

Appendix 2 Licensing Act 2003

Premises and Club Certificates

Premises and club application – each premises that is licensable will be allocated to a fee band according to the non-domestic rateable value. Evidence of premises band will be required.

Rateable Value bands	A (No rateable value - £4,300)	B (£4,301 - £33,000)	C (£33,001 - £87,000)	D (£87,001 - £125,000)	E (£125,000 – and above)
New Application and Variation Fee	£100	£190	£315	£450	£635

Each band attracts a different level of annual fee – payable one year after the grant of a license.

Rateable Value Bands	A	B	C	D	E
Annual Charge	£70	£180	£295	£320	£350

A multiplier applied to premises in bands D and E where they are exclusively or primarily in the business of selling alcohol.

Band	D (X2)	E (X3)
Application Fee	£900	£1905
Annual charge	£640	£1050

Exceptionally Large Events – An additional premises fee for exceptionally large events is payable.

Number in attendance at any one time	Additional fee (£)
5,000 to 9,999	1,000
10,000 to 14,999	2,000
15,000 to 19,999	4,000
20,000 to 29,999	8,000
30,000 to 39,999	16,000
40,000 to 49,999	24,000
50,000 to 59,999	32,000
60,000 to 69,999	40,000
70,000 to 79,999	48,000
80,000 to 89,999	56,000
90,000 and over	64,000

Personal licenses, Temporary Event Notices and Other Fees

Licence type	Fee (£)
Application for a grant or renewal of personal licence	37
Temporary Event Notice	21
Theft, loss, etc. of premises license or summary	10.50
Application for a provisional statement where premises is being built, etc.	315.00
Notification of change of name or address	10.50
Application to vary license to specify individual as premises supervisor	23
Application for transfer of premises license	23
Interim authority notice following death etc. of license holder	23
Theft, loss etc. of certificate or summary	10.50
Notification of change of name or alteration of rule of club	10.50
Change of relevant registered address of club	10.50
Theft, loss etc. of Temporary Event Notice	10.50
Theft, loss etc. of personal licence	10.50
Duty to notify change of name or address	10.50
Right of freeholder etc. to be notified of licensing matters	21

Exemptions from payment of Premises Licence Fee

In respect of applications covering the provision of regulated entertainment only (i.e. excluding the sale of alcohol), no fees shall be payable in respect of the following:

- (a) In a case of an application by a proprietor of an educational institution (school or college*), in respect of premises that are or form part of the educational institution –
 - (i) The provision of regulated entertainment on the premises is carried by on by the educational institution for and on behalf of the purpose of the educational institution; or
- (b) That the application is in respect of premises that are or form part of a church hall, chapel hall or other similar building or village hall, parish hall or community hall or other similar building.

*“College” means a collage or similar institution principally concerned with the provision of full time education suitable to the requirements of persons over compulsory school age that have not attained the age of 19.