

**South Lakeland District Council**  
**Overview and Scrutiny Committee**  
**Friday, 26 April 2019**  
**Draft Scrutiny Annual Report 2018/19**

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<b>Portfolio:</b>	Cllr Vicky Hughes – Chairman of the Overview & Scrutiny Committee
<b>Report from:</b>	David Sykes - Director of Strategy, Innovation and Resources
<b>Report Author:</b>	Anthea Lowe – Solicitor to the Council
<b>Wards:</b>	Not applicable
<b>Forward Plan:</b>	Not applicable

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**1.0 Expected Outcome**

- 1.1 The Overview and Scrutiny Committee will be able to demonstrate the work that it has undertaken during the 2018/19 municipal year and the value it has added. It will also be able to outline the work planned for the municipal year 2019/20.

**2.0 Recommendation**

- 2.1 It is recommended that the Overview and Scrutiny Committee approves the draft Scrutiny report attached at Appendix 1 for referral to Full Council, subject to any relevant updates following this meeting.**

**3.0 Background and Proposals**

- 3.1 Article 6.04 (Overview and Scrutiny) of the Council's Constitution requires that the Overview and Scrutiny Committee must report annually to Council on its work, with recommendations for its future work programme and any amended working methods, if appropriate.
- 3.2 The Scrutiny Annual Report 2018/19 looks back at the work of the Overview and Scrutiny Committee over the past twelve months, as well as looking forward to the year ahead. The report demonstrates that effective scrutiny is taking place, in line with good governance, but that more precise timetabling of reviews would be beneficial in ensuring that resources can be allocated to ensure that the work programme can be completed on time.
- 3.3 It is anticipated that, subject to the approval of the Overview and Scrutiny Committee, the final Scrutiny Annual Report 2018/19 will be presented to Council at its annual meeting on 21 May 2019. Those areas of the report highlighted in yellow will be updated, in consultation with the Chairman of the Overview and Scrutiny Committee, prior to its submission to Full Council.
- 3.4 Each year, a review is undertaken of the effectiveness of the Overview and Scrutiny Committee. Since 2017, the scrutiny effectiveness review has used a checklist framework based upon that used by the Audit Committee. The Review of Effectiveness 2018/19 can be found elsewhere on this agenda.

#### **4.0 Consultation**

4.1 The Scrutiny Annual Report has been produced in consultation with the Chairman and Vice-Chairman of the Overview and Scrutiny Committee.

#### **5.0 Alternative Options**

5.1 The Overview and Scrutiny Committee is required by the Council's Constitution to produce an annual report. Members could choose to amend the content of the report prior to its consideration by Council in May 2019.

#### **6.0 Links to Council Priorities**

6.1 The Overview and Scrutiny Committee's broad remit and varied work programme means that its work often links to all of the priorities and targets set out within the current Council Plan.

#### **7.0 Implications**

##### **Financial, Resources and Procurement**

7.1 There are no financial or resource implications arising from this report. The work undertaken by scrutiny needs to provide value for money and make the best use of available resources.

##### **Human Resources**

7.2 There are no staffing implications directly arising from this report. However, it should be noted that items on the work programme, such as Task & Finish Groups and Workshops can have an impact upon staffing resources.

##### **Legal**

7.3 There is a legal requirement for local authorities to operate an overview and scrutiny committee. In order to ensure that the work of the committee adds value to the work of the Council and underpins the Council Plan priorities, it is important that the committee is effective in its role.

##### **Health, Social, Economic and Environmental**

7.4 Have you completed a Health, Social, Economic and Environmental Impact Assessment? No

7.5 If you have not completed an Impact Assessment, please explain your reasons: This is a look back at the work undertaken over the past twelve months.

##### **Equality and Diversity**

7.7 Have you completed an Equality Impact Analysis? No

7.8 If you have not completed an Impact Assessment, please explain your reasons: This is a look back at the work undertaken over the past twelve months.

##### **Risk**

<b>Risk</b>	<b>Consequence</b>	<b>Controls required</b>
An annual report is not produced.	Failure to maintain constitutional requirements. The opportunity to consider and promote the work of the Overview and Scrutiny Committee is lost.	A comprehensive and timely annual report is produced.

## Contact Officers

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## Appendices Attached to this Report

Appendix No.	Name of Appendix
1	Scrutiny Annual Report 2018/19

## Background Documents Available

None.

## Tracking Information

Signed off by	Date sent
Legal Services	Report author
Section 151 Officer	27 March 2019
Monitoring Officer	27 March 2019
SMT	11 April 2019

Circulated to	Date sent
Assistant Director	N/A
Human Resources Manager	N/A
Communications Team	N/A
Leader	N/A
Committee Chairman	27 March 2019
Portfolio Holder	N/A
Ward Councillor(s)	N/A
Committee	26 April 2019
Executive (Cabinet)	N/A
Council	N/A