

## Appendix 1



### Lake Encroachment Application - Policy

Any structures (boathouse, piers, wet dock, slipway, mooring etc.) which are constructed, replaced or repaired and are fixed to or create a footprint on the lake bed are required to apply for approval by the Lake Administration Committee.

Each application for approval should confirm if the proposed application is:

- A. To replace encroachment with identical structure.
- B. To replace with Alterations.
- C. Install a New Structure.
- D. Install a New Mooring site.

Each Application should provide the following:

- Lake District National Park Authority approval
- Environment Agency works 'within a water course' approval
- Location plan
- Current build plan including all measurements (Encroachment applications only)
- Proposed build plan including all measurements (Encroachment applications only)
- Plan of proposed dredged area including square meterage and to what depth (Dredging applications Only)
- Method statement/ Risk assessment

Where an application relates to B, C or D, above, applicants will need to ensure that all arrears on any other encroachment agreements held by them are paid in full and that all lease/licence conditions are being met for existing encroachments. As part of the application, this will be reviewed by the Case Management Team (Finance) and the Council's Property Service Provider. Where applicants do not meet this criteria, the Delivery and Commercial Manager will issue the information to the Director for Customer and Commercial Services, the Lead Specialist for Legal, Governance and Democracy and Lead Specialist for Finance seeking permission to reject the application and not bring the application to the Lake Administration Committee for determination.

Where the application relates to A (replacement of like for like), even where a dispute may be in progress over the encroachment fee, the application can still be issued to Lake Administration Committee for consideration.