter 2	01/04/2022	31/03/2026	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	Upgrade to the Enforcement equipment. ICT System to support the Parking Enforcement Function. Computer System for tracking Parking Enforcement	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	Contract renewal	Yes		
Parkside Road Cemetery Roof	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Kendal Town	Roof Replacement	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No		
Pay on Foot Machine upgrade	Quarter 1	01/04/2022	31/03/2026	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	Kendal Town	Upgrade of current system to support pay on foot machines to take card payments	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	Yes	No Capital for 21/22 so will be deferred to 22/23	
Pedestrian security scheme	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Customer and Locality Services (Eamonn Hennessey)	Bowness & Levens	Funding top up to CCC pedestrian safety scheme in Bowness	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No		
Purchase of 3 No. 12T Refuse Vehicles	Quarter 4	01/04/2022	31/03/2023	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	Purchase of Vehicles for Streetscene	N/A	Over £250K	Tender	Cabinet (then implemented by Admin decision)	Sealed Contract	Individual Item on Forward Plan	One-off	No		
Purchase of a Tractor for Ferry Nab	Quarter 1	01/04/2022	31/03/2023	Flannigan, Frankie	Lake Administration	Bowness & Levens	Purchase of a tractor for Ferry Nab	N/A	£60K - £100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Procurement Schedule	One-off	Yes		
Purchase of Bins & Boxes	Quarter 1	01/04/2022	31/03/2023	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	Bin / boxes replacement programme	N/A	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract	Individual Item on Forward Plan	One-off	No		
Queen Park Skate Park	Quarter 4	01/09/2022	31/03/2023	Straker, Polly	Customer and Locality Services (Eamonn Hennessey)	Windermere	Refurbished Skate Park.	N/A	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract	Individual Item on Forward Plan	One-off	No		
Reconfiguration and extension to Rothay Park PC - Consultant	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Ambleside & Grasmere	Capital Project to upgrade the toilets and introduce kiosk in partnership with LPC	N/A	Under £10K	Quotes	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	Yes		
Reconfigure and extension to Rothay Park PC - Contractor	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Ambleside & Grasmere	Contractor to carry out the upgrade to toilets and introduce a kiosk in partnership with LPC	N/A	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract	Individual Item on Forward Plan	One-off	Yes		
Refurbishment of Ellerthwaite Depot - Contractor	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Windermere	A contractor to carry out the refurbishment of Ellerthwaite Depot, Windermere	N/A	£60K - £100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Procurement Schedule	One-off	Yes		
Refurbishment works to Abbot Hall - Consultant Appointment	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Kendal Town	Appointment of a consultant to advise & assist in preparing the procurement documents for the refurbishment of Abbott Hall, Kendal	N/A	Under £10K	Quotes	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	Yes		
Refurbishment works to Abbot Hall - Contractor Appointment	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Kendal Town	Appointment of a contractor to carry out the refurbishment of Abbott Hall, Kendal	N/A	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract	Individual Item on Forward Plan	One-off	No		
Registered Provider Partner for development of site	Quarter 1	01/04/2022	31/03/2023	Jackson, Julie	Housing (Helen Chaffey)	All	Affordable Housing Development	N/A	Over £250K	Tender	Cabinet (then implemented by Admin decision)	Sealed Contract	Individual Item on Forward Plan	One-off	No	Grant Agreement	KRT10
Replacement of Market Hall lift - Contractor Appointment	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Kendal Town	Appoint a contractor to replace the lift at Kendal Market Hall	N/A	£60K - £100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Individual Item on Forward Plan	One-off	Yes		
Revenues and Benefits ICT System	Quarter 1	01/06/2024	01/06/2024	McDonald, Vicky	Customer and Locality Services (Eamonn Hennessey)	All	Provision of Revenues and Benefits ICT System - see updated request	N/A	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract	Individual Item on Forward Plan	New Contract	Yes	Contract Term to be confirmed - Joint contract with Eden, however in light of LGR discussions with Barrow required to potentially align contract end dates - No longer required as procurement will be undertaken by W&F: exemption requested instead	DCM65
South Lakeland News	Quarter 1	01/04/2022	31/03/2023	Machin, Richard	Customer and Locality Services (Eamonn Hennessey)	All	Printing and Distribution of South Lakeland News	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	Contract renewal	No	Exemption. Follow on Contract	
Supply of Car Park Tickets	Quarter 2	01/10/2022	30/09/2025	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	Supply of Car Park Tickets and the arrangement of advertising.	N/A	£10K - £25K	Written Quotation	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	New Contract	Yes	Tickets currently supplied by Bemrose Booth with no contract in place.	
Tender for refreshment/ Ice cream concessions on SLDC land	Quarter 1	01/06/2022	31/03/2027	Scullion, Paul	Customer and Locality Services (Eamonn Hennessey)	All	Refreshment/ Ice cream concession on SLDC land	N/A	£10K - £25K	Written Quotation	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	Yes		
Treasury Management Advice	Quarter 3	01/04/2023	31/03/2028	Read, Claire	Finance and Assets (Andrew Jarvis)	All	Contract for provision of advice treasury management - contract tendered for Westmorland and Furness Council instead	2-Years	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	Contract renewal	No	3-2 - Included in case LGR gets stalled / pushed back as current contract ends 31.3.23	GTV41
Ulverston Coronation Hall - Lift	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Ulverston East	Lift Replacement	N/A	£60K - £100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Procurement Schedule	One-off	No		
Ulverston Leisure Phase 1 - Agronomist study for new sports pitches	Quarter 1	01/04/2022	31/03/2023	Candlin, Gareth	Economy, Culture and Leisure (Robin Ashcroft)	Ulverston East	Specialist consultancy to access soils and provide recommendations for consultation of new turf sports pitches	N/A	Under £10K	Quotes	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	No		

TITLE	PROC PROCESS START BY FY QTR	CONTRACT START DATE	CONTRACT END DATE	Responsible Officer	Portfolio/Portfolio Holder	Ward	DESCRIPTION OF CONTRACT	EXTENSION (if applicable)	EST.VALUE £	PROCUREMENT PROCESS	APPROVAL PROCESS	CONTRACT REQUIREMENT	FORWARD PLAN	CONTRACT TYPE	Carried Forward from previous year	Comments	Budget Code
Ulverston Leisure Phase 1 - Construction of new changing pavilion and alterations to Tennis Centre	Quarter 4	01/04/2023	31/03/2024	Candlin, Gareth	Economy, Culture and Leisure (Robin Ashcroft)	Ulverston East	Construction of new changing pavilion and changes to indoor tennis centre	N/A	Over £250K	Tender	Cabinet (then implemented by Admin decision)	Sealed Contract	Individual Item on Forward Plan	One-off	No		
Ulverston Leisure phase 1 - Design and delivery of Crown Green bowling facility	Quarter 4	01/01/2023	01/10/2023	Candlin, Gareth	Economy, Culture and Leisure (Robin Ashcroft)	Ulverston East	Design and construction of new Crown Green bowling facility	N/A	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract	Procurement Schedule	One-off	No		
Ulverston Leisure Phase 1 - Design and Delivery of new turf sports pitches	Quarter 4	01/01/2023	01/10/2023	Candlin, Gareth	Economy, Culture and Leisure (Robin Ashcroft)	Ulverston East	Design and construction of new turf sports pitches	N/A	Over £250K	Tender	Cabinet (then implemented by Admin decision)	Sealed Contract	Individual Item on Forward Plan	One-off	No		
Ulverston Leisure Phase 1 - Design works for new changing pavilion and alterations to Tennis Centre	Quarter 1	01/05/2022	01/12/2022	Candlin, Gareth	Economy, Culture and Leisure (Robin Ashcroft)	Ulverston East	Design of new changing pavilion, design of changes to indoor tennis centre and preparation of tender documents	N/A	£60K - £100K	Written Quotation	Delegated Executive Decision: Director Only	Sealed Contract	Procurement Schedule	One-off	No		
Ulverston Leisure Phase 1 - Project Management	Quarter 1	01/04/2022	31/03/2023	Candlin, Gareth	Economy, Culture and Leisure (Robin Ashcroft)	Ulverston East	Project management support for the delivery of phase 1 including the securing of necessary consents	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No		
Ulverston Market Hall Boiler	Quarter 3	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	All	Boiler Replacement	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	No		
Ulverston Market Hall Roof	Quarter 3	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Ulverston East	Roof Replacement	N/A	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract	Individual Item on Forward Plan	One-off	No		
Ulverston Town Clock - Consultant Appointment	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Ulverston East & West	Repair and overhaul Ulverston Town Clock	N/A	Under £10K	Quotes	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	Yes		
Ulverston Town Clock - Contractor Appointment	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Ulverston East & West	Repair and overhaul of Ulverston Town Clock	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	Yes		
Upgrade of Parking enforcement equipment hand helds and printers	Quarter 2	01/04/2022	31/03/2023	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	New enforcement equipment to support the car park management system	N/A	£100K - £250K	Tender	Delegated Executive Decision: PH and Director	Sealed Contract	Individual Item on Forward Plan	One-off	No		
Upgrade to Millerground Pumping Plant - Consultant Appointment	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	Windermere	Appoint a consultant to advise and assist with the preparation of the procurement documents for a replacement pumping plant at Millerground, Windermere	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	Yes		
Upgrade to Millerground Pumping Plant - Contractor Appointment	Quarter 1	01/04/2022	31/03/2023	Scullion, Paul	Finance and Assets (Andrew Jarvis)	All	Appoint a Contractor to upgrade the pumping plant at Millerground, Windermere	N/A	Under £10K	Quotes	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	No		
Vehicle Reversing Safety Equipment	Quarter 1	01/04/2022	31/03/2023	Flannigan, Frankie	Customer and Locality Services (Eamonn Hennessey)	All	Purchase of Vehicle Reversing Safety Equipment	N/A	£25K - £60K	Written Quotation	Administration Decision: Director	Written Contract	Procurement Schedule	One-off	Yes	Exemption to purchase ReaClear System for vehicles. Contract Term will be 5 years	
Wide area network connections	Quarter 1	01/04/2022	31/03/2023	Wright, Ben	Leader and Promoting South Lakeland and Innovation (Jonathan Brook)	All	Wide Area network connections contract	N/A	£10K - £25K	Written Quotation	Administration Decision: Lead Officer	Purchase Order	Procurement Schedule	One-off	No		

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