

SOUTH LAKELAND DISTRICT COUNCIL

South Lakeland House, Kendal, Cumbria LA9 4UQ

www.southlakeland.gov.uk



You are summoned to attend a virtual meeting of the Council on Tuesday, 30 June 2020, at 6.30 p.m.

Please note that this meeting will be conducted remotely through Microsoft Teams Live Events and in accordance with Section 78 of the Coronavirus Act 2020. Access details will be provided to Committee Members prior to the meeting. Members of the public will be able to access a live broadcast of the meeting [here](#).

For those using an Apple Device to access the meeting, please note that Safari is not compatible with Microsoft Teams, so you will not be able to watch the meeting using this web browser. If you wish to watch a virtual meeting on any Apple device (iPad, iPhone or Mac) you will need to download the Microsoft Teams App from the App Store, then click the link on the relevant SLDC webpage or Agenda and follow the instructions on screen.

Agendas are divided into two parts, with Part I items being considered in the presence of the press and public. Part II Items, if any, will be considered in the absence of the press and public for the reasons indicated on the Agenda and relevant reports.

It should be noted that discussions held in Part I are recorded and that the recordings are uploaded to the Council's Website.

Note – Those Members who wish to attend Prayers should join the Microsoft Teams meeting at 5.55 p.m., as this will take place at 6.00 p.m. All other Members should join the Microsoft Teams meeting following Prayers, at 6.20 p.m., in order to ensure that their technology is operational prior to the commencement of the Council meeting at 6.30 p.m.

Membership Councillors

Caroline Airey	Gill Gardner	Malcolm Lamb
James Airey	Anne Hall	Kevin Lancaster
Giles Archibald	Tom Harvey	Susanne Long
Robin Ashcroft	Eamonn Hennessy	Pete McSweeney (Vice-Chairman)
Rupert Audland	Hazel Hodgson	Ian Mitchell
Pat Bell	Chris Hogg	Eric Morrell
Ben Berry	Rachael Hogg	Jon Owen
Roger Bingham	John Holmes	Suzie Pye
Jonathan Brook	Kevin Holmes	Doug Rathbone
Helen Chaffey	Vicky Hughes	Brian Rendell
Stephen Coleman (Chairman)	Anne Hutton	Matt Severn
Brian Cooper	Helen Irving	Peter Thornton
Michael Cornah	Andrew Jarvis	David Webster
Tracy Coward	Janette Jenkinson	Ian Wharton
Philip Dixon	Dyan Jones	Janet Willis
Judy Filmore	Dave Khan	Mark Wilson
Alvin Finch	Helen Ladhams	Shirley-Anne Wilson

Note – Where relevant, agendas for Members are labelled “Private Document Pack” and contain exempt information within the papers. Any relevant pages are marked as restricted within Agendas labelled “Public Document Pack”.

Monday, 22 June 2020



Linda Fisher, Legal, Governance and Democracy Lead Specialist (Monitoring Officer)

For all enquiries, please contact:-

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Roll Call : Apologies

AGENDA

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PART I

1 MINUTES

7 - 32

To authorise the Chairman to sign, as a correct record, the minutes of the meeting of the Council held on 25 February 2020.

2 EMERGENCY NON-EXECUTIVE DECISIONS

To receive the following Emergency Non-Executive Decisions taken by the Chief Executive between 30 March and 29 May 2020 in accordance with Part 3 of the Council's Constitution 3. (B 1) (1.1) and to note any spending outside any budgetary provision:-

a 001 30-03-20 Business Rate Relief

33 - 40

b 002 31-03-20 Non-Attendance at Council Meetings

41 - 44

c 003 31-03-20 Treasury Management

45 - 54

d 004 07-04-20 Special Leave Policy

55 - 64

e 005 16-04-20 HR Flexible Retirement 01-2020

65 - 66

f 006 16-04-20 HR Flexible Retirement 02-2020

67 - 70

g 007 29-04-20 Council Tax COVID-19 Hardship Fund

71 - 76

h 008 29-04-20 AGM, Appointments for 20/21 and Calendar of Meetings 20/21

77 - 84

i 009 12-05-20 Remote Meetings Protocol, Procedure Rules, Public Participation, Privacy

85 - 102

j 010 29-05-20 Discretionary Business Grant Fund DBGF

103 - 118

3 PUBLIC PARTICIPATION

Any member of the public who wishes to ask a question, make representations or present a deputation or petition at this meeting should apply to do so by no later than 0:01am (one minute past midnight) two working days before the meeting. Information on how to make the application can be obtained by viewing the Council's Website www.southlakeland.gov.uk or by contacting the Committee Services Team on 01539 733333.

(1) Questions and Representations

To receive any questions or representations which have been received from members of the public.

(2) Deputations and Petitions

To receive any deputations or petitions which have been received from members of the public.

4 DECLARATIONS OF INTEREST

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Monitoring Officer at least 24 hours in advance of the meeting.

5 LOCAL GOVERNMENT ACT 1972 - EXCLUDED ITEMS

To consider whether the items, if any, in Part II of the Agenda should be considered in the presence of the press and public.

6 CHAIRMAN'S ANNOUNCEMENTS

119 - 120

To receive announcements by the Chairman (a list of official engagements undertaken by the Chairman and Vice-Chairman between 26 February and 30 June 2020 is attached for information).

7 LEADER'S ANNOUNCEMENTS

To receive any announcements by the Leader of the Council.

8 REVENUE AND CAPITAL OUTTURN 2019/20

121 - 150

To consider the Council's financial performance for 2019/20 and movements to and from reserves and the carry forward of budgets to 2020/21.

9 2019/20 ANNUAL TREASURY MANAGEMENT REPORT

151 - 164

To consider treasury performance during 2019/20 against the Council's Treasury Management Strategy.

10 LANCASTER AND SOUTH CUMBRIA JOINT COMMITTEE

165 - 178

Subject to approval by Cabinet on 24 June 2020 of the establishment of a Joint Committee with Barrow Borough and Lancaster City Councils covering all respective administrative areas to promote the economic, social and environmental wellbeing of the areas, to consider amendments to the Council's Constitution and an update to the Council's Scheme of Delegation in Part 3 of the Constitution.

11 CARBON REDUCTION TARGET AND GREEN TEAM UPDATE

179 - 244

To consider updates to the South Lakeland District Council Climate Change Policy and progress on the Climate Change Action Plan.

12 AMENDMENTS TO THE SCHEME OF DELEGATION RELATING TO PROCUREMENT MATTERS AND APPLICATIONS FOR GRANT FUNDING

245 - 250

To consider amendment of the Constitution as regards the Scheme of Delegation relating to Procurement matters and Applications for Grant Funding.

13	CONTINUATION OF THE APPOINTMENT OF THE INDEPENDENT PERSON	251 - 254
	To consider the continuation of the appointment of Mr David Tweddle as the Council's Independent Person.	
14	LEADER'S ANNOUNCEMENTS AND CABINET QUESTION TIME, INCLUDING THE COMPOSITE REPORT OF THE CABINET (1 HOUR MAXIMUM)	255 - 304
	Council is asked to receive the Executive Reports from the Leader and Cabinet and to deal with any questions raised by Members to the appropriate Cabinet Members on the contents of the reports.	
	To receive announcements from the Leader and, in accordance with Paragraphs 10.2 and 10.3 of the Council's Rules of Procedure, to deal with any questions to the Leader and/or Portfolio Holders on any topic which is within the jurisdiction or influence of the Council <u>and</u> is relevant to their Portfolio. Any Member who poses a question will be entitled to ask one supplementary question on the same topic.	
	<i>Members are encouraged to give 24 hours' written notice of questions to the Solicitor to the Council of questions to be raised under the Agenda Item. If no notice is received, then the Portfolio Holder can reserve the right to give a written answer. Where written notice of questions has been given, these will be taken first. Should a Member wish to ask more than one question, questions should be listed in order of priority. If more than one Member sends in a question, these will be taken in alphabetical order of Members' names, alternated from meeting to meeting. Each question and each response is restricted to three minutes.</i>	
15	MINUTES OF MEETINGS	
	To receive Chairmen's comments (if any notified) in respect of the minutes of the Committee meetings held between 13 January and 1 May 2020.	
16	QUESTIONS TO CHAIRMAN OF THE COUNCIL OR CHAIRMAN OF ANY COMMITTEE OR SUB-COMMITTEE	
	To deal with any questions under Rule 10.6 of the Council's Rules of Procedure, of which due notice has been given and/or the Chairman allows as a matter of urgent business and which are in relation to any matter over which the Council has powers or duties or which affect the area.	
17	URGENT DECISIONS	305 - 308
	In accordance with Paragraph 17.3 of the Access to Information Procedure Rules, to receive details of any urgent Executive Decisions taken since the last meeting of Council on 25 February 2020.	
18	EMERGENCY DELEGATED EXECUTIVE DECISIONS	
	To note the following Emergency Delegated Executive Decisions taken by the Chief Executive between 30 March and 6 May 2020 in accordance with the Leader's decision noted by Cabinet at CEX/104 (2019/20):-	
a	001 30-03-20 Business Rate Relief	309 - 316
b	002 03-04-20 Temporary Suspension of Green Waste Collections	317 - 320
c	003 14-04-20 Arboriculture Contracting Framework	321 - 326
d	004 17-04-20 Kendal Leisure Centre Temporary Recovery Centre	327 - 332
e	005 30-04-20 Re-Commencement of Green Waste Collections	333 - 336
f	006 06-05-20 Asset of Community Value - Farmers Arms, Lowick	337 - 356

PART II

Private Section (exempt reasons under Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, specified by way of paragraph number)

There are no items in this Part of the Agenda.