

South Lakeland District Council

Overview and Scrutiny Committee

Friday, 20 April 2018

DRAFT SCRUTINY ANNUAL REPORT 2017/18

CHAIRMAN:	Cllr Dyan Jones – Chairman of the Overview and Scrutiny Committee
REPORT FROM:	Debbie Storr – Director of Policy and Resources (Monitoring Officer)
REPORT AUTHOR:	Jason Habbershon – Committee Services/Scrutiny Officer
WARDS:	(All Wards);
FORWARD PLAN:	Not applicable

1.0 EXPECTED OUTCOME

- 1.1 The Overview and Scrutiny Committee will be able to demonstrate the work that it has undertaken and the value it has added during 2017/18 and outline the work planned for 2018/19.

2.0 RECOMMENDATION

- 2.1 **It is recommended that the Overview and Scrutiny Committee approves the draft Scrutiny Annual Report 2017/18, as attached at Appendix 1, for referral to Council, subject to any relevant updates arising following this meeting**

3.0 BACKGROUND AND PROPOSALS

- 3.1 Article 6 (Overview and Scrutiny) of the Council's Constitution requires that the Overview and Scrutiny Committee must report annually to Council on its work, with recommendations for its future work programme and any amended working methods, if appropriate.
- 3.2 The Scrutiny Annual Report 2017/18 looks back at the work of the Overview and Scrutiny Committee over the past twelve months, as well as looking forward to the year ahead. The report demonstrates that effective scrutiny is taking place, in line with good governance, but that more precise timetabling of reviews would be beneficial in ensuring that resources can be allocated to ensure that the work programme can be completed on time.
- 3.3 It is anticipated that, subject to the approval of the Overview and Scrutiny Committee, the final Scrutiny Annual Report 2017/18 will be presented to Council at its Annual meeting on 22 May 2018. Those areas of the report highlighted in yellow will be updated, in consultation with the Chairman of the Overview and Scrutiny Committee, prior to its submission for Council.
- 3.4 Each year a review is undertaken of the effectiveness of the Overview and Scrutiny Committee. Since 2017 the scrutiny effectiveness review has used a checklist framework based upon that used by the Audit Committee. The Review of Effectiveness 2017/2018 can be found elsewhere on the agenda.

4.0 CONSULTATION

4.1 The Scrutiny Annual Report has been produced in consultation with the Chairman and Vice-Chairman of the Overview and Scrutiny Committee.

5.0 ALTERNATIVE OPTIONS

5.1 The Overview and Scrutiny Committee is required by the Council's Constitution to produce an annual report. Members could choose to amend the content of the report prior to its consideration by Council in May 2018.

6.0 LINKS TO COUNCIL PRIORITIES

6.1 The Overview and Scrutiny Committee's broad remit and varied work programme means that its work often links to all of the priorities and targets set out within the current Council Plan.

7.0 IMPLICATIONS

7.1 Financial and Resources

7.1.1 There are no financial or resource implications arising from this report. The work undertaken by scrutiny needs to provide value for money and make the best use of available resources.

7.2 Human Resources

7.2.1 There are no staffing implications arising from this report.

7.3 Legal

7.3.1 There is a legal requirement for local authorities to operate an overview and scrutiny committee. The committee needs to be effective in its role.

7.4 Health, Social, Economic and Environmental

Have you completed and Health, Social, Economic and Environmental Impact Assessment?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If you have not completed an Impact Assessment, please explain your reasons.	<i>This is a look back at the work undertaken over the past twelve months.</i>	

7.5 Equality and Diversity

Have you completed an Equality Impact Analysis?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If you have not completed an Impact Assessment, please explain your reasons.	<i>This is a look back at the work undertaken over the past twelve months.</i>	

7.6 Risk

Risk	Consequence	Controls required
An annual report is not produced.	Failure to maintain constitutional requirements. The opportunity to consider and promote the work of the Overview and Scrutiny Committee is lost.	A comprehensive and timely annual report is produced.

CONTACT OFFICERS

Jason Habbershon, Committee Services/Scrutiny Officer, jason.habbershon@southlakeland.gov.uk

APPENDICES ATTACHED TO THIS REPORT

Appendix No.	
1	Scrutiny Annual Report 2017/18

BACKGROUND DOCUMENTS AVAILABLE

None.

TRACKING INFORMATION

Assistant Director	Portfolio Holder	Solicitor to the Council	SMT	Scrutiny Committee
23/03/2018	N/a	23/03/2018	29/03/2018	20/04/2018
Executive (Cabinet)	Committee	Council	Section 151 Officer	Monitoring Officer
N/a	N/a	22/05/2018	23/03/2018	23/03/2018
Human Resources Manager	Leader	Ward Councillor(s)	Comms	Chairman of O&S Committee
N/a	N/a	N/a	N/a	22/03/2018