

## Audit Committee Risk Register

**Report Author: Helen Smith**

**Generated on: 22.03.2021 Audit Committee**

The Risk matrix shows how risks are prioritised:

Likelihood	High			Priority risks which require mitigating controls and quarterly review	
	Medium				
	Low	Low priority risks which require annual review			
	Very Low				
		Negligible	Marginal	Serious	Critical
	Impact				

## Audit Committee Risks: 2020/21 Risk Register

<b>Risk No. &amp; Title</b>		RISK AC 1 The challenge from the committee is limited due to inexperience					
<b>Risk Priority</b>		<b>Latest Note</b>					
<b>Actions to control this risk</b>	Provide suitable development opportunities to prepare Members to make an effective contribution.	<b>Action completed?</b>	<b>Commenced</b>	<b>Due Date</b>	Throughout 2020/21	<b>Actioned</b>	Helen Smith

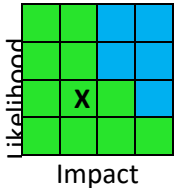
<b>Risk No. &amp; Title</b>		RISK AC 2 Audit Committee ineffective due to limited resources following Government changes to the funding of local government. Local authorities continue to face unprecedented challenges, relating to the pressures of austerity and central government funding reductions, and demographic and technological change.				
<b>Risk Priority</b>		<b>Latest Note</b>				
		<p>Audit Committee of 4 December 2014 added this risk. In April 2016 the risk was amended to concentrate on the impact of funding cuts on the ability of the Council to meet its statutory requirements. This risk links to the Medium Term Financial Plan strategic risk. The latest Medium Term Financial Plan will be considered by Overview and Scrutiny Committee, Cabinet and Council during 2017.</p> <p>In July 2017 the likelihood was reduced from medium to low. Council approved the Medium Term Financial Plan 2018/19 – 2022/23 in July 2017. Budget updates during November 2017 – February 2018 will include updates to the MTFP projections.</p>				

			<p>July 2018: Proposed no change to assessment.</p> <p>Dec 2018: Proposed no change to assessment. Draft Budget report to Cabinet 28 November 2018 identifies future deficits, Provisional Local Government Finance Settlement due 6 December 2018, Fairer Funding review and proposals for 75% business rate retention ongoing.</p> <p>July 2019: Proposed no change to assessment: Medium Term Financial Plan identifies potential slippage in Fairer Funding review</p> <p>Dec 2019: No change in assessment: Fairer Funding review now confirmed delay from April 2020 to April 2021: potential change depending on result of General Election result.</p> <p>Sept 2020: No change in assessment: Covid-19 increased budget pressures, government funding changes delayed. Updated MTFP approved by Council 30 June 2020.</p> <p>March 2021: No change in assessment: Covid-19 increased budget pressures, government funding changes delayed. Updated Budgets and MTFP projections approved by Council 23 Feb 21.</p>				
<b>Actions to control this risk</b>	Quarterly monitoring of MTFP financial model & risks	<b>Action completed?</b>	Ongoing	<b>Due Date</b>	Ongoing: see MTFP	<b>Actioned</b>	Helen Smith

<b>Risk No. &amp; Title</b>	RISK AC 14: The effectiveness of the Audit Committee is limited due to the impact of the Covid-19 pandemic. This includes the risk arising from the long gap between meetings of the Audit Committee (from December 2019 to September 2020), the risk arising from virtual meetings and the risk of reduced support to the Committee due to increased service demands elsewhere in the organisation.						
<b>Risk Priority</b>		<b>Latest Note</b>	<p>New risk Sept 2020: No change in assessment: Covid-19 increased budget pressures, government funding changes delayed. Updated MTFP approved by Council 30 June 2020.</p> <p>April 2021: February 2021 meeting cancelled due to work pressure of officers.</p>				
<b>Actions to control this risk</b>		<b>Action completed?</b>	Ongoing	<b>Due Date</b>	Sept 2021	<b>Actioned</b>	Helen Smith

**Archived as agreed by previous Audit Committees**

**Listed in order of Risk No. & Title**

<b>Risk No. &amp; Title</b>		RISK AC 3 The Council fail to meet the tighter timescales for the preparation of final accounts from 2017/18 onwards.					
<b>Risk Priority</b>		<b>Latest Note</b>	<p>The new deadlines will require the accounts for 2017/18 to be prepared and authorised by the Chief Finance Officer by the end of May 2018 and audited by the end of July 2018 which gives one month less for both the preparation and audit of the accounts. For 2016/17 the accounts were completed and checked by the end of May 2017.</p> <p>An unqualified audit opinion was issued in September 2017 in relation to the 2016/17 accounts and no material errors were identified.</p> <p>July 2018: Accounts prepared and published by 31 May 2018. Audit ongoing at time of report preparation.</p> <p>Dec 2018: Proposed no change to assessment: preparation of Accounts is a complex process, requiring significant skilled &amp; experienced staff. New reporting standards for 2018/19 accounts.</p> <p>July 2019: Accounts for 2018/19 produced by deadline. Propose archive this risk.</p>				
			<b>Actions to control this risk</b>	Review the 2018/19 closedown	<b>Action completed?</b>	Ongoing	<b>Due Date</b>

<b>Risk No. &amp; Title</b>		RISK AC 4 The Council fails to appoint external auditors in accordance with statutory requirements.					
<b>Risk Priority</b>		<b>Latest Note</b>	<p>The Council have until December 2017 to make an appointment for external auditors when the current arrangements come to an end. Previous appointments were made by the Audit Commission nationally and are currently overseen by Public Sector Audit Appointments Ltd on behalf of the Secretary of State. The Council has joined the Sector Led body procurement exercise. This reduces the likelihood of failing to properly appoint an external auditor in accordance with statutory requirements through an Audit Panel.</p> <p>PSAA Ltd have consulted the Council on the proposed appointment of auditor, this will be confirmed in December 2017.</p> <p>December 2017: Proposed that risk likelihood reduced from low to very low</p> <p>Archived: following December 2017 meeting.</p>				
<b>Actions to control this risk</b>	Review the progress of the proposed sector-led procurement exercise	<b>Action completed?</b>	Ongoing	<b>Due Date</b>	During 2016/17	<b>Actioned</b>	<b>Shelagh McGregor</b>

<b>Risk No. &amp; Title</b>		RISK AC 5 Insufficient support/ backup provided to the committee					
<b>Risk Priority</b>		<b>Latest Note</b>	Audit Committee of 19/06/08 decided that this risk should be archived as is no longer relevant				

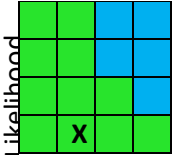
<b>Risk No. &amp; Title</b>		RISK AC 6 The challenge from the committee is ineffective due to inexperience					
<b>Risk Priority</b>		<b>Latest Note</b>	<p>Audit Committee of 19/06/08 decided that this risk should be archived as is no longer relevant. The Audit Committee of the 23/07 decided that this risk should be re-instated as 2 new members were added to the Committee at the 20 May 2015 Annual Council. This is included as a new risk below the line of tolerance.</p>				

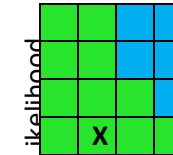
<b>Risk No. &amp; Title</b>		RISK AC 7 Officers do not recognise the importance of the Audit Committee					
-----------------------------	--	---	--	--	--	--	--

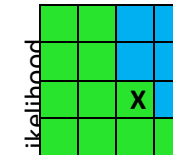
<b>Risk No. &amp; Title</b>		RISK AC 8 Members do not recognise the importance of Audit Committee	
<b>Risk Priority</b>		<b>Latest Note</b>	Audit Committee of 10/02/11 decided to archive this risk

<b>Risk No. &amp; Title</b>		RISK AC 9 Perception that the Committee is too critical	
<b>Risk Priority</b>		<b>Latest Note</b>	Audit Committee of 10/02/11 decided to archive this risk

<b>Risk No. &amp; Title</b>		RISK AC 10 Insufficient capacity from Members to make the Committee effective	
<b>Risk Priority</b>		<b>Latest Note</b>	Audit Committee of 18/07/13 decided to archive this risk

<b>Risk No. &amp; Title</b>		RISK AC 11 Significant changes to the membership In one year	
<b>Risk Priority</b>	 <p>Likelihood</p> <p>Impact</p>	<b>Latest Note</b>	Audit Committee of 19/06/08 decided that this risk should be archived as is no longer relevant

<b>Risk No. &amp; Title</b>		RISK AC 12 Lack of indicators or measurable outcomes to enable the committee to demonstrate progress and contribution.	
<b>Risk Priority</b>	 <p>Likelihood</p> <p>Impact</p>	<b>Latest Note</b>	Audit Committee of 18/07/13 decided to archive this risk

<b>Risk No. &amp; Title</b>		RISK AC 13 The priority Significant Issues identified by Internal Audit are not addressed	
<b>Risk Priority</b>	 <p>Likelihood</p> <p>Impact</p>	<b>Latest Note</b>	Audit Committee of 4 December 2015 decided to archive this risk.