

## LICENSING COMMITTEE

Minutes of the proceedings at a meeting of the Licensing Committee held in the District Council Chamber, South Lakeland House, Kendal, on Tuesday, 7 November 2017, at 2.00 p.m.

Present

Councillors

Sheila Eccles (Chairman)  
Gill Gardner (Vice-Chairman)

James Airey  
Rupert Audland  
John Clough

Philip Dixon  
Tom Harvey  
John Holmes

Mel Mackie

Apologies for absence were received from Councillors Nick Cotton, Alvin Finch, Helen Irving and Andrew Jarvis.

Officers

Hardeep Burnley  
Nicola Hartley  
Paul Rogers

Principal Food, Licensing and Safety Officer  
Senior Solicitor  
Assistant Committee Services Officer

### **L/12 MINUTES**

RESOLVED – That the Chairman be authorised to sign, as a correct record, the minutes of the meeting of the Committee held on 22 August 2017.

### **L/13 DECLARATIONS OF INTEREST**

RESOLVED – That it be noted that no declarations of interest were raised.

### **L/14 LOCAL GOVERNMENT ACT 1972 - EXCLUDED ITEMS**

RESOLVED – That it be noted that there are no excluded items on the Agenda.

### **L/15 PUBLIC PARTICIPATION**

RESOLVED - That it be noted that no questions, representations, deputations or petitions had been received.

### **L/16 REVIEW OF LICENSING FEES AND CHARGES 2018/2019 AND DRAFT BUDGET**

The Principal Food, Licensing and Safety Officer presented details of the review of Licensing Fees and Charges for 2017/18 and the draft budget for the service area.

RESOLVED – That

(1) the fees and charges for the financial year 2018/19 as set out in Appendix 1 (Review of Licensing Fees and Charges 2018/2019 ) to the report be approved; and

(2) the following be noted:-

a) the nationally-set fees and charges as set out in Appendix 2 (Licensing Act 2003 and Gambling Act 2005); and

(b) the latest draft budget estimates including the fees and charges for 2018/19 as set out at Appendix 1 to the report, prior to their submission to Council for approval as part of the final budget report.

**L/17**

**PROTOCOL ON GOOD PRACTICE IN LICENSING FOR MEMBERS**

The Principal Food, Licensing and Safety Officer presented a report which requested Members to consider adopting a Protocol on Good Practice in Licensing which accorded with legislation and best practice. The Protocol would be subject to further review in the light of any update in legislation and best practice.

In response to Members' questions, the Principal Food, Licensing and Safety Officer informed the Committee that the proposed Protocol would be a guidance on best practice and the expected standard for Members when making decisions on Licensing matters. She emphasised that it would also serve to help reduce the risk of any successful legal challenge.

RESOLVED – That

(1) the contents of the report be noted; and

(2) full Council be recommended to approve the draft Protocol on Good Practice in Licensing as set out in Appendix 1 to the report.

The meeting ended at 2.23 p.m.