

**SOUTH LAKELAND DISTRICT COUNCIL
NOTICE OF FORTHCOMING KEY DECISIONS, PRIVATE EXECUTIVE MEETINGS AND
BUDGET AND POLICY FRAMEWORK DECISIONS
AS PUBLISHED ON 12 OCTOBER 2021**

The Council is required to give at least 28 days' notice of when Key Decisions are to be made, and when an executive meeting is to be held in private. The Notice has been drafted to comply with that requirement. It is available for inspection on the Council's website as well as at South Lakeland House, Kendal and sets out the following:-

- (1) the matters which the Executive (also known as the Cabinet) believes fall within the definition of a Key Decision (see definition below) to be taken by the Executive or a Senior Officer of the Council;
- (2) details of any private meeting (see definition below) of the Executive; and
- (3) proposals for the recommendation to Council of any plan, strategy or budget that forms part of the Council's Budget and Policy Framework, and its timetable and arrangements for consultation, in accordance with the Council's Constitution, Part 4, Budget and Policy Framework Procedure Rules, paragraph 2. The policies which make up the Budget and Policy Framework can be found in Article 4, Part 2 of the Council's Constitution, viewable on the Council's website www.southlakeland.gov.uk

Please note that the decision dates shown are indicative only and subject to change. Please contact the Lead Officer shown if you wish to seek confirmation of the decision date for a particular item.

Documentation

Reports, as well as any background information, will be available for public inspection five working days before the date of the meeting at which the decision is going to be made. However, some of the reports may contain confidential information and, in that case, will not be available to the public.

When the Executive is going to consider a confidential report, at least 28 days' notice will be given of the intention to hold the meeting in private. A Notice to this effect will be published on the Council's website.

Background Information

If you wish to inspect background information, which will inform the decision-making process, contact the Lead Officer identified in the Notice as dealing with that matter. When the agenda for the meeting is published on the Council's website, normally at least 5 working days before the meeting, these documents will also be made available via the website. However, you will not be allowed to access any papers which contain exempt or confidential information.

Representations (views you wish to make)

If you wish to make a representation, either about one of the Key Decisions listed (where the meeting is to be held in private), or that an Executive meeting should be open to the public, you must write to the Lead Officer identified as dealing with that decision with your reasons why the meeting should not be held in private. This must be received at least five clear working days before the date of the meeting.

Decision Notice

A Decision Notice for each Key Decision, or other Executive decision, will be produced as soon as practicable after the decision has been taken. These Decision Notices will be available for inspection at South Lakeland House, Kendal and on the Council's website.

Urgent Decisions

The Law and the Council's Constitution provide for urgent decisions to be made provided certain criteria are met and relevant Notices published accordingly. None of the decisions detailed in this Notice are deemed to be Urgent Decisions - unless expressly stated.

Key Decision

This definition was adopted by Council on Thursday, 17 December 2015 and is as follows :-

"An executive decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and/or is likely to result in the Authority incurring expenditure or making savings above £100,000."

Private Meetings

In regard to this Notice, private meetings are meetings of the Executive, or part of a meeting, during which the public are excluded as a result of confidential or exempt information being discussed. A reason will be given why it is felt that there is a need for the public to be excluded. If you wish to make a representation regarding the intention to hold the meeting in private, you must follow the procedure shown above under "Representations".

The District Council's Executive Members are:-

Cllr Jonathan Brook – Leader and Promoting South Lakeland and Innovation Portfolio Holder

Cllr Andrew Jarvis – Deputy Leader and Finance and Assets Portfolio Holder

Cllr Robin Ashcroft – Economy, Culture and Leisure Portfolio Holder

Cllr Helen Chaffey – Housing Portfolio Holder

Cllr Philip Dixon – Customer and Locality Services Portfolio Holder

Cllr Dyan Jones – Climate Action and Biodiversity Portfolio Holder

Cllr Suzie Pye – Health, Wellbeing and Poverty Alleviation Portfolio Holder

The District Council's Chief and Statutory Officers:-

Lawrence Conway – Chief Executive

Simon Rowley – Director Customer and Commercial Services

David Sykes – Director of Strategy, Innovation and Resources

Linda Fisher – Legal, Governance and Democracy Lead Specialist (Monitoring Officer)

Helen Smith – Finance Lead Specialist (Section 151 Officer)

Key Decision - Local Government Reorganisation

To consider matters regarding the progress of Local Government Reorganisation, to include one or more reports which will consider:-

- The draft Structural Changes Order
- Options and approach to the establishment of a joint committee
- The approach to meeting the financial cost of reorganisation

Proposed Decision Maker (Decision Date): Cabinet (Not before 01 Sep 2021) & Council (Not before 01 Sep 2021)

Also considered by/to be considered by: Engagement will take place with Cabinet, Council and Members as appropriate as proposals develop.

Date notice first published: 3 August 2021

(If Key or Private, decision cannot be until after 31 August 2021)

Open/Exempt: Open

Relevant reports/background papers which are/will be available: -

Lead Officer: Director of Strategy, Innovation and Resources

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Promoting South Lakeland and Innovation Portfolio Holder (Cllr Jonathan Brook)

Key Decision - A590 Cross-a-Moor Junction Improvement

To consider funding and delivery arrangements for the proposed junction improvement.

Proposed Decision Maker (Decision Date): Cabinet (Not before 05 Oct 2021) & Council (Not before 19 Oct 2021)

Also considered by/to be considered by: -

Date notice first published: 11 August 2020

(If Key or Private, decision cannot be until after 8 September 2020)

Open/Exempt: Fully exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 5 - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

Relevant reports/background papers which are/will be available: -

Lead Officer: David Sykes, Director of Strategy, Innovation and Resources
d.sykes@southlakeland.gov.uk

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft)

Non-Key Budget and Policy Framework Decision - Corporate Finance Update Q1 2021/22

To approve virement of budgets, adjustments to capital programme, use of reserves and update of Treasury Management Strategy.

Proposed Decision Maker (Decision Date): Council (Not before 12 Oct 2021)

Also considered by/to be considered by: Overview and Scrutiny Committee 27 August 2021
Cabinet 1 September 2021

Date notice first published: 21 September 2021

(If Key or Private, decision cannot be until after 19 October 2021)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

2021/22 Budget Book including MTFP projections: <https://tinyurl.com/vtst3ez4>

Budget Setting Report <https://tinyurl.com/uuyt8wte>

Medium Term Financial Plan 2020/21-2025/26 <https://tinyurl.com/nh8sw98a>

Lead Officer: Claire Read, Finance Specialist claire.read@southlakeland.gov.uk, Helen Smith, Finance Lead Specialist (Section 151 Officer) h.smith@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Assets Portfolio Holder (Cllr Andrew Jarvis)

Non-Key Budget and Policy Framework Decision - Procurement Update 2021/22

To review the 2021-2022 procurement schedule and update the schedule in line with the Contract Procedure Rules within the Council's Constitution:
this enables officers to ensure contracts are awarded promptly but transparently.

Proposed Decision Maker (Decision Date): Council (Not before 12 Oct 2021)

Also considered by/to be considered by: Overview and Scrutiny Committee 27 August 2021
Cabinet 1 September 2021

Date notice first published: 21 September 2021

(If Key or Private, decision cannot be until after 19 October 2021)

Open/Exempt: Open

Relevant reports/background papers which are/will be available: None

Lead Officer: Helen Smith, Finance Lead Specialist (Section 151 Officer)
h.smith@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Resources Portfolio Holder

Key Decision - Contract Award for WSC Multi Storey Car Park - Structural Repairs

Contract award for tender to undertake structural repairs to WSC multi story car park.

Proposed Decision Maker (Decision Date): Cabinet (Not before 12 Oct 2021)

Also considered by/to be considered by: -

Date notice first published: 21 September 2021

(If Key or Private, decision cannot be until after 19 October 2021)

Open/Exempt: Fully exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available: -

Lead Officer: Sion Thomas, Operational Lead Delivery and Commercial Services
sion.thomas@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Finance and Assets Portfolio Holder (Cllr Andrew Jarvis)

Key Decision - Disposal of Council owned land in High Sparrowmire, Kendal

Disposal of Council owned land to South Lakes Housing.

Proposed Decision Maker (Decision Date): Cabinet (Not before 12 Oct 2021)

Also considered by/to be considered by: -

Date notice first published: 25 May 2020

(If Key or Private, decision cannot be until after 22 June 2020)

Open/Exempt: Part exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available: -

Lead Officer: Sion Thomas, Operational Lead Delivery and Commercial Services
sion.thomas@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Housing Portfolio Holder (Cllr Helen Chaffey), Finance and Assets Portfolio Holder (Cllr Andrew Jarvis)

Key Decision - Ellerthwaite Depot - Asset Transfer

Asset Transfer of Ellerthwaite Depot to Windermere Town Council

Proposed Decision Maker (Decision Date): Cabinet (Not before 12 Oct 2021)

Also considered by/to be considered by: -

Date notice first published: 25 May 2021

(If Key or Private, decision cannot be until after 22 June 2021)

Open/Exempt: Open

Relevant reports/background papers which are/will be available: -

Lead Officer: Sion Thomas, Operational Lead Delivery and Commercial Services
sion.thomas@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Finance and Assets Portfolio Holder (Cllr Andrew Jarvis)

Key Decision - Consultation Response to Allithwaite and Cartmel Pre-Submission Draft Neighbourhood Plan

Seeking approval to submit response to the Allithwaite and Cartmel Pre-Submission Draft Neighbourhood Plan, which is being consulted on September - October 2021.

Proposed Decision Maker (Decision Date): Cabinet (Not before 12 Oct 2021)

Also considered by/to be considered by: -

Date notice first published: 21 September 2021

(If Key or Private, decision cannot be until after 19 October 2021)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

Appendices

Pre-Submission draft Neighbourhood Plan and Appendices

Draft Council response to the Pre-submission draft Neighbourhood Plan consultation

Lead Officer: Damian Law, Strategy Specialist d.law@southlakeland.gov.uk

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Housing Portfolio Holder (Cllr Helen Chaffey)

Key Decision - Microsoft Enterprise License Agreement

Three year renewal for all Microsoft software used corporately.

Proposed Decision Maker (Decision Date): Cabinet (20 Oct 2021)

Date notice first published: 21 September 2021

(If Key or Private, decision cannot be until after 19 October 2021)

Open/Exempt: Part exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available:

Microsoft Enterprise License Agreement

Lead Officer: Charles Jeffries, Shared IT Infrastructure Lead c.jeffries@southlakeland.gov.uk, Ben Wright, Shared ICT Manager b.wright@southlakeland.gov.uk

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Promoting South Lakeland and Innovation Portfolio Holder (Cllr Jonathan Brook)

Key Decision - Contract award for water supply and wastewater (sewerage) services.

Proposed Decision Maker (Decision Date): Delegated Executive Decisions (21 Oct 2021)

Also considered by/to be considered by: -

Date notice first published: 21 September 2021

(If Key or Private, decision cannot be until after 19 October 2021)

Open/Exempt: Fully exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available: -

Lead Officer: Sion Thomas, Operational Lead Delivery and Commercial Services sion.thomas@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Finance and Resources Portfolio Holder

Key Decision - Affordable Housing Delivery Options *NEW*

To consider options for use of the Right to Buy Replacement Fund monies for affordable housing delivery.

Proposed Decision Maker (Decision Date): Cabinet (Not before 10 Nov 2021)

Also considered by/to be considered by: Council 14 Dec 2021

Date notice first published: 12 October 2021

(If Key or Private, decision cannot be until after 9 November 2021)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

South Lakeland District Council Housing Strategy 2016 to 2026

Lead Officer: Julie Jackson, Principal Specialist People j.jackson@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Housing Portfolio Holder (Cllr Helen Chaffey)

Key Decision - Community Grants and Support for Voluntary Organisations

SLDC will continue its community grants funding support for specific strategically important 3rd sector organisations which support Council priorities and provide essential services for those most vulnerable residents.

Proposed Decision Maker (Decision Date): Cabinet (07 Dec 2021)

Also considered by/to be considered by: Corporate Management Team - 9 September

Date notice first published: 21 September 2021

(If Key or Private, decision cannot be until after 19 October 2021)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

2016 Cabinet report - Financial Support to External Parties

Lead Officer: Simon Blyth, Strategy Specialist s.blyth@southlakeland.gov.uk

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Health, Wellbeing and Poverty Alleviation Portfolio Holder (Cllr Suzie Pye)

Key Decision - Cumbria Action for Sustainability (CAfS) Grant agreement

Funding arrangements for CAfS to support the Council Plan priority "Addressing the climate emergency".

Proposed Decision Maker (Decision Date): Cabinet (07 Dec 2021)

Also considered by/to be considered by: Corporate Management Team

Date notice first published: 21 September 2021

(If Key or Private, decision cannot be until after 19 October 2021)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

Monitoring report on CAfS contracted work 2020- 2022.

Lead Officer: Simon Blyth, Strategy Specialist s.blyth@southlakeland.gov.uk

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Climate Action and Biodiversity Portfolio Holder (Cllr Dyan Jones)

Non-Key Budget and Policy Framework Decision - Corporate Financial Update Quarter 2 2021/22

To approve changes to revenue budgets and budget virements, adjustments to the capital programme, use of reserves, the Procurement Schedule and the Treasury Management Strategy, where required.

Proposed Decision Maker (Decision Date): Council (14 Dec 2021)

Also considered by/to be considered by: Overview and Scrutiny Committee - method of consultation to be determined (circulation of report or briefing)

Cabinet 10 November 2021

Date notice first published: 21 September 2021

(If Key or Private, decision cannot be until after 19 October 2021)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

2021/22 Budget Book including MTFP projections and Treasury Management Strategy
<https://tinyurl.com/vtst3ez4>

Budget Setting Report <https://tinyurl.com/uuyt8wte>

Medium Term Financial Plan 2020/21-2025/26 <https://tinyurl.com/nh8sw98a>

Lead Officer: Claire Read, Finance Specialist claire.read@southlakeland.gov.uk, Helen Smith, Finance Lead Specialist (Section 151 Officer) h.smith@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Assets Portfolio Holder (Cllr Andrew Jarvis)

**Non-Key Decision - Affordable Housing Delivery Options update to Capital Programme
*NEW***

Update to the capital programme to reflect changes to the timing and use of the Right to Buy receipts.

Proposed Decision Maker (Decision Date): Council (14 Dec 2021)

Also considered by/to be considered by: Cabinet 10.11.21

Date notice first published: 12 October 2021

(If Key or Private, decision cannot be until after 9 November 2021)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

South Lakeland District Council Housing Strategy 2016 to 2026

Lead Officer: Julie Jackson, Principal Specialist People j.jackson@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Housing Portfolio Holder (Cllr Helen Chaffey)

Non-Key Budget and Policy Framework Decision - Corporate Financial Update Quarter 3, 2021/22

To approve changes to revenue budgets and budget virements, adjustments to the capital programme, use of reserves, the Procurement Schedule and the Treasury Management Strategy, where required.

Proposed Decision Maker (Decision Date): Council (22 Feb 2022)

Also considered by/to be considered by: Overview and Scrutiny Committee 4 February 2022
Cabinet 9 February 2022

Date notice first published: 21 September 2021

(If Key or Private, decision cannot be until after 19 October 2021)

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

2021/22 Budget Book including MTFP projections <https://tinyurl.com/vtst3ez4>

Budget Setting Report <https://tinyurl.com/uuyt8wte>

Medium Term Financial Plan 2020/21-2025/26 <https://tinyurl.com/nh8sw98a>

Lead Officer: Claire Read, Finance Specialist claire.read@southlakeland.gov.uk, Helen Smith, Finance Lead Specialist (Section 151 Officer) h.smith@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Resources Portfolio Holder