

Application for Climate Change Community Fund 2020 to 2021

This application is made up of 5 sections that must be completed before you submit your application.

Please answer each question as clearly as possible.

Who Can Apply?

The Council will consider applications from charities, community interest companies, parish councils, voluntary groups and other not for profit organisations in South Lakeland.

The funding must be spent to benefit the local community, and we expect applicants will work with other funders and community organisations and agencies to maximise benefit.

Minimum and maximum awards

Grants will be for a minimum of £500 and a maximum of £5,000

Criteria

- Does the proposal address climate change through measures to reduce carbon, enhance biodiversity, initiate carbon offsetting measures (through for example tree planting or peat restoration), address community behaviour change and consumption habits or promoting community/ domestic energy efficiency.
- Does the requested funding link to a clear proposal with clear and measurable outputs and do the costs look reasonable?
- Has your project secured a minimum of 50% match funding?
- Have you provided evidence of public support and community involvement
- Projects must be completed within one year and recognize the support of this fund in all publicity.

The grant programme can support all costs relating to your project or activity, including: core costs (e.g. staff, office costs), project costs (e.g. venue hire, project worker) and capital costs (can support the cost of a renewable installation).

Applications can be submitted at any time. If you have any further questions please contact us at: climate.action@southlakeland.gov.uk

Section 1: Contact details

This section asks for the contact details of the applicant.

1.1	Name of main contact	Click here to enter text.
1.2	Email address	Click here to enter text.
1.3	Contact Number	Click here to enter text.

Section 2: Your community group/ organisation

This section asks for the details of your organisation.

2.1	Name of your community group or organisation	Click here to enter text.
2.2	Community group/ organisation address including post code	Click here to enter text.
		Click here to enter text.
		Click here to enter text.
2.3	Type of community group/ organisation	Choose an item.

If you selected Parish Council as your organisation type please skip forward to **Question 2.4**

2.3.1	Charity registration number (if applicable)	Click here to enter text.
2.3.2	What does your community group/ organisation do? (50 words maximum)	Click here to enter text.
2.3.3	How much is the yearly membership fee? (if applicable)	Click here to enter text.
2.3.4	Please attach the governance documents of your organisation to this application form (e.g. constitution, terms of reference, or proof of a formalised structure)	<input type="checkbox"/>
2.4	Is your community group/ organisation the accountable body for the project?	Choose an item.
2.4.1	If no, who is the accountable body for the project?	Click here to enter text.

Section 3: Your Project

This section asks for all of the important information about your project.

3.1	Project Title (15 words maximum)	Click here to enter text.
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Appendix 3

3.2	Amount of Climate Change grant applied for	Click here to enter text.		
3.3	What is the full cost of your project?	Click here to enter text.		
3.4	Why is this project needed?	Click here to enter text.		
3.5	What outputs would your project seek to deliver?	Click here to enter text.		
3.6	How would these Project outputs be measured?			
3.7	If successful, who would deliver your Project and how?			
3.8	If available, please attach a community plan or local survey that demonstrates there is a need for your project	<input type="checkbox"/>		
3.9	What alternative options have been considered, and why is your project the most appropriate solution?	Click here to enter text.		
3.10	Are there ongoing maintenance costs and how will you cover them?	Click here to enter text.		
3.11	What other sources of funding have you applied for, please state if they have been successful	Source of funding	Amount applied for	Successful or unsuccessful
		Click here to enter text.	Click here to enter text.	Choose an item.

Appendix 3

		Click here to enter text.	Click here to enter text.	Choose an item.
		Click here to enter text.	Click here to enter text.	Choose an item.
		Click here to enter text.		

Section 4: Funding criteria

This section asks for the links between your project and our funding criteria. Please provide supporting information on how your project will meet the criteria.

4.1	<ul style="list-style-type: none"> • Reducing carbon emissions • Enhancing biodiversity • Initiating carbon offsetting measures (through for example tree planting or peat restoration), • Addressing positive community behaviour change • Promoting community or domestic energy efficiency 	Click here to enter text.
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Section 5: Project Plan

If your bid is successful, the information that you provide here will be used in a legal agreement with SLDC.

5.1	When will your project start?	Click here to enter a date.
5.2	When will your project be completed?	Click here to enter a date.
5.3	If awarded, what exactly will the grant pay for?	Click here to enter text.

Appendix 3

		Stage or task	Date of completion
5.4	What are the key milestones in your project?	Click here to enter text.	Click here to enter a date.
		Click here to enter text.	Click here to enter a date.
		Click here to enter text.	Click here to enter a date.
		Click here to enter text.	
		Click here to enter text.	
5.5	How will you demonstrate that your project has been successful?	Click here to enter text.	
		<i>This will be monitored and you will be asked to provide more information after the project has been completed.</i>	

What safe operating practices are, or will be, in place for your delivery of the Project? e.g. systems of work, training, monitoring, identifying and addressing safeguarding risks for young people or vulnerable adults, etc.	
Does your organisation have appropriate DBS check in place for employees and volunteers who may be involved in delivery of the Project? Please detail what DBS checks are in place below.	
Please confirm that all statutory approvals, land-owner consents and/or other permissions/authorisations required for the delivery of the Project are already in place:	CONFIRM Y/N
The Council expects those organisations that have been awarded grants to have appropriate Anti-Fraud and Corruption Policies in place to create an anti-fraud culture and maintain high ethical standards in the administration of public funds. A copy of the Council's Anti-Fraud and Corruption Policy is available on the Council's website here (https://www.southlakeland.gov.uk/media/1915/anti-bribery-fraud-and-	CONFIRM Y/N

Appendix 3

<p>corruption-policy.pdf). Please confirm that your organisation has read and agrees the contents of the Council’s Anti-Fraud and Corruption Policy and adopts similar standards:</p>	
<p>On behalf of the organisation listed in this Application Form, I confirm that the organisation has in place the following documents and policies (please provide a link or scanned/electronic copy):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Equality policy; <input type="checkbox"/> Safeguarding policy; <input type="checkbox"/> Approved final accounts for financial year 18/19; <input type="checkbox"/> Public liability and employers’ liability insurance. 	<p>Y/N</p> <p>Y/N</p> <p>Y/N</p> <p>Y/N</p>
<p>Declaration: I have full authority on behalf of the organisation to make this application and have read and agreed to the Grant Scheme Criteria and Award Terms & Conditions and have attached the required documents where applicable.</p> <p><i>Please note that electronic signatures/scanned signatures are acceptable.</i></p>	
<p>Signed:</p> <p>Date:</p> <p>Name in block capitals:</p> <p>Position in Organisation:</p>	
<p>Please email your completed application form with supporting information to: climate.action@southlakeland.gov.uk</p>	