

**SOUTH LAKELAND DISTRICT COUNCIL
NOTICE OF FORTHCOMING KEY DECISIONS, PRIVATE EXECUTIVE MEETINGS AND
BUDGET AND POLICY FRAMEWORK DECISIONS
AS PUBLISHED ON 9 NOVEMBER 2020**

The Council is required to give 28 days' notice when Key Decisions are to be made, and when an executive meeting is to be held in private. The Notice has been drafted to comply with that requirement. It is available for inspection on the Council's website as well as at South Lakeland House, Kendal and sets out the following:-

- (1) the matters which the Executive (also known as the Cabinet) believes fall within the definition of a Key Decision (see definition below) to be taken by the Executive or a Senior Officer of the Council;
- (2) details of any private meeting (see definition below) of the Executive; and
- (3) proposals for the recommendation to Council of any plan, strategy or budget that forms part of the Council's Budget and Policy Framework, and its timetable and arrangements for consultation, in accordance with the Council's Constitution, Part 4, Budget and Policy Framework Procedure Rules, paragraph 2. The policies which make up the Budget and Policy Framework can be found in Article 4, Part 2 of the Council's Constitution, viewable on the Council's website www.southlakeland.gov.uk

Documentation

Reports, as well as any background information, will be available for public inspection five working days before the date of the meeting at which the decision is going to be made. However, some of the reports may contain confidential information and, in that case, will not be available to the public.

When the Executive is going to consider a confidential report, at least 28 days' notice will be given of the intention to hold the meeting in private. A Notice to this effect will be published on the Council's website.

Background Information

If you wish to inspect background information, which will inform the decision-making process, contact the Lead Officer identified in the Notice as dealing with that matter. When the agenda for the meeting is published on the Council's website, normally at least 5 working days before the meeting, these documents will also be made available via the website. However, you will not be allowed to access any papers which contain exempt or confidential information.

Representations (views you wish to make)

If you wish to make a representation, either about one of the Key Decisions listed (where the meeting is to be held in private), or that an Executive meeting should be open to the public, you must write to the Lead Officer identified as dealing with that decision with your reasons why the meeting should not be held in private. This must be received at least five clear working days before the date of the meeting.

Decision Notice

A Decision Notice for each Key Decision, or other Executive decision, will be produced as soon as practicable after the decision has been taken. These Decision Notices will be available for inspection at South Lakeland House, Kendal and on the Council's website.

Urgent Decisions

The Law and the Council's Constitution provide for urgent decisions to be made provided certain criteria are met and relevant Notices published accordingly. None of the decisions detailed in this Notice are deemed to be Urgent Decisions - unless expressly stated.

Key Decision

This definition was adopted by Council on Thursday, 17 December 2015 and is as follows :-

"An executive decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and/or is likely to result in the Authority incurring expenditure or making savings above £100,000."

Private Meetings

In regard to this Notice, private meetings are meetings of the Executive, or part of a meeting, during which the public are excluded as a result of confidential or exempt information being discussed. A reason will be given why it is felt that there is a need for the public to be excluded. If you wish to make a representation regarding the intention to hold the meeting in private, you must follow the procedure shown above under "Representations".

The District Council's Executive Members are:-

Cllr Giles Archibald – Leader and Promoting South Lakeland Portfolio Holder
Cllr Jonathan Brook – Deputy Leader and Housing and Innovation Portfolio Holder
Cllr Robin Ashcroft – Economy, Culture and Leisure Portfolio Holder
Cllr Philip Dixon – Customer and Commercial Services and People Portfolio Holder
Cllr Dyan Jones – Climate Emergency and Localism Portfolio Holder
Cllr Andrew Jarvis – Finance and Resources Portfolio Holder
Cllr Suzie Pye – Health, Wellbeing and Financial Resilience Portfolio Holder

The District Council's Chief and Statutory Officers:-

Lawrence Conway – Chief Executive
Simon Rowley – Director Customer and Commercial Services
David Sykes – Director of Strategy, Innovation and Resources
Linda Fisher – Legal, Governance and Democracy Lead Specialist (Monitoring Officer)
Helen Smith – Finance Lead Specialist (Section 151 Officer)

Key Decision - In house repairs and property maintenance service

Proposal to have in house property maintenance service instead of a Measured Term Contract with external contractor.

Proposed Decision Maker (Decision Date): Cabinet (25 Nov 2020)

Date notice first published: 27 October 2020

(If Key or Private, decision cannot be until after 24 November 2020)

Open/Exempt: Fully exempt

Relevant reports/background papers which are/will be available:

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Lead Officer: Sion Thomas, Operational Lead Delivery and Commercial Services
sion.thomas@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Customer and Commercial Services and People Portfolio Holder (Cllr Philip Dixon)

Key Decision - Public Access - Council-owned Riverside Land in Kendal

To consider the use and management of Council-owned land with regard to the new Gooseholme Bridge and flood defences.

Proposed Decision Maker (Decision Date): Cabinet (25 Nov 2020)

Date notice first published: 29 September 2020

(If Key or Private, decision cannot be until after 27 October 2020)

Open/Exempt: Part exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available:

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Lead Officer: Sion Thomas, Operational Lead Delivery and Commercial Services
sion.thomas@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft), Housing and Innovation Portfolio Holder (Cllr Jonathan Brook)

Key Decision - Rough Sleeping Accommodation Programme Funding

To seek approval for the Rough Sleeping Accommodation Programme funding to be awarded by the Ministry of Housing, Communities and Local Government.

Proposed Decision Maker (Decision Date): Delegated Executive Decisions (03 Dec 2020)

Date notice first published: 27 October 2020

(If Key or Private, decision cannot be until after 24 November 2020)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

The submitted proposal and Bidding criteria can be made available

Lead Officer: Carol Halton, Housing Options and Strategy Specialist
carol.halton@southlakeland.gov.uk

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Housing and Innovation Portfolio Holder (Cllr Jonathan Brook)

Key Decision - Construction of 30 space car park to Parkside Road, Kendal

Construction of car park on the edge of Kendal Town centre.

Proposed Decision Maker (Decision Date): Cabinet (08 Dec 2020)

Date notice first published: 11 August 2020

(If Key or Private, decision cannot be until after 8 September 2020)

Open/Exempt: Fully exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available:

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Lead Officer: Sion Thomas, Operational Lead Delivery and Commercial Services
sion.thomas@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

Key Decision - Cumbria Business Rate Pool 2021/22 * NEW *

To consider the Council's participation in any Cumbria business rate pool from April 2021.

Proposed Decision Maker (Decision Date): Cabinet (08 Dec 2020)

Date notice first published: 9 November 2020

(If Key or Private, decision cannot be until after 7 December 2020)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

2020/21 Budget Book including MTFP projections

Budget Setting Report

Medium Term Financial Plan 2020/21-2025/26

Lead Officer: Helen Smith, Finance Lead Specialist (Section 151 Officer)
h.smith@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

Key Decision - Disposal of Council owned land in Burton in Kendal

Disposal of Council owned land to South Lakes Housing.

Proposed Decision Maker (Decision Date): Cabinet (08 Dec 2020)

Date notice first published: 26 May 2020

(If Key or Private, decision cannot be until after 23 June 2020)

Open/Exempt: Part exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available:

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Lead Officer: Sion Thomas, Operational Lead Delivery and Commercial Services
sion.thomas@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Housing and Innovation Portfolio Holder (Cllr Jonathan Brook)

Key Decision - Disposal of Council owned land in High Sparrowmire, Kendal

Disposal of Council owned land to South Lakes Housing.

Proposed Decision Maker (Decision Date): Cabinet (08 Dec 2020)

Date notice first published: 26 May 2020

(If Key or Private, decision cannot be until after 23 June 2020)

Open/Exempt: Part exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available:

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Lead Officer: Sion Thomas, Operational Lead Delivery and Commercial Services
sion.thomas@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Housing and Innovation Portfolio Holder (Cllr Jonathan Brook)

Key Decision - Kendal Vision * NEW *

Funding towards the development and delivery of agreed activities in the Kendal Vision and Kendal Town Centre Strategy.

Proposed Decision Maker (Decision Date): Cabinet (08 Dec 2020)

Date notice first published: 9 November 2020

(If Key or Private, decision cannot be until after 7 December 2020)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

Full details will be available in a Cabinet report for 8 Dec 2020.

Lead Officer: Gareth Candlin, Operational Lead Specialist Services
gareth.candlin@southlakeland.gov.uk, Matthew Williams, Senior Economy and Culture Specialist
matthew.williams@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft)

Key Decision - Local Government Reform - Proposal for Bay Area

To explore Local Government Reform and devolution, including the consideration of the Full Proposal for a new unitary council for the area comprising the three districts of SLDC / Barrow and Lancaster and submission in response to the Government's invitation to submit proposals for unitary local government in Cumbria. Cabinet will consider those areas of the report which form Key Decisions and make recommendations to Council.

Proposed Decision Maker (Decision Date): Cabinet (08 Dec 2020)

Also considered by/to be considered by: Council (8 Dec 2020)

Date notice first published: 27 October 2020

(If Key or Private, decision cannot be until after 24 November 2020)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

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Lead Officer: David Sykes, Director of Strategy, Innovation and Resources
d.sykes@southlakeland.gov.uk

Chief/Statutory Officer: Chief Executive

Portfolio Holder: Leader of the Council (Cllr Giles Archibald)

Non-Key Budget and Policy Framework Decision - Local Government Reform - Proposal for Bay Area

To explore Local Government Reform and devolution, including the consideration of the Full Proposal for a new unitary council for the area comprising the three districts of SLDC / Barrow and Lancaster and submission in response to the Government's invitation to submit proposals for unitary local government in Cumbria. Cabinet will consider those areas of the report which form Key Decisions and make recommendations to Council.

Proposed Decision Maker (Decision Date): Council (08 Dec 2020)

Also considered by/to be considered by: Cabinet (8 Dec 2020)

Date notice first published: 27 October 2020

(If Key or Private, decision cannot be until after 24 November 2020)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

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Lead Officer: David Sykes, Director of Strategy, Innovation and Resources
d.sykes@southlakeland.gov.uk

Chief/Statutory Officer: Chief Executive

Portfolio Holder: Leader of the Council (Cllr Giles Archibald)

Key Decision - Procurement of enhanced Cyber Security Solution * NEW *

Enhanced solution to boost the security of the council ICT Network and Systems

Proposed Decision Maker (Decision Date): Cabinet (08 Dec 2020)

Date notice first published: 9 November 2020

(If Key or Private, decision cannot be until after 7 December 2020)

Open/Exempt: Part exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available:

Report will be produced by Head of Shared ICT

Lead Officer: Ben Wright, Shared ICT Manager b.wright@southlakeland.gov.uk

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Housing and Innovation Portfolio Holder (Cllr Jonathan Brook)

Non-Key Budget and Policy Framework Decision - Corporate Financial Update Quarter 2, 2020/21

To consider the projected year-end financial position and to update the Capital Programme, Revenue budget and Procurement Schedule for changes identified.

Proposed Decision Maker (Decision Date): Council (15 Dec 2020)

Also considered by/to be considered by: Cabinet (25 Nov 2020)

Overview and Scrutiny Committee (4 Dec 2020)

Date notice first published: 27 October 2020

(If Key or Private, decision cannot be until after 24 November 2020)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

2020/21 Budget Book including MTFP projections,

2020/21 Budget Setting Report

Medium Term Financial Plan 2020/21-2024/25

Lead Officer: Claire Chouchoulas, Finance Specialist, Claire Read, Finance Specialist
claire.read@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

Key Decision - Procurement of Banking Services * NEW *

Procurement of banking services to enable the Council to operate on a day to day basis including the option for the provision and management of commercial procurement cards.

Proposed Decision Maker (Decision Date): Delegated Executive Decisions (17 Dec 2020)

Date notice first published: 9 November 2020

(If Key or Private, decision cannot be until after 7 December 2020)

Open/Exempt: Part exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available:

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Lead Officer: Simon McVey, Operational Lead Support Services
s.mcvey@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

Key Decision - Framework Agreement for Local Plan Review - 2020/21-2023/24 * NEW *

It is proposed to procure a Framework Agreement with retained consultants to provide professional advice for the preparation of the Local Plan Review and related areas.

Proposed Decision Maker (Decision Date): Cabinet (20 Jan 2021)

Date notice first published: 9 November 2020

(If Key or Private, decision cannot be until after 7 December 2020)

Open/Exempt: Part exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available:

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Lead Officer: Alastair McNeill, Senior Specialist (Strategy Group)
a.mcneill@southlakeland.gov.uk

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Housing and Innovation Portfolio Holder (Cllr Jonathan Brook)

Key Decision - Queens Park Recreational Space, Windermere

To redesign the current playground including a wheeled sports track.

Proposed Decision Maker (Decision Date): Delegated Executive Decisions (11 Feb 2021)

Date notice first published: 27 October 2020

(If Key or Private, decision cannot be until after 24 November 2020)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

Windermere Park for All community group proposal.

Current fundraising report

Lead Officer: Polly Straker, Locality Team Leader polly.straker@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Customer and Commercial Services and People Portfolio Holder (Cllr Philip Dixon)

Non-Key Budget and Policy Framework Decision - Budget 2021/22 to 2025/26 (including capital programme and fees and charges)

To set the 2021/22 - 2025/26 capital and revenue budgets, the level of council tax increase to apply from 1 April 2021, the level of reserves and the levels of fees and charges.

Proposed Decision Maker (Decision Date): Council (23 Feb 2021)

Also considered by/to be considered by: Lake Administration Committee, Planning Committee, Licensing Committee - fees and charges – (tbc)

First draft budgets - Cabinet (8 Dec 2020)

Budget update - Council (15 Dec 2020)

Overview and Scrutiny Committee (15 Jan 2021)

Cabinet (3 Feb 2021)

Date notice first published: 29 September 2020

(If Key or Private, decision cannot be until after 27 October 2020)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

Medium Term Financial Plan 2020/21 - 2025/26

Lead Officer: Helen Smith, Finance Lead Specialist (Section 151 Officer)

h.smith@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

Non-Key Budget and Policy Framework Decision - Council tax discounts and premia

To review the levels of council tax to be charged on empty homes from 1 April 2021.

Proposed Decision Maker (Decision Date): Council (23 Feb 2021)

Also considered by/to be considered by: Cabinet (25 Nov 2020)
Cabinet (3 Feb 2021)

Date notice first published: 27 October 2020

(If Key or Private, decision cannot be until after 24 November 2020)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

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Lead Officer: Helen Smith, Finance Lead Specialist (Section 151 Officer)
h.smith@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

Non-Key Budget and Policy Framework Decision - Procurement Schedule 2020/21 and 2021/22

To set out the Council's plans for procurement exercises during 2021/22 and to update plans for 2020/21 including the decision route for each procurement.

Proposed Decision Maker (Decision Date): Council (23 Feb 2021)

Also considered by/to be considered by: Overview and Scrutiny Committee (15 Jan 2021)
Cabinet (3 Feb 2021)

Date notice first published: 29 September 2020

(If Key or Private, decision cannot be until after 27 October 2020)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

Budget report 2021/22 - 2025/26 to be reported to the same committees

Lead Officer: Gillian Flowers, Procurement Specialist gillian.flowers@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

Non-Key Budget and Policy Framework Decision - Treasury Management Framework 2021/22 to 2025/26

To set the 2021/22 Prudential Indicators, Treasury Management Strategy, Treasury Management Policy and Minimum Revenue Provision (MRP) statement which controls the Council's capital financing, borrowing and investment activities.

To approve the 2021/22 to 2025/26 Capital Strategy.

Proposed Decision Maker (Decision Date): Council (23 Feb 2021)

Also considered by/to be considered by: Overview and Scrutiny Committee (15 Jan 2021)
Cabinet (3 Feb 2021)

Date notice first published: 29 September 2020

(If Key or Private, decision cannot be until after 27 October 2020)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

Medium Term Financial Plan 2020/21 - 2025/26 Budget report 2021/22 to 2025/26 to be reported to same Committees

Lead Officer: Helen Smith, Finance Lead Specialist (Section 151 Officer)
h.smith@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)