

APPOINTMENT OF DEPUTY LEADER AND MEMBERS OF THE CABINET

Leader:

Councillor Jonathan Brook

Portfolio:

Promoting South Lakeland and Innovation

Deputy:

Councillor Andrew Jarvis

Portfolio:

Finance and Assets

The Portfolios and other Cabinet Members are as follows:-

Cabinet Member:

Councillor Robin Ashcroft

Portfolio:

Economy, Culture and Leisure

Councillor Helen Chaffey

Housing

Councillor Philip Dixon

Customer and Locality Services

Councillor Dyan Jones

Climate Action and Biodiversity

Councillor Suzie Pye

Health, Wellbeing and Poverty Alleviation

APPOINTMENT OF DEPUTY LEADER AND MEMBERS OF THE SHADOW CABINET

Leader:

Councillor Tom Harvey

Portfolio:

Promoting South Lakeland and Innovation

Deputy:

Councillor John Holmes

Portfolio:

Finance and Assets

The Portfolios and other Shadow Cabinet Members are as follows:-

Cabinet Member:

Councillor Roger Bingham

Portfolio:

Economy, Culture and Leisure

Councillor Pat Bell

Housing

Councillor Janette Jenkinson

Customer and Locality Services

Councillor Kevin Holmes

Climate Action and Biodiversity

Councillor Helen Irving

Health, Wellbeing and Poverty Alleviation

4. RESPONSIBILITY FOR CABINET FUNCTIONS

The Cabinet will be responsible for all the functions and duties of the District Council which are specified in legislation, and which are not specifically reserved to the Council or any Committee elsewhere in this constitution.

The individual members of the Cabinet will have the following personal portfolios, as allocated by the Leader, and will exercise the powers and duties of the Cabinet within those areas, subject to the detailed rules on Access to Information Procedures (Part 4(2)) of this Constitution.

Any changes to the personal portfolios will be determined by the Leader. These will take effect from the date that the Proper Officer receives notification of such changes in writing. The Leader will also report any changes to the next appropriate meeting of Full Council.

A DELEGATION TO INDIVIDUAL MEMBERS OF THE CABINET

The functions of the Cabinet detailed below shall be the responsibility of the individual members of the Cabinet who hold the portfolios listed below. The individual members shall give guidance to officers regarding decisions to be made under section 5 of the delegation scheme.

Each of the Portfolios indicated will take primary responsibility in their individual areas and work with other Cabinet members, officers and partners to ensure that cross cutting themes are being communicated effectively in all policies and projects and across all services. In doing this, Cabinet Members may set up appropriate groups, but should ensure that Committee Services are aware that the group has been set up and the composition of its membership.

Each portfolio holder will contribute towards delivering the Corporate Plan Priorities of:

- Working across boundaries, delivering sustainable regional growth across Morecambe Bay, and
- Delivering a balanced community, a South Lakeland for all ages, and
- A fairer South Lakeland, a South Lakeland for everyone, and
- Addressing the climate emergency, a carbon neutral South Lakeland

Leader – Promoting South Lakeland and Innovation Portfolio

Working with partners and stakeholders in the public, private and voluntary sector, at national, regional and sub-regional level. To act as an ambassador and advocate for the Communities of South Lakeland.

To represent the Council on local, Regional, National and other strategic partnerships as appropriate.

Oversight and development of the Council Plan priorities in collaboration with Portfolio Holders and based on community need.

Leading on the Councils Public Service Reform agenda.

Leading on Devolution, Local Government Reform and working with Barrow Borough on all aspects of “ The Bay”, this requires co-operation on economic development, infrastructure, housing and employment growth as well as skills and knowledge.

To lead on community engagement.

Policies, Plans and Strategies

- Communications Strategy
- Council Plan
- IT/Information/E Government Strategy
- Performance Management

Key Areas

- Community strategy/area planning/development of recovery group
- Local and Cumbria Wide Strategic Partnerships
- Media and Communications
- Performance Management
- Relationships with Government Departments, and other relevant authorities at a sub-regional, regional

Deputy Leader – Finance and Assets Portfolio

The development of strategic policy to ensure that the Council has put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources, i.e. Value for Money.

To ensure that the Council has proper arrangements in place for securing financial resilience and the management of the Council's resources.

To support the Leader of the Council and to deputise in his/her absence.

Policies, Plans and Strategies

- Medium Term Financial Strategy
- Budget Framework
- Commissioning and Procurement Strategy
- Discretionary Benefit and Rate Relief Policies
- Council Tax Reduction Scheme
- Asset Management Strategy
- Commercial Strategy

Key Areas

- Strategic Finance
- Budget monitoring
- Treasury Management
- Capital Programme
- Value for money
- Procurement
- Savings programme
- Payments and Sundry Debtors
- Insurance and risk management
- Benefits Administration
- Council Tax Collection
- Resource Management

Housing Portfolio

Implementing of the Local Plan housing objectives.

Working in partnership to improve the standard, availability and affordability of housing in the District to meet local needs, championing these issues at national, regional and sub-regional level.

Looking at innovative ways of working.

To support the Leader of the Council and to deputise in his/her absence.

Policies, Plans and Strategies

- Local Plan (including Development Management Policies)
- Housing Strategy and Policy (including Choice Based Lettings Allocation Policy)

Key Areas

- Development Management and Building Control
- Housing Options and Homelessness Prevention
- Strategic Housing and delivery (including Housing Enabling and Housing Grants)

Economy, Culture and Leisure Portfolio

The Council Plan objectives as they relate to the Portfolio area of work, and cross-cutting work developed through the Local Plan and Economic Development Strategy, promoting Culture leisure activities and the arts and developing strategy for cultural assets.

To be the Council's nominated representative on the Cumbria Local Economic Partnership.

Working in partnership to ensure a thriving and prosperous District within the context of the wider sub-region, through effective economic development, regeneration and transport strategies.

Working in partnership to ensure thriving and prosperous town centres throughout the District.

Providing public realm infrastructure to promote the local economy.

Promoting small businesses in both towns and rural areas.

The Council plan objectives in relation to promoting culture, leisure activities and the arts.

To work with our cultural organisations to attract investment and to promote South Lakeland as a premier area for Arts and Events.

Leading on the response to the Levelling up requirements.

Leading on the economic response to Covid recovery.

Policies, Plans and Strategies

- Economic Development Strategy
- Arts and Events
- Grants Strategy
- Licensing and Statement of Gambling Policies

Key Areas

- Economic Inward Investment
- Business Support and Sector Development
- Visitor Economy
- Town Centre Planning, Car Parks and Transportation Strategies
- Markets
- Arts and Culture
- Grants
- Public Halls
- Use of community assets for the promotion of arts and culture
- Heritage and Events
- Heritage Listed Buildings and built environment
- Voluntary Sector Engagement in relation to Culture and Leisure
- Leisure and Recreation
- Licensing and Gambling
- Cross Authority Economic initiatives

Climate Action and Biodiversity Portfolio

To lead on the Council's policies around Climate change, climate reduction and sustainable growth, to develop a policy on bio-diversity, raising community awareness and working collaboratively on policy objectives.

Policies, Plans and Strategies

- Air Quality Strategy and action plan
- Active Travel Strategy and action plan
- Council Policy on Climate Change
- Parks and Open Spaces Strategy

Key Areas

- Community micro-energy schemes
- Leisure, Public Realm, (Parks and Open Spaces (Including cemeteries, trees, woodland and playground improvement)
- Carbon/Greenhouse gas Reduction
- Green agenda – Low carbon reduction
- Active Travel
- Bio-Diversity

Health, Wellbeing and Poverty Alleviation Portfolio

To work with other tiers of government, voluntary sector, community groups and other relevant partners to enhance the health and wellbeing of residents.

Alleviate the harmful effects of poverty in the District, looking at issues to address those who are disadvantaged, focusing on fairness and reducing disadvantage and inequalities.

Working with key partners with regards to welfare reforms.

Nominated representative on the Health and Wellbeing board as appropriate.

The relationship of the Council with its citizens; civic participation and the Council plan objectives around leisure, health and wellbeing and working with communities.

Leading on inequality, deprivation and population health.

Working with key partners with regards to public health and community safety.

Polices, plans and strategies

- Community Strategy
- Health and Wellbeing Strategy
- Cumbria Joint Public Health Strategy
- Community Safety Plan

Key Areas

- Public Health
- Community Development
- Crime and Disorder Reduction Strategy
- Voluntary Sector in relation to Public Health and Wellbeing Sector
- Health and Safety
- Poverty alleviation, financial resilience
- Young People/ projects
- Emerging community issues

Customer and Locality Services Portfolio

To work with all Members, the community and organisations in developing , case management, specialist services as part of the Council's Customer connect programme.

Delivery of the Council Plan objectives in relation to quality of service and high performance culture.

The organisation of the Authority relating to the Council's central services, including Employee relations.

Providing and maintaining parks infrastructure.

To take the lead on Strategic Waste Management/Recycling and relevant Council Plan measures under the environment objectives.

To drive our Localism agenda.

Policies, plans and strategies

- Waste Management Strategy (environmental impacts)
- Emergency Plan
- Equality, Diversity and Inclusion Strategy
- Customer Charter and Contact Strategy
- Member Development and Training Plan
- Workforce Plan (to be reviewed under customer connect programme)

Key Areas

- Customer services (operational)
- Emergency Planning
- Waste Management and Recycling Strategy
- Localism
- Water Quality
- Car Parking (operations)
- Waste Management (operations and service optimisation)
- Streetscene
- Member Services
- Member Training and Development
- Legal and Committee Services and HR Services
- Corporate Health and Safety