

**SOUTH LAKELAND DISTRICT COUNCIL  
NOTICE OF FORTHCOMING KEY DECISIONS, PRIVATE EXECUTIVE MEETINGS AND  
BUDGET AND POLICY FRAMEWORK DECISIONS  
AS PUBLISHED ON 3 AUGUST 2021**

The Council is required to give 28 days' notice when Key Decisions are to be made, and when an executive meeting is to be held in private. The Notice has been drafted to comply with that requirement. It is available for inspection on the Council's website as well as at South Lakeland House, Kendal and sets out the following:-

- (1) the matters which the Executive (also known as the Cabinet) believes fall within the definition of a Key Decision (see definition below) to be taken by the Executive or a Senior Officer of the Council;
- (2) details of any private meeting (see definition below) of the Executive; and
- (3) proposals for the recommendation to Council of any plan, strategy or budget that forms part of the Council's Budget and Policy Framework, and its timetable and arrangements for consultation, in accordance with the Council's Constitution, Part 4, Budget and Policy Framework Procedure Rules, paragraph 2. The policies which make up the Budget and Policy Framework can be found in Article 4, Part 2 of the Council's Constitution, viewable on the Council's website [www.southlakeland.gov.uk](http://www.southlakeland.gov.uk)

#### **Documentation**

Reports, as well as any background information, will be available for public inspection five working days before the date of the meeting at which the decision is going to be made. However, some of the reports may contain confidential information and, in that case, will not be available to the public.

When the Executive is going to consider a confidential report, at least 28 days' notice will be given of the intention to hold the meeting in private. A Notice to this effect will be published on the Council's website.

#### **Background Information**

If you wish to inspect background information, which will inform the decision-making process, contact the Lead Officer identified in the Notice as dealing with that matter. When the agenda for the meeting is published on the Council's website, normally at least 5 working days before the meeting, these documents will also be made available via the website. However, you will not be allowed to access any papers which contain exempt or confidential information.

#### **Representations (views you wish to make)**

If you wish to make a representation, either about one of the Key Decisions listed (where the meeting is to be held in private), or that an Executive meeting should be open to the public, you must write to the Lead Officer identified as dealing with that decision with your reasons why the meeting should not be held in private. This must be received at least five clear working days before the date of the meeting.

#### **Decision Notice**

A Decision Notice for each Key Decision, or other Executive decision, will be produced as soon as practicable after the decision has been taken. These Decision Notices will be available for inspection at South Lakeland House, Kendal and on the Council's website.

## **Urgent Decisions**

The Law and the Council's Constitution provide for urgent decisions to be made provided certain criteria are met and relevant Notices published accordingly. None of the decisions detailed in this Notice are deemed to be Urgent Decisions - unless expressly stated.

## **Key Decision**

This definition was adopted by Council on Thursday, 17 December 2015 and is as follows :-

"An executive decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and/or is likely to result in the Authority incurring expenditure or making savings above £100,000."

## **Private Meetings**

In regard to this Notice, private meetings are meetings of the Executive, or part of a meeting, during which the public are excluded as a result of confidential or exempt information being discussed. A reason will be given why it is felt that there is a need for the public to be excluded. If you wish to make a representation regarding the intention to hold the meeting in private, you must follow the procedure shown above under "Representations".

## **The District Council's Executive Members are:-**

Cllr Jonathan Brook – Leader and Promoting South Lakeland and Innovation Portfolio Holder

Cllr Andrew Jarvis – Deputy Leader and Finance and Assets Portfolio Holder

Cllr Robin Ashcroft – Economy, Culture and Leisure Portfolio Holder

Cllr Helen Chaffey – Housing Portfolio Holder

Cllr Philip Dixon – Customer and Locality Services Portfolio Holder

Cllr Dyan Jones – Climate Action and Biodiversity Portfolio Holder

Cllr Suzie Pye – Health, Wellbeing and Poverty Alleviation Portfolio Holder

## **The District Council's Chief and Statutory Officers:-**

Lawrence Conway – Chief Executive

Simon Rowley – Director Customer and Commercial Services

David Sykes – Director of Strategy, Innovation and Resources

Linda Fisher – Legal, Governance and Democracy Lead Specialist (Monitoring Officer)

Helen Smith – Finance Lead Specialist (Section 151 Officer)

**Key Decision - Extension of Bring Sites Contract**

Extension to current contract for bring sites collection.

**Proposed Decision Maker (Decision Date): Delegated Executive Decisions (26 Aug 2021)**

Date notice first published: 4 May 2021

*(If Key or Private, decision cannot be until after 1 June 2021)*

**Open/Exempt:** Fully exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Customer and Locality Services Portfolio Holder (Cllr Philip Dixon)

**Key Decision - Local Government Reorganisation**

To consider matters regarding the progress of Local Government Reorganisation.

**Proposed Decision Maker (Decision Date): Cabinet (Not before 01 Sep 2021) & Council (Budget Policy Framework Decision) (Not before 01 Sep 2021)**

Also considered by/to be considered by: Engagement will take place with Cabinet, Council and Members as appropriate as proposals develop.

Date notice first published: 3 August 2021

*(If Key or Private, decision cannot be until after 31 August 2021)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** -

**Chief/Statutory Officer:** Director of Strategy, Innovation and Resources

**Portfolio Holder:** Promoting South Lakeland and Innovation Portfolio Holder (Cllr Jonathan Brook)

### **Key Decision - A590 Cross-a-Moor Junction Improvement**

To consider funding and delivery arrangements for the proposed junction improvement.

#### **Proposed Decision Maker (Decision Date): Cabinet (01 Sep 2021) & Council (Budget Policy Framework Decision) (05 Oct 2021)**

Date notice first published: 11 August 2020

*(If Key or Private, decision cannot be until after 8 September 2020)*

**Open/Exempt:** Fully exempt

#### **Reasons for Exemption:**

*Paragraph 3, 5 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

*Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.*

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** David Sykes, Director of Strategy, Innovation and Resources  
d.sykes@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Strategy, Innovation and Resources

**Portfolio Holder:** Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft)

### **Key Decision - Disposal of Council owned land in High Sparrowmire, Kendal**

Disposal of Council owned land to South Lakes Housing.

#### **Proposed Decision Maker (Decision Date): Cabinet (01 Sep 2021)**

Also considered by/to be considered by: -

Date notice first published: 25 May 2020

*(If Key or Private, decision cannot be until after 22 June 2020)*

**Open/Exempt:** Part exempt

#### **Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Housing Portfolio Holder (Cllr Helen Chaffey), Finance and Assets Portfolio Holder (Cllr Andrew Jarvis)

**Key Decision - Ellerthwaite Depot - Asset Transfer**

Asset Transfer of Ellerthwaite Depot to Windermere Town Council

**Proposed Decision Maker (Decision Date): Cabinet (01 Sep 2021)**

Also considered by/to be considered by: -

Date notice first published: 25 May 2021

*(If Key or Private, decision cannot be until after 22 June 2021)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Finance and Assets Portfolio Holder (Cllr Andrew Jarvis)

**Key Decision - Installation of EV Charging Point.**

Report to commit to scheme being over £100,000 for installation, to agree to receipt of funding to undertake the works, to enter into relevant contracts and to commit to 10 year contract for the electric charging points.

**Proposed Decision Maker (Decision Date): Cabinet (01 Sep 2021)**

Also considered by/to be considered by: -

Date notice first published: 25 May 2021

*(If Key or Private, decision cannot be until after 22 June 2021)*

**Open/Exempt:** Fully exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** Sion Thomas, Operational Lead Delivery and Commercial Services  
sion.thomas@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Climate Action and Biodiversity Portfolio Holder (Cllr Dyan Jones)

### **Key Decision - IT Shared Service**

To consider the shared service with Eden District Council

#### **Proposed Decision Maker (Decision Date): Cabinet (01 Sep 2021)**

Also considered by/to be considered by: None

Date notice first published:

*(If Key or Private, decision cannot be until after )*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:** None

**Lead Officer:** David Sykes, Director of Strategy, Innovation and Resources  
d.sykes@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Strategy, Innovation and Resources

**Portfolio Holder:** Promoting South Lakeland and Innovation Portfolio Holder (Cllr Jonathan Brook)

### **Key Decision - Management and Safety of Memorials Policy**

To consider a policy for the management and safety of memorials.

#### **Proposed Decision Maker (Decision Date): Cabinet (01 Sep 2021)**

Also considered by/to be considered by: This policy is due to be considered by the Overview and Scrutiny Committee at the meeting on 27 August 2021.

Date notice first published: 3 August 2021

*(If Key or Private, decision cannot be until after 31 August 2021)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** Vicky McDonald, Operational Lead Case Management  
vicky.mcdonald@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Customer and Locality Services Portfolio Holder (Cllr Philip Dixon)

**Key Decision - Award of contract for Multi-functional Devices and Services and Print Audit Services**

To consider approval for award of contract for multi-functional devices and services and print audit services.

**Proposed Decision Maker (Decision Date): Delegated Executive Decisions (09 Sep 2021)**

Also considered by/to be considered by: -

Date notice first published:

*(If Key or Private, decision cannot be until after )*

**Open/Exempt:** Fully exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** Vicky McDonald, Operational Lead Case Management  
vicky.mcdonald@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Customer and Locality Services Portfolio Holder (Cllr Philip Dixon)

**Key Decision - Changing Futures**

To commit to the purpose and principles of the Changing Futures Programme and to note the receipt by the Council of grant funding of £50,000 to support the Council's work in implementing a Changing Futures Programme in South Lakeland.

**Proposed Decision Maker (Decision Date): Delegated Executive Decisions (09 Sep 2021)**

Also considered by/to be considered by: n/a

Date notice first published: 3 August 2021

*(If Key or Private, decision cannot be until after 31 August 2021)*

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

South Lakeland District Council Homelessness and Rough Sleeping Strategy 2020 to 2025

**Lead Officer:** Julie Jackson, Principal Specialist People j.jackson@southlakeland.gov.uk

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Housing Portfolio Holder (Cllr Helen Chaffey)