

Appendix D - Additional measures

From: [Cantley, Patrick](#)
To: [Moffatt, Adam](#)
Subject: Appendix D
Date: 12 May 2020 15:15:50
Attachments: [The Giggling Goose Floor Plans rev 2.pdf](#)

Hi Adam,

Is there a way to convert this email chain and the attachment to one pdf?

From: Cantley, Patrick
Sent: 21 April 2020 12:13
To: 'Mike Nickson'
Subject: RE: Guidance on Licensing Objectives - Representations

Hi Mike,

I have heard nothing despite best efforts.

Legal Services have confirmed 4th June 2020 as date to hold hearing so I will follow this email up with a formal one outlining the decision.

Kind regards,

Patrick

From: Mike Nickson
Sent: 20 April 2020 18:06
To: Cantley, Patrick
Cc:
Subject: RE: Guidance on Licensing Objectives - Representations

Hi Patrick

Do you have any news for us please?

Regards. Mike

From: Cantley, Patrick
Sent: 14 April 2020 09:18
To: 'Mike Nickson'
Subject: RE: Guidance on Licensing Objectives - Representations

Good morning Mike,

I hope you managed to make the most of the weekend despite continued lockdown.

Thank you for both of your emails. I am still waiting to hear from the other party and have chased that up this morning.

Please also note I have set wheels in motion for a hearing to be held but our legal team have immediately advised they intend to extend the period of time in which the hearing can be held due so that the remote setup can be properly put in place.

Kind regards,

Patrick

From: Mike Nickson
Sent: 09 April 2020 15:54
To: Cantley, Patrick
Subject: RE: Guidance on Licensing Objectives - Representations

Phil is happy to accept and adopt all of your suggested changes.

Cheers!

Mike

From: Cantley, Patrick
Sent: 09 April 2020 13:30
To: 'Mike Nickson'
Subject: RE: Guidance on Licensing Objectives - Representations

We can do yes. Happy for it to be etched and resubmitted as and when tbh.

Kr,

Patrick

From: Mike Nickson
Sent: 09 April 2020 13:29
To: Cantley, Patrick
Subject: RE: Guidance on Licensing Objectives - Representations

Thanks Patrick .. I will come back to you. Do we need to amend the plans to show the designated smoking area?

M

From: Cantley, Patrick
Sent: 09 April 2020 13:12
To: 'Mike Nickson'
Subject: FW: Guidance on Licensing Objectives - Representations

Dear Mike,

Thank you for your time on the phone. Please see suggested conditions in red below. Please let me know whether they are acceptable to incorporate in to the licence as soon as practicable so I can liaise with the concerned party.

Kind regards,

Patrick

Good afternoon Mrs Ahmed,

Many thanks for your time on the telephone just now. As discussed please see as follows –

Proposed licence times –

Live and Recorded Music (Indoors) New Year's Eve 23:00 to New Year's Day 01:00.

Late Night Refreshment (Indoors) same timings

Sale of Alcohol Monday to Sunday as 11:00 - 23:00 + NYE to NYD 23:00 to 01:00.

Consumption of alcohol on and off the premises.

Opening Hours Monday to Sunday 10:00 – 23:30 hours + NYE to NYD extended from 23:30 to 01:30.

Conditions offered in support of the application as follows -

a) General – all four licensing objectives (b, c, d and e)

The premises licence holder, DPS, management and staff will constantly assess any risks to the licensing objectives. They will work in partnership with the authorities and local people alike in this respect. The staff will be properly authorised, equipped, trained and motivated in this task. There will be:

- A written notice of 'authority' record for all staff who sell alcohol
- Comprehensive training for staff in the main requirements of the Licensing Act 2003, the specific measures and conditions in place to promote the Licensing Objectives and the staff roles and responsibilities. Such records shall be available for inspection by the responsible authorities.
- Contact details of the Designated Premises Supervisor available to staff and to the authorities
- Alcohol sales will be primarily dependent upon and ancillary to the sale and supply of food.

b) The prevention of crime and disorder

The management and staff will take all necessary steps to ensure that the premises remain free from crime and disorder. This will include:

- Alcohol will not be permitted to be removed from the premises in open bottles or containers
- Alcoholic products will be stored behind the manned counter and not within the reach of the public.
- Staff being trained on security issues including how to identify and refuse service to customers that are drunk or appear to be drunk.
- CCTV shall be provided in the form of a recordable system capable of providing pictures of evidential quality and in all lighting conditions particularly facial recognition.
- Cameras shall encompass all ingress and egress to the premises and any internal areas where the sale of alcohol occurs.
- CCTV equipment shall be maintained in good working order and correctly timed and dated.
- Recordings will be available for a period of 28 days (suggest 30 days in line with ICO statement relating to commercial CCTV) and handed (made available) to the police and other responsible authorities upon (following reasonable) request.
- The recording equipment shall be of a digital hard drive or cloud based system and shall be kept in a secure environment under the control of the premises licence holder or other responsible named individual.

c) Public safety

The management and staff will have an effective policy to promote public safety. The DPS will liaise with the authorities to ensure that all aspects of public safety are adhered to. The policy will include:

- Appropriate fire fighting equipment being installed and maintained at the premises and staff trained in its use.
- The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
- The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.

d) The prevention of public nuisance

The management and staff are mindful of the need to reduce the impact of any nuisance caused by the operation of the premises, will constantly assess any risks and take immediate steps to eliminate the problem. **The licence holder or their representative will ensure as follows -**

- The premises and public areas nearby are kept free from litter associated with the operation of the business. **A written record of premises checks shall be maintained and will include the time and date of the checks, details of the person making them and the results including any remedial action.**
- Any noise, vibrations, smells, light pollution and any other potential nuisance is monitored and kept to an acceptable level
- Notices will be displayed asking customers to be considerate of neighbours when using the outside areas and when they leave the premises, and to dispose of waste carefully and responsibly.
- No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between 2200hrs and 0800hrs on the following day
- The outside seating area shall not be used for licensable activity after 2200hrs on any day. **With exception of the designated smoking location and for purposes of access and egress, the outside area shall cease to be used at 21.00 hours. After 21:00 hours, any customers permitted to temporarily leave and then re-enter the premises to smoke must be restricted to the designated smoking area marked on the premises plan. For the purpose of this condition the licence holder or their representative shall ensure as follows –**
 - **Between 21:00 hours and the time the premises closes to the public on that day the area shall be checked a minimum of three times every hour.**
 - **A written record shall be made of the checks relating to the designated smoking area and will include the time and date of the checks, details of the person making them and the results including any remedial action.**

Between 18:00 hours and the time the premises closes to the public that day no customer will be permitted to enter or leave the premises by means of the customer entrance accessed from North Road.

e) The protection of children from harm

The business will be operated in such a way that reflects a commitment to be a

responsible retailer. To protect children from harm there will be a policy of:

- Staff training will occur before a staff member is authorised to sell alcohol for the business
- The age-verification policy will be one of Challenge 25. This will be specified in promotional material, terms & conditions, within the premises and emphasised through staff training.
- Anyone not looking 25 at the point of sale will be expected to prove that they have turned 18. Acceptable ID will be a photo driving licence, passport, PASS accredited proof of age card or other photo ID that is recommended for acceptance by the police or other authorities.
- The premises will be promoted as family friendly and suitable for all ages.
- There will be no inappropriate promotions, activities or behaviour tolerated at the premises that might put children at risk.
- Children and young people will be discouraged from congregating outside the premises in the evening.

Checklist:

Please digest the already offered conditions against the proposed plans and proposed timings. I will liaise with the applicants agent and feedback your concerns. If they agree to include the extra measures I be back in touch to let you know and to ascertain whether you are happy to avoid a hearing following their inclusion.

Kind regards,

Patrick