

**SOUTH LAKELAND DISTRICT COUNCIL  
NOTICE OF FORTHCOMING KEY DECISIONS, PRIVATE EXECUTIVE MEETINGS AND  
BUDGET AND POLICY FRAMEWORK DECISIONS  
AS PUBLISHED ON 27 OCTOBER 2020**

The Council is required to give 28 days' notice when Key Decisions are to be made, and when an executive meeting is to be held in private. The Notice has been drafted to comply with that requirement. It is available for inspection on the Council's website as well as at South Lakeland House, Kendal and sets out the following:-

- (1) the matters which the Executive (also known as the Cabinet) believes fall within the definition of a Key Decision (see definition below) to be taken by the Executive or a Senior Officer of the Council;
- (2) details of any private meeting (see definition below) of the Executive; and
- (3) proposals for the recommendation to Council of any plan, strategy or budget that forms part of the Council's Budget and Policy Framework, and its timetable and arrangements for consultation, in accordance with the Council's Constitution, Part 4, Budget and Policy Framework Procedure Rules, paragraph 2. The policies which make up the Budget and Policy Framework can be found in Article 4, Part 2 of the Council's Constitution, viewable on the Council's website [www.southlakeland.gov.uk](http://www.southlakeland.gov.uk)

#### **Documentation**

Reports, as well as any background information, will be available for public inspection five working days before the date of the meeting at which the decision is going to be made. However, some of the reports may contain confidential information and, in that case, will not be available to the public.

When the Executive is going to consider a confidential report, at least 28 days' notice will be given of the intention to hold the meeting in private. A Notice to this effect will be published on the Council's website.

#### **Background Information**

If you wish to inspect background information, which will inform the decision-making process, contact the Lead Officer identified in the Notice as dealing with that matter. When the agenda for the meeting is published on the Council's website, normally at least 5 working days before the meeting, these documents will also be made available via the website. However, you will not be allowed to access any papers which contain exempt or confidential information.

#### **Representations (views you wish to make)**

If you wish to make a representation, either about one of the Key Decisions listed (where the meeting is to be held in private), or that an Executive meeting should be open to the public, you must write to the Lead Officer identified as dealing with that decision with your reasons why the meeting should not be held in private. This must be received at least five clear working days before the date of the meeting.

#### **Decision Notice**

A Decision Notice for each Key Decision, or other Executive decision, will be produced as soon as practicable after the decision has been taken. These Decision Notices will be available for inspection at South Lakeland House, Kendal and on the Council's website.

## **Urgent Decisions**

The Law and the Council's Constitution provide for urgent decisions to be made provided certain criteria are met and relevant Notices published accordingly. None of the decisions detailed in this Notice are deemed to be Urgent Decisions - unless expressly stated.

## **Key Decision**

This definition was adopted by Council on Thursday, 17 December 2015 and is as follows :-

"An executive decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and/or is likely to result in the Authority incurring expenditure or making savings above £100,000."

## **Private Meetings**

In regard to this Notice, private meetings are meetings of the Executive, or part of a meeting, during which the public are excluded as a result of confidential or exempt information being discussed. A reason will be given why it is felt that there is a need for the public to be excluded. If you wish to make a representation regarding the intention to hold the meeting in private, you must follow the procedure shown above under "Representations".

## **The District Council's Executive Members are:-**

Cllr Giles Archibald – Leader and Promoting South Lakeland Portfolio Holder  
Cllr Jonathan Brook – Deputy Leader and Housing and Innovation Portfolio Holder  
Cllr Robin Ashcroft – Economy, Culture and Leisure Portfolio Holder  
Cllr Philip Dixon – Customer and Commercial Services and People Portfolio Holder  
Cllr Dyan Jones – Climate Emergency and Localism Portfolio Holder  
Cllr Andrew Jarvis – Finance and Resources Portfolio Holder  
Cllr Suzie Pye – Health, Wellbeing and Financial Resilience Portfolio Holder

## **The District Council's Chief and Statutory Officers:-**

Lawrence Conway – Chief Executive  
Simon Rowley – Director Customer and Commercial Services  
David Sykes – Director of Strategy, Innovation and Resources  
Linda Fisher – Legal, Governance and Democracy Lead Specialist (Monitoring Officer)  
Helen Smith – Finance Lead Specialist (Section 151 Officer)

**Key Decision - Exploration of Local Government Reform and Devolution**

To explore Local Government Reform and devolution, including the consideration of an Outline Proposal for a new unitary council for the area comprising the three districts of SLDC / Barrow and Lancaster. Cabinet will consider those areas of the report which form Key Decisions and make recommendations to Council.

**Proposed Decision Maker (Decision Date): Cabinet (05 Nov 2020)**

Also considered by/to be considered by: Council (5 Nov 2020)

Date notice first published: 29 September 2020

*(If Key or Private, decision cannot be until after 27 October 2020)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

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**Lead Officer:** David Sykes, Director of Strategy, Innovation and Resources  
d.sykes@southlakeland.gov.uk

**Chief/Statutory Officer:** Chief Executive

**Portfolio Holder:** Leader of the Council (Cllr Giles Archibald)

**Non-Key Budget and Policy Framework Decision - Exploration of Local Government Reform and Devolution**

To explore Local Government Reform and devolution, including the consideration of an Outline Proposal for a new unitary council for the area comprising the three districts of SLDC / Barrow and Lancaster and submission as an initial response to the Government's invitation to submit proposals for unitary local government in Cumbria. Council will consider any recommendations from Cabinet and those areas of the report which relate to the Budget and Policy Framework.

**Proposed Decision Maker (Decision Date): Council (05 Nov 2020)**

Also considered by/to be considered by: Cabinet (5 Nov 2020)

Date notice first published: 29 September 2020

*(If Key or Private, decision cannot be until after 27 October 2020)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

-

**Lead Officer:** David Sykes, Director of Strategy, Innovation and Resources  
d.sykes@southlakeland.gov.uk

**Chief/Statutory Officer:** Chief Executive

**Portfolio Holder:** Leader of the Council (Cllr Giles Archibald)

### **Key Decision - Mortgage in Possession Clauses - Position Statement**

The Council is seeking to put to Cabinet an advice note concerning the issue of the "mortgagee in possession" clause which is currently causing challenges in finalising S106 agreements where development financiers are requiring a deviation from policy to meet their risk appetite. The note seeks to advise Cabinet of a methodology to proceed with the negotiations while offering reasonable protection to future affordable housing stock. Any deviation from policy will need to go to the Planning Committee for a decision.

### **Proposed Decision Maker (Decision Date): Cabinet (05 Nov 2020)**

Date notice first published: 29 September 2020

*(If Key or Private, decision cannot be until after 27 October 2020)*

**Open/Exempt:** Open

### **Relevant reports/background papers which are/will be available:**

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**Lead Officer:** Dan Hudson, Strategy Lead Specialist d.hudson@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Strategy, Innovation and Resources

**Portfolio Holder:** Housing and Innovation Portfolio Holder (Cllr Jonathan Brook)

### **Key Decision - Purchase of 1 No. 24T Refuse Vehicle**

Purchase of refuse vehicle to replace existing fleet vehicle in line with vehicle and plant replacement programme.

### **Proposed Decision Maker (Decision Date): Delegated Executive Decisions (05 Nov 2020)**

Date notice first published: 29 September 2020

*(If Key or Private, decision cannot be until after 27 October 2020)*

**Open/Exempt:** Fully exempt

### **Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

### **Relevant reports/background papers which are/will be available:**

-

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Customer and Commercial Services and People Portfolio Holder (Cllr Philip Dixon)

**Key Decision - Purchase of 1 No. 26T Refuse vehicle**

Purchase of refuse vehicle to replace existing fleet vehicle in line with vehicle and plant replacement programme.

**Proposed Decision Maker (Decision Date): Delegated Executive Decisions (05 Nov 2020)**

Date notice first published: 29 September 2020

*(If Key or Private, decision cannot be until after 27 October 2020)*

**Open/Exempt:** Fully exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available:**

-

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Customer and Commercial Services and People Portfolio Holder (Cllr Philip Dixon)

**Key Decision - Purchase of 3 No. 12T Refuse Vehicles**

Purchase of three refuse vehicles to replace existing fleet vehicles in line with vehicle and plant replacement programme.

**Proposed Decision Maker (Decision Date): Delegated Executive Decisions (05 Nov 2020)**

Date notice first published: 29 September 2020

*(If Key or Private, decision cannot be until after 27 October 2020)*

**Open/Exempt:** Fully exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available:**

-

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Customer and Commercial Services and People Portfolio Holder (Cllr Philip Dixon)

**Key Decision - Purchase of 4 No. 7.5T Refuse vehicles**

Purchase of refuse vehicles to replace existing fleet vehicle in line with vehicle and plant replacement programme.

**Proposed Decision Maker (Decision Date): Delegated Executive Decisions (05 Nov 2020)**

Date notice first published: 29 September 2020

*(If Key or Private, decision cannot be until after 27 October 2020)*

**Open/Exempt:** Fully exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available:**

-

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Customer and Commercial Services and People Portfolio Holder (Cllr Philip Dixon)

**Key Decision - Construction of 30 space car park to Parkside Road, Kendal**

Construction of car park on the edge of Kendal Town centre.

**Proposed Decision Maker (Decision Date): Cabinet (25 Nov 2020)**

Date notice first published: 11 August 2020

*(If Key or Private, decision cannot be until after 8 September 2020)*

**Open/Exempt:** Fully exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available:**

-

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

**Key Decision - Disposal of Council owned land in Burton in Kendal**

Disposal of Council owned land to South Lakes Housing.

**Proposed Decision Maker (Decision Date): Cabinet (25 Nov 2020)**

Date notice first published: 26 May 2020

*(If Key or Private, decision cannot be until after 23 June 2020)*

**Open/Exempt:** Part exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available:**

-

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Housing and Innovation Portfolio Holder (Cllr Jonathan Brook)

**Key Decision - Disposal of Council owned land in High Sparrowmire, Kendal**

Disposal of Council owned land to South Lakes Housing.

**Proposed Decision Maker (Decision Date): Cabinet (25 Nov 2020)**

Date notice first published: 26 May 2020

*(If Key or Private, decision cannot be until after 23 June 2020)*

**Open/Exempt:** Part exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available:**

-

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Housing and Innovation Portfolio Holder (Cllr Jonathan Brook)

**Key Decision - In house repairs and property maintenance service \*NEW\***

Proposal to have in house property maintenance service instead of a Measured Term Contract with external contractor.

**Proposed Decision Maker (Decision Date): Cabinet (25 Nov 2020)**

Date notice first published: 27 October 2020

*(If Key or Private, decision cannot be until after 24 November 2020)*

**Open/Exempt:** Fully exempt

**Relevant reports/background papers which are/will be available:**

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**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Customer and Commercial Services and People Portfolio Holder (Cllr Philip Dixon)

**Key Decision - Public Access - Council-owned Riverside Land in Kendal**

To consider the use and management of Council-owned land with regard to the new Gooseholme Bridge and flood defences.

**Proposed Decision Maker (Decision Date): Cabinet (25 Nov 2020)**

Date notice first published: 29 September 2020

*(If Key or Private, decision cannot be until after 27 October 2020)*

**Open/Exempt:** Part exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available:**

-

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft),  
Housing and Innovation Portfolio Holder (Cllr Jonathan Brook)



**Key Decision - Queens Park Recreational Space, Windermere \*NEW\***

To redesign the current playground including a wheeled sports track.

**Proposed Decision Maker (Decision Date): Cabinet (25 Nov 2020)**

Date notice first published: 27 October 2020

*(If Key or Private, decision cannot be until after 24 November 2020)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

Windermere Park for All community group proposal.

Current fundraising report

**Lead Officer:** Polly Straker, Locality Team Leader polly.straker@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Customer and Commercial Services and People Portfolio Holder (Cllr Philip Dixon)

**Key Decision - Rough Sleeping Accommodation Programme Funding \*NEW\***

To seek approval for the RSAP funding to be awarded by MHCLG

**Proposed Decision Maker (Decision Date): Delegated Executive Decisions (03 Dec 2020)**

Date notice first published: 27 October 2020

*(If Key or Private, decision cannot be until after 24 November 2020)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

The submitted proposal and Bidding criteria can be made available

**Lead Officer:** Carol Halton, Housing Options and Strategy Specialist  
carol.halton@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Strategy, Innovation and Resources

**Portfolio Holder:** Housing and Innovation Portfolio Holder (Cllr Jonathan Brook)

**Key Decision - Exploration of Local Government Reform and Devolution \*NEW\***

To explore Local Government Reform and devolution, including the consideration of the Full Proposal for a new unitary council for the area comprising the three districts of SLDC / Barrow and Lancaster and submission in response to the Government's invitation to submit proposals for unitary local government in Cumbria. Cabinet will consider those areas of the report which form Key Decisions and make recommendations to Council.

**Proposed Decision Maker (Decision Date): Cabinet (08 Dec 2020)**

Also considered by/to be considered by: Council (8 Dec 2020)

Date notice first published: 27 October 2020

*(If Key or Private, decision cannot be until after 24 November 2020)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

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**Lead Officer:** David Sykes, Director of Strategy, Innovation and Resources  
d.sykes@southlakeland.gov.uk

**Chief/Statutory Officer:** Chief Executive

**Portfolio Holder:** Leader of the Council (Cllr Giles Archibald)

**Non-Key Budget and Policy Framework Decision - Exploration of Local Government Reform and Devolution \*NEW\***

To explore Local Government Reform and devolution, including the consideration of the Full Proposal for a new unitary council for the area comprising the three districts of SLDC / Barrow and Lancaster and submission in response to the Government's invitation to submit proposals for unitary local government in Cumbria. Cabinet will consider those areas of the report which form Key Decisions and make recommendations to Council.

**Proposed Decision Maker (Decision Date): Council (08 Dec 2020)**

Also considered by/to be considered by: Cabinet (8 Dec 2020)

Date notice first published: 27 October 2020

*(If Key or Private, decision cannot be until after 24 November 2020)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

-

**Lead Officer:** David Sykes, Director of Strategy, Innovation and Resources  
d.sykes@southlakeland.gov.uk

**Chief/Statutory Officer:** Chief Executive

**Portfolio Holder:** Deputy Leader of the Council (Cllr Jonathan Brook)

**Non-Key Budget and Policy Framework Decision - Corporate Financial Update Quarter 2, 2020/21 \*NEW\***

To consider the projected year-end financial position and to update the Capital Programme, Revenue budget and Procurement Schedule for changes identified.

**Proposed Decision Maker (Decision Date): Council (15 Dec 2020)**

Also considered by/to be considered by: Cabinet (25 Nov 2020)

Overview and Scrutiny Committee (4 Dec 2020)

Date notice first published: 27 October 2020

*(If Key or Private, decision cannot be until after 24 November 2020)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

2020/21 Budget Book including MTFP projections,

2020/21 Budget Setting Report

Medium Term Financial Plan 2020/21-2024/25

**Lead Officer:** Claire Chouchoulas, Finance Specialist, Claire Read, Finance Specialist  
claire.read@southlakeland.gov.uk

**Chief/Statutory Officer:** Section 151 Officer

**Portfolio Holder:** Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

**Non-Key Budget and Policy Framework Decision - Budget 2021/22 to 2025/26 (including capital programme and fees and charges)**

To set the 2021/22 - 2025/26 capital and revenue budgets, the level of council tax increase to apply from 1 April 2021, the level of reserves and the levels of fees and charges.

**Proposed Decision Maker (Decision Date): Council (23 Feb 2021)**

Also considered by/to be considered by: Lake Administration Committee, Planning Committee, Licensing Committee - fees and charges – (tbc)

First draft budgets - Cabinet (9 Dec 2020)

Budget update - Council (15 Dec 2020)

Overview and Scrutiny Committee (15 Jan 2021)

Cabinet (3 Feb 2021)

Date notice first published: 29 September 2020

*(If Key or Private, decision cannot be until after 27 October 2020)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

Medium Term Financial Plan 2020/21 - 2025/26

**Lead Officer:** Helen Smith, Finance Lead Specialist (Section 151 Officer)  
h.smith@southlakeland.gov.uk

**Chief/Statutory Officer:** Section 151 Officer

**Portfolio Holder:** Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

**Non-Key Budget and Policy Framework Decision - Council tax discounts and premia  
\*NEW\***

To review the levels of council tax to be charged on empty homes from 1 April 2021.

**Proposed Decision Maker (Decision Date): Council (23 Feb 2021)**

Also considered by/to be considered by: Cabinet (25 Nov 2020)  
Cabinet (3 Feb 2021)

Date notice first published: 27 October 2020

*(If Key or Private, decision cannot be until after 24 November 2020)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

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**Lead Officer:** Helen Smith, Finance Lead Specialist (Section 151 Officer)  
h.smith@southlakeland.gov.uk

**Chief/Statutory Officer:** Section 151 Officer

**Portfolio Holder:** Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

**Non-Key Budget and Policy Framework Decision - Procurement Schedule 2020/21 and  
2021/22**

To set out the Council's plans for procurement exercises during 2021/22 and to update plans for 2020/21 including the decision route for each procurement.

**Proposed Decision Maker (Decision Date): Council (23 Feb 2021)**

Also considered by/to be considered by: Overview and Scrutiny Committee (15 Jan 2021)  
Cabinet (3 Feb 2021)

Date notice first published: 29 September 2020

*(If Key or Private, decision cannot be until after 27 October 2020)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

Budget report 2021/22 - 2025/26 to be reported to the same committees

**Lead Officer:** Gillian Flowers, Procurement Specialist gillian.flowers@southlakeland.gov.uk

**Chief/Statutory Officer:** Section 151 Officer

**Portfolio Holder:** Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

**Non-Key Budget and Policy Framework Decision - Treasury Management Framework 2021/22 to 2025/26**

To set the 2021/22 Prudential Indicators, Treasury Management Strategy, Treasury Management Policy and Minimum Revenue Provision (MRP) statement which controls the Council's capital financing, borrowing and investment activities.  
To approve the 2021/22 to 2025/26 Capital Strategy.

**Proposed Decision Maker (Decision Date): Council (23 Feb 2021)**

Also considered by/to be considered by: Overview and Scrutiny Committee (15 Jan 2021)  
Cabinet (3 Feb 2021)

Date notice first published: 29 September 2020

*(If Key or Private, decision cannot be until after 27 October 2020)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

Medium Term Financial Plan 2020/21 - 2025/26 Budget report 2021/22 to 2025/26 to be reported to same Committees

**Lead Officer:** Helen Smith, Finance Lead Specialist (Section 151 Officer)  
h.smith@southlakeland.gov.uk

**Chief/Statutory Officer:** Section 151 Officer

**Portfolio Holder:** Finance and Resources Portfolio Holder (Cllr Andrew Jarvis)

