

TITLE	START DATE	END DATE	Responsible Officer	Portfolio Holder	Ward	DESCRIPTION OF CONTRACT	Review Date	EXTENSION (if applicable)	EST. VALUE £	New Est Value £	New Procurement Process	New Contract Process	New Approval Process	OLD PROCUREMENT PROCESS	OLD DECISION ROUTE	CONTRACT TYPE	Carried Forward from previous year	Comments
Items previously approved:																		
2 vehicles for Street Cleansing	01/04/2021	31/03/2022	Thwaites, David	Phil Dixon	All	Purchase of 2 vehicles for Street Cleansing		N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Tender	Delegated Executive Decision	One-off	Yes	Approved 20/21. Carried forward but missed April approval.
3 Electric & Water Bollards for public Jetties at Ferry Nab	01/04/2021	31/03/2022	Flannigan, Frankie	Lake Administration Committee	Bowmess & Levens	Purchase of 3 Electric & water bollards for the public jetties at Ferry Nab, Windermere.		N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Quotes	Administration	One-off	Yes	To support the additional winter berthing that we are now providing
5 vehicles for Parking Services	01/04/2021	31/03/2022	Thwaites, David	Phil Dixon	All	Purchase of 5 vehicles for Parking Services		N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Tender	Delegated Executive Decision	One-off	Yes	Specification input from Frankie Flannigan Approved 20/21. Carried forward but missed April approval.
8 x Street Sweepers for Street Cleansing	01/04/2021	31/03/2022	Thwaites, David	Phil Dixon	All	8 x street sweepers for street cleansing from the vehicle & plant programme via the ESPO Framework		N/A	>PCR Threshold	Over £250k	Tender	Sealed contract	Cabinet (then implemented by Framework	Administration	Administration	One-off	No	
Actions arising from Kendal Parking Study - Consultant	01/04/2021	31/03/2022	Thomas, Sion	Andrew Jarvis	All	Site purchasing and building works arising from the Kendal Parking Study		N/A	10-100K	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Bloom Procurement Services	Administration	One-off	Yes	
Actions arising from the Kendal Parking Study - Constructor	01/04/2021	31/03/2022	Thomas, Sion	Andrew Jarvis	All	A contractor to carry out the site purchasing and building works arising from the Kendal parking study.		N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Cabinet	One-off	Yes	
Annual Purchase of 240-l Grey & Green Bins 2021/22	01/04/2021	31/03/2022	Vickers, Andrew	Phil Dixon	All	The purchase of 240 grey & green bins for the year 20-21 via the ESPO Framework	30/09/2021	N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Framework	Delegated Executive Decision	One-off	No	
Annual Purchase of Recycling Boxes & Lids 2021/22	01/04/2021	31/03/2022	Vickers, Andrew	Phil Dixon	All	The purchase of recycling boxes & lids for the year 20-21 via the ESPO Framework	30/09/2021	N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Framework	Administration	One-off	No	
Arboriculture Contract 2022 - 25+2	01/04/2022	31/03/2025	Nicholson, Graham	Dyan Jones	All	Set up a framework of suppliers to carry out the emergency and routine maintenance of the trees across the district.		N/A	225K-PCR Threshold	Over £250k	Tender	Sealed contract	Cabinet (then implemented by Framework	Tender	Cabinet	Contract Renewal	Yes	
Archers Meadow Playground	01/04/2022	31/03/2023	Straker, Polly	Phil Dixon	Kendal East	Purchase of playground equipment for Archers Meadow		N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Framework	Delegated Executive Decision	One-off	Yes	Procurement via the ESPO Framework. Fund raising not started. carry forward to 2020/21.
Automatic Doors and Roller Shutters maintenance	01/04/2021	31/03/2022	Thomas, Sion	Andrew Jarvis	All	Maintenance of the Automatic Doors and roller shutters		N/A	10-100K	£10k - £25k	Written quotations	Purchase Order	Admin Decision: Lead Officer	Quotes	Delegated Executive Decision	One-off	Yes	
AV facilities Town Hall- Contractor Appointment	01/04/2021	31/03/2026	Scullion, Paul	Andrew Jarvis	Kendal Town	Installation of new AV facilities to District Council Chamber following Town Hall refurbishment. This is to be procured separately due to GDPR, Brexit implications in terms of data storage and potential LGR. Funding earmarked to be omitted from Capital scheme.		N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Tender	Cabinet	One-off	No	
Briaridge Play Area	01/04/2022	31/03/2023	Straker, Polly	Phil Dixon	Kendal East	New playground to support new development		N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Framework	Delegated Executive Decision	One-off	No	
Car Park investment General - Consultant Appointment	01/04/2021	03/03/2022	Thomas, Sion	Andrew Jarvis	Kendal Town	Investment and general upgrade works needed to car parks		N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	LSH Additional Work	Delegated Executive Decision	One-off	Yes	
Car Park Investments General - Contractor appointment	01/04/2021	03/03/2022	Thomas, Sion	Andrew Jarvis	Kendal Town	Investment and general upgrade works needed to car parks		N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Cabinet	One-off	Yes	
Car Park Pay by Phone	01/10/2021	30/09/2024	Flannigan, Frankie	Phil Dixon	All	Pay by Phone system for all Car Parks		N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Quotes	Administration	New Contract	Yes	System currently being provided by Verus but with no contract
Collection of Clinical Waste	01/04/2021	31/03/2022	Thomas, Sion	Phil Dixon	All	Collection of Clinical waste from private residence throughout the district.		N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Quotes	Delegated Executive Decision	New Contract	Yes	This may be procured via a framework exact route unknown at present
Corporate Email Archiving system	01/06/2021	31/05/2026	Wright, Ben	Jonathan Brook	All	Solution to archive all e-mails centrally both sent and received by SLDC	01/04/2021	N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Quotes	Administration	One-off	No	
Corporate Phone/Tablet Security Solution	01/04/2021	31/03/2022	Wright, Ben	Phil Dixon	All	Security Solution for Tablets and Mobile Phones		N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Quotes	Administration	One-off	No	Joint with Eden
Revenue and Benefits Printing Management Service	01/04/2022	31/03/2026	McDonald, Vicki	Andrew Jarvis	All	Printing and postage of revenues and benefits annual billing documentation		N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Cabinet	New Contract	One-off	No
Customer service training	01/04/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Continuation of customer service training - production of video and further sessions for street scene		N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Exemption	Administration	One-off	No	Exemption due to it being a continuation
Data Warehouse Technology/Support	01/04/2021	31/03/2022	Wright, Ben	Phil Dixon	All	Technology or support services to enable the creation of a Data Warehouse		N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Tender	Delegated Executive Decision	One-off	No	Joint with Eden
Develop a Council wide Business Classification Scheme (BCS)	N/A	N/A	Mountford, Paul	Jonathan Brook	All	A platform for an improved information architecture forming an essential component of the information governance framework. A fit for purpose BCS to enhance activity: Grouping information; supporting retrieval of records relating to a function or activity; assigning access rights and security protection and assigning retention periods and disposal.	15/10/2021	N/A	10-100K	£10k - £25k	Written quotations	Purchase Order	Admin Decision: Lead Officer	Bloom Procurement Services	Administration	One-off	Yes	In all likelihood, due to LGR, work to develop a Council wide BCS will be put on hold until the transformation design principles are agreed by the East Cumbria authorities. Any future procurement will be dependant on future service delivery.
DFG IT Platform	01/04/2022	31/03/2026	Pharaoh, Amanda	Helen Chaffey	All	Case Management Case Management software programme for DFG		N/A	10-100K	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Quotes	Administration	New Contract	No	
Dredging to Ferry Nab Marina - Contractor	01/04/2021	31/03/2022	Thomas, Sion	Lake Administration Committee	Bowmess & Levens	Contractor to carry out the dredging to Ferry Nab Marina		N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Tender	Delegated Executive Decision	One-off	Yes	
Drug and Alcohol policy	01/04/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	New drug and alcohol policy training and equipment		N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
Electoral Registration and Elections Management Software	01/01/2022	31/12/2027	Benson, Tom	Phil Dixon	All	Software managing register of electors, postal applications, canvass, postal voting and all aspects of election management		N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Framework	Delegated Executive Decision	New Contract	No	
Empowering communities training	01/04/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Asset based training for those officers who deal with people and communities, with a view to providing the tools to help them to feel empowered to help themselves		N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	Quotes	
Enhanced Cyber Security Solution	01/04/2021	31/03/2026	Wright, Ben	Jonathan Brook	All	Enhanced Cyber Security Solution mainly covering e-mail security but may cover network data traffic as well		N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Cabinet	New Contract	No	Joint with Eden
Enterprise GIS ICT System	01/10/2023	30/09/2030	Wright, Ben	Jonathan Brook	All	Corporate ICT System for processing and storing Geographic data to help perform various service functions		N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Cabinet	Contract Renewal	No	Joint with Eden
Environmental Health, Public Protection, Licensing ICT System	01/04/2022	31/03/2023	Candlin, Gareth	Suzie Pye	All	ICT System for Environmental Health, Public Protection and Licensing functions		N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Quotes	Administration	One-off	No	This procurement is now being pushed into 22/23 as agreement has been reached with supplier to update current system.
Environmental protection training	01/04/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Training for those officers dealing with a wide raft of environmental protection matters		N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
Ferry Nab Jetty Repair - Consultant Appointment	01/04/2021	31/03/2022	Scullion, Paul	Andrew Jarvis	Windermere	Appoint a consultant to advise & assist in the preparation of procurement documents for repairs to a jetty and Ferry Nab marina.		N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Bloom Procurement Services	Administration	One-off	No	
Ferry Nab Jetty Repair - Contractor Appointment	01/04/2021	31/03/2022	Scullion, Paul	Andrew Jarvis	Windermere	Appoint a contractor for the repairs to jetty and Ferry Nab marina		N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Tender	Administration	One-off	No	
Finance/debt/procurement/contract management training	01/04/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Training for all officers involved in recovering debts or having any budget or procurement responsibility		N/A	10-100K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
Fleet Maintenance Workshop Equipment Servicing	01/04/2021	31/03/2023	Thwaites, David	Phil Dixon	All	The maintenance and servicing of equipment in the Fleet Maintenance vehicle workshop		N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	New Contract	Yes	
Fleet Management Software & Hardware	01/04/2021	31/03/2027	Vickers, Andrew	Phil Dixon	All	Upgrade to the existing Fleet Management and Vehicle tracking software		N/A	>PCR Threshold	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Exemption	Administration	One-off	Yes	Capital Bid not authorised for this. Defer to 21/22.
Flood Related Scheme Improvements - Consultant	01/04/2021	31/03/2022	Thomas, Sion	Andrew Jarvis	All	Upgrade to Public Realm and Flood Defence Walls		N/A	10-100K	£10k - £25k	Written quotations	Purchase Order	Admin Decision: Lead Officer	Bloom Procurement Services	Administration	One-off	Yes	
Flood Relief Scheme Improvements - Contractor	01/04/2021	31/03/2022	Thomas, Sion	Andrew Jarvis	All	Contractor to upgrade the Public Realm and Flood Defence Walls		N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Cabinet	One-off	Yes	

Framework for the purchase of vehicle parts	01/04/2021	31/03/2022	Thomas, Sion	Phil Dixon	All	Set up a framework for the purchase of vehicle parts	N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Tender	Cabinet	New Contract	Yes	
Grange Lido structural repair and refurbishment works to create public open space	01/04/2021	31/03/2022	Thomas, Sion	Andrew Jarvis	Grange	RIBA stage 2,3 & 4 to provide detailed design and cost estimates for the refurbishment of the Grange Lido and to take through to Tender following completion of the Business Case.	N/A	100K-PCR Threshold	Over £250k	Tender	Sealed contract	Cabinet (then implemented by Admin decision)	Tender	Cabinet	Contract One-off	Yes	
Grange Promenade Play Area	01/04/2021	31/03/2022	Straker, Polly	Phil Dixon	Grange	Part of the Grange Promenade refurbishment	N/A	100K-PCR Threshold	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Framework	Cabinet	One-off	Yes	
Grange Promenade Structural Repairs - Building Contractor	01/04/2021	31/03/2022	Thomas, Sion	Andrew Jarvis	Grange	To undertake structural repairs to sea wall defence and upgrade the Grange Promenade	N/A	100K-PCR Threshold	Over £250k	Tender	Sealed contract	Cabinet (then implemented by Admin decision)	Tender	Cabinet	One-off	Yes	
Homelessness ICT System	01/03/2022	31/03/2027	Jackson, Julie	Helen Chaffey	All	ICT System to enable delivery of the homelessness functions	N/A	10-100K	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Administration	Contract Renewal	No	
How to deal with customers with complex needs training	01/04/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Training to give officers the skills and knowledge to deal with all customers, potentially covering motivational interviewing	N/A	<10K	Under £10k	Written quotations	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	Contract One-off	No	
Human Resources & Payroll ICT System	01/04/2021	31/03/2025	McVey, Simon	Jonathan Brook	All	Corporate ICT System to support the HR functions - contract due to expire in March 2022 - exploring an extension and possible team up with Cumbria County Council	Mar-22	See description of contract N/A	10-100K	£10k - £25k	Written quotations	Purchase Order	Admin Decision: Lead Officer	Quotes	Administration	New Contract	No
ICT Equipment	01/04/2021	31/03/2022	Wright, Ben	Jonathan Brook	All	Laptops and Other ICT Equipment for staff, rolling programme	N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Quotes	Administration	Contract Renewal	Yes	
Improving policy compliance and data protection awareness	N/A	N/A	Mountford, Paul	Jonathan Brook	All	A compliance and staff awareness training solution providing a comprehensive and consistent approach to improving awareness. An e-learning solution to ensure, and evidence (and identify risk), that all staff have signed, read and understood any policy or communication as well as training staff in an engaging manner.	15/10/2021	N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Bloom Procurement Services	Administration	Contract Renewal	Yes
In Cab Technology and Vehicle Tracking	01/04/2021	31/03/2029	Vickers, Andrew	Phil Dixon	All	The supply of an electronic management system to provide communications across the Street Scene service, integrate with existing systems and manage performance	31/03/2021	N/A	>PCR Threshold	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Framework	Cabinet	New Contract	Yes
Income Management ICT System	01/04/2021	31/03/2024	Smith, Helen	Andrew Jarvis	All	Corporate ICT System for processing payments and income for the council	N/A	N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Cabinet	Contract Renewal	No
Information Asset Register (IAR) Consultancy Support	N/A	N/A	Mountford, Paul	Jonathan Brook	All	Align the existing IAR, using a defined approach, so that it can be housed within the Council's existing SharePoint environment such that Information Asset Owners are able to maintain the IAR going forward.	15/10/2021	N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Bloom Procurement Services	Administration	One-off	Yes
IT Health Check	01/01/2024	31/12/2028	Jeffries, Charles	Jonathan Brook	All	Annual IT Security Health Check Contract, Joint with Eden	N/A	10-100K	£10k - £25k	Written quotations	Purchase Order	Admin Decision: Lead Officer	Tender	Delegated Executive Decision	Contract Renewal	No	
Job Evaluation system	01/04/2021	31/03/2022	Officer, Charles	Phil Dixon	All	Upgrade Job Evaluation - Contract expire 31 March 2024	Mar-24	N/A	10-100K	£10k - £25k	Written quotations	Purchase Order	Admin Decision: Lead Officer	Quotes	Administration	One-off	No
Kendal Flood Risk Management Scheme - Acoustician consultant	01/04/2021	31/03/2022	Robinson, Jacki	Robin Ashcroft	Kendal Wards	Acoustician - review and discharge planning condition	N/A	10-100K	£10k - £25k	Written quotations	Purchase Order	Admin Decision: Lead Officer	Bloom Procurement Services	Delegated Executive Decision	One-off	Yes	
Kendal Flood Risk Management Scheme - Ecology consultant	01/04/2021	31/03/2022	Robinson, Jacki	Robin Ashcroft	Kendal Wards	Ecology - discharge planning condition	N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Exemption	Administration	One-off	Yes	
Kendal Flood Risk Management Scheme - Heritage consultant	01/04/2021	31/03/2022	Robinson, Jacki	Robin Ashcroft	Kendal Wards	Heritage - discharging planning condition	N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Exemption	Administration	One-off	Yes	
Kendal Station Gateway - Contractor	01/04/2021	31/03/2022	Williams, Matt	Robin Ashcroft	Kendal Wards	Construction contractor for Kendal Station Gateway enhancement scheme	N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Bloom Procurement Services	Cabinet	One-off	Yes	
Leaf Sweeping in the Sedbergh area	01/10/2021	30/09/2023	Vickers, Andrew	Phil Dixon	Sedbergh & Kirby Lonsdale	Contract for leaf sweeping in the Sedbergh area 15/09/2021 N/A	N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Quotes	Administration	Contract Renewal	No	
Legal Case Management ICT System	01/04/2021	31/03/2025	McVey, Simon	Jonathan Brook	All	Purchase & support of a Legal Case Management System	N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Delegated Executive Decision	New Contract	Yes	
Lime re-pointing works to Castle Dairy external walls - Building Contractor	01/04/2021	31/03/2022	Thomas, Sion	Andrew Jarvis	Kendal Town	Re-pointing to external walls of Castle Dairy to remove sand/cement pointing. Work will require listed building application	N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Tender	Delegated Executive Decision	One-off	Yes	
Lime re-pointing works to Castle Dairy external walls - Consultant	01/04/2021	31/03/2022	Thomas, Sion	Andrew Jarvis	Kendal Town	Re-pointing to external walls of Castle Dairy to remove sand/cement pointing work will require listed building application	N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	LSH Additional Work	Administration	One-off	Yes	
Local Land and Property Gazetteer ICT System	01/01/2022	31/12/2027	Wright, Ben	Jonathan Brook	All	Corporate ICT System for storing and processing Local Land and Property data, used to support addressing in systems across the council.	N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Tender	Administration	Contract Renewal	No	
Management of Committee Reports and Council meetings	01/04/2022	31/03/2027	McVey, Simon	Phil Dixon	All	Management of Committee reports, meeting scheduling and online access to meetings	N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Framework	Delegated Executive Decision	New Contract	No	
Mental health first aid training	01/04/2021	31/03/2023	Bradley, Dawn	Phil Dixon	All	Train a group of officers to become mental health first aiders	N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
MFD Printers /Scanners	01/08/2021	31/07/2025	McVey, Simon	Jonathan Brook	All	MFD Devices for SLDC and Eden	N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Cabinet	New Contract	Yes	
Microsoft Enterprise Agreement	01/10/2021	30/09/2023	Jeffries, Charles	Jonathan Brook	All	Corporate Microsoft Licenses	N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Cabinet	Contract Renewal	No	
Microsoft Office training	01/04/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Training to basic and intermediate levels for everyday Microsoft products	N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
Mobile Phones & Data/Voice Contract	01/04/2021	31/08/2023	Jonathan Moloney	Jonathan Brook	All	Provision mobile phones and data and voice contract.	N/A	10-100K	£10k - £25k	Written quotations	Purchase Order	Admin Decision: Lead Officer	Tender	Delegated Executive Decision	Contract Renewal	Yes	
New decking for public jetty No. 2 Ferry Nab	01/04/2021	31/03/2022	Flannigan, Frankie	Lake Administration Committee	Bowness & Levens	Re-deck jetty no. 2 as in a bad state of repair.	N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Quotes	Administration	One-off	Yes	
Owlett Ash Playground	01/04/2021	31/03/2022	Straker, Polly	Phil Dixon	Armside & Milnthorpe	Purchase of Playground equipment for Owlett Ash playground	N/A	10-100K	£50k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Framework	Cabinet	One-off	Yes	
Parking Enforcement ICT System	01/04/2021	31/03/2025	Flannigan, Frankie	Phil Dixon	All	Upgrade to the Enforcement equipment. ICT System to support the Parking Enforcement Function	N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Tender	Delegated Executive Decision	One-off	Yes	
Pay on Foot Machine upgrade	01/04/2022	31/03/2023	Flannigan, Frankie	Phil Dixon	Kendal Town	Upgrade to allow machines to take card payments	N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Exemption	Delegated Executive Decision	One-off	Yes	
Playground Inspection App	01/04/2021	31/03/2025	Straker, Polly	Phil Dixon	All	User friendly app to log all 62 weekly inspections while out on site.	N/A	10-100K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Exemption	Administration	One-off	No	
Practical Wisdom (My Public Sector Model & My Operating Model)	N/A	N/A	Mountford, Paul	Jonathan Brook	All	Develop a data analysis tool so as to enable the Council to better understand its data regarding, for example, service demand, channel use, finance and human resources and correlate them to provide visual and meaningful management intelligence. Linking up and correlating data, visualising performance against outcomes and inputs supports decision making, service development and strategic commissioning.	15/10/2021	N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Framework	Delegated Executive Decision	New Contract	No
Presentation skills training	01/04/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	This may be delivered internally but if bought in it would have a focus on producing council reports and how to present them to different audiences	N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
Printer Room Equipment	01/07/2021	30/06/2026	McVey, Simon	Jonathan Brook	All	Equipment to support the print room operation	N/A	10-100K	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Cabinet	Contract Renewal	No	
Project management training -Agile/Scrum and waterfall	01/04/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Train a group of officers from across the organisation to use agile/Scrum techniques as a means of project management. Also provide traditional waterfall project management where required	N/A	<10K	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	New Contract	No	

In all likelihood, due to LGR, work to improve policy compliance and data protection awareness will be put on hold until the transformation design principles are agreed by the East Cumbria authorities. Any future procurement will be dependant on future service delivery

In all likelihood, due to LGR, work to further develop the Council's IAR will be put on hold until the transformation design principles are agreed by the East Cumbria authorities. Any future procurement will be dependant on future service delivery.

Procurement via the ESPO Framework. Fundraising not started yet. defer to 2020/21.

In all likelihood, due to LGR, work to develop a meaningful management intelligence data analysis tool will be put on hold until the transformation design principles are agreed by the East Cumbria authorities. Any future procurement will be dependant on future service delivery

Business Support	01/04/2021	31/03/2022	Chapman, Laura	Robin Ashcroft	All	Provision of Business Support services in the area	N/A	N/A	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Tender	Delegated Executive Decision	One-off	No	
Apprenticeship training	01/04/2021	ongoing	Bradley, Dawn	Phil Dixon	All	Use of apprenticeship levy to train new apprentices and existing employees	n/a	n/a	10-100K	£50k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Framework	Administration	One-off	No	
Team development	01/09/2021	31/08/2022	Bradley, Dawn	Phil Dixon	All	Train people manager population	n/a	n/a	10-100K	£25k - £60k	Written quotations	Written contract	Admin Decision: Director	exemption	Administration	One-off	no	Exemption already approved
Assertiveness training	01/07/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Training requested as part of investing in your skills exercise	n/a	n/a	<10k	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
Change management training	01/07/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Training requested as part of investing in your skills exercise	n/a	n/a	<10k	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
Dealing with difficult customers training	01/07/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Training requested as part of investing in your skills exercise	n/a	n/a	<10k	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
ModGov training	01/07/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Training requested as part of investing in your skills exercise	n/a	n/a	<10k	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
Mentoring skills training	01/07/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Training requested as part of investing in your skills exercise	n/a	n/a	<10k	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
Enforcement/PACE Training	01/07/2021	31/03/2022	Bradley, Dawn	Phil Dixon	All	Training requested as part of investing in your skills exercise	n/a	n/a	<10k	Under £10k	Quotes	Purchase Order	Admin Decision : Lead Officer	Quotes	Administration	One-off	No	
Structural Repair works to retaining wall along River Kent	01/06/2021	31/03/2022	Scullion, Paul	Andrew Jarvis	Kendal Town	Structural Repair works to River retaining wall area along River Kent.	N/A	N/A	10-100K	£60k - £100k	Written quotations	Sealed contract	Delegated Executive Decision: Director only	Exemption	Delegated Executive Decision	One-off	No	
Tender for refreshment/ Ice cream concession on SLDC land.	01/06/2021	31/03/2027	Thomas, Sion	Phil Dixon	All	Refreshment/ Ice cream concessions on SLDC land.	N/A	N/A	10-100K	£10k - £25k	Written quotations	Purchase Order	Admin Decision: Lead Officer	Tender	Delegated Executive Decision	One-off	No	Tender for Refreshment/ Ice cream concessions on SLDC to provide additional
Local Authority Scheme for the Green Homes Grant - Phase 2	31/03/2021	31/12/2021	David Bradley	Helen Chaffey	Ulverston East & West and Kendal East and West	Delivery of energy efficiency measures as part of the LAD2 Government programme	N/A	N/A	700K	Over £250k	Tender	Sealed contract	Cabinet (then implemented by Admin decision)	Consortium	Cabinet	Extension of existing	No	Eden District Council are the Lead Authority
Local Authority Scheme for the Green Homes Grant - Phase 3	01/09/2021	01/09/2022	David Bradley	Helen Chaffey	All	Delivery of energy efficiency measures as part of the LAD3 Government programme	N/A	N/A	700K	Over £250k	Tender	Sealed contract	Cabinet (then implemented by Admin decision)	Consortium	Cabinet	Open Competition	No	Details have not been announced
Homes Upgrade Grant	01/09/2021	01/09/2022	David Bradley	Helen Chaffey	All	Delivery of energy efficiency measures as part of the HUG programme	N/A	N/A	500K	Over £250k	Tender	Sealed contract	Cabinet (then implemented by Admin decision)	Consortium	Cabinet	Open Competition	No	Details have not been announced
Resource and Data Management	N/A	N/A	Mountford, Paul	Jonathan Brook	All	Develop a data analysis tool so as to enable the Council to better understand its data regarding, for example, service demand, channel use, finance and human resources and correlate them to provide visual and meaningful management intelligence. Linking up and correlating data, visualising performance against outcomes and inputs supports decision making, service development and strategic commissioning.	15/10/2021	N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Framework	Delegated Executive Decision	New Contract	No	In all likelihood, due to LGR, work to develop a meaningful management intelligence data analysis tool will be put on hold until the transformation design principles are agreed by the East Cumbria authorities. Any future procurement will be dependant on future service delivery.
2 X Recycling Vehicles	01/12/2021	01/04/2023	Vickers, Andrew	Phil Dixon	All	Two recycling lorries for Street Scene	N/A	N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Framework	Delegated Executive Decision	New Contract	No	
2 X Bin Lorries	01/12/2021	01/04/2023	Vickers, Andrew	Phil Dixon	All	Two bin lorries for Street scene	N/A	N/A	100K-PCR Threshold	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Framework	Delegated Executive Decision	New Contract	No	
Clinical Waste collection	01/09/2021	31/08/2024	Vickers, Andrew	Phil Dixon	All	Formalise agreement for Clinical waste collection	N/A	N/A	10-100K	£100k - £250k	Tender	Sealed contract	Delegated Executive Decision: PH and Director decision	Tender	Delegated Executive Decision	New Contract	No	

Items to be added - October 2021

Kendal Markets Soft FM			Sion Thomas	Robin Ashcroft	Kendal East; Kendal North; Kendal Rural; Kendal South & Natland; Kendal Town; Kendal West	Caretaking duties for the Kendal market				£25k - £60k	Written quotations	Written contract	Admin Decision: Director	Direct award	Cabinet	New Contract	No	Approved Cabinet 20/01/2021, delegation to Operational Lead and MG.
Emergency planning services	01/04/2021	31/03/2024	Simon McVey?	Philip Dixon	All	Service level agreement				£25k - £60k	Direct award	Written contract	Admin Decision: Director	Direct award				
Contract for disaster and back up recovery of IT services	01/10/2023	30/09/2026	Wright, Ben	Jonathan Brook	All	Contract for disaster and back up recovery of IT services				£25k - £60k	Written quotations	Written contract	Admin Decision: Director			Contract Renewal	Contract Renewal	
Allpay – agreement for provision of electronic payment services revs and bens	01/10/2021	30/09/2025	McDonald, Vic	Andrew Jarvis	All	Allpay – agreement for provision of electronic payment services revs and bens	01/10/2023	N/A		£25k - £60k	Written quotations	Written contract	Admin Decision: Director					
Parking Enforcement management system	01/04/2022	31/03/2025	Flannigan, Fran	Phil Dixon	All	Computer system for tracking Parking Enforcement		N/A		£25k - £60k	Written Quotations	Written Contract	Admin Decision: Director					
Pay and display solution (Metric)	14/07/2022	13/07/2025	Flannigan, Fran	Phil Dixon	All	Pay and Display machines with card payment facilities - service		N/A		£100k - £250k	Tender	Sealed Contract	Delegated Executive Decision: PH and Director decision					
Mertec (digital Innovation) – extension?										£25k - £60k	Written quotations	Written contract	Admin Decision: Director					
Contract for external Network Infrastructure Support - Updated etamis (Flexi) system	TBD	TBD	Simon McVey?	Phil Dixon	All	Update of the current system as the old system is at end of life and support is being r	TBD	TBD	<£10k	Under £10k	Written quotations	Written contract	Admin Decision: Director			Contract Renewal		TBA

Procurement and Contract Requirements

Standard Procurement Requirements:										
Contract Value from (excluding VAT)										
£0	Contract Value from (excluding VAT)	All Procurement: on the Procurement Schedule and on the Forward Plan (if a The date for the Cabinet decision should be inserted on the FP	Value range	Procurement Requirement	Contract Requirement	Forward Plan - Single Ward	Forward Plan - 2 or more Wards	Acceptance	Contract Retention	Other
£10,000	£10,000	Under £10k	Quotes	Purchase Order	Not needed	Not needed		Admin Decision	3 years or lifetime of contract	
£25,000	£25,000	£10k - £25k	Written quotations	Purchase Order	Procurement Schedule (2)	Individual item on Forward Plan		Admin Decision	3 years or lifetime of contract	
£60,000	£60,000	£25k - £60k	Written quotations	Written contract	Procurement Schedule (2)	Individual item on Forward Plan		Admin Decision	3 years or lifetime of contract	
£100,000	£100,000	£60k - £100k	Written quotations	Sealed contract	Procurement Schedule (2)	Individual item on Forward Plan		Delegated Exec	6 years from exp	Include liquidated damages where appropriate
£250,000	£250,000	£100k - £250k	Tender	Sealed contract	Individual item on Forward	Individual item on Forward Plan		Delegated Exec	6 years from exp	Include liquidated damages where appropriate
		Over £250k	Tender	Sealed contract	Individual item on Forward	Individual item on Forward Plan		Cabinet (then)	6 years from exp	Include liquidated damages where appropriate

the Procurement Schedule will require consideration by the Director/ MO/ S151 as outlined below

Matters Considered by Director / MO / S151 to be obligatory for all procurement concerning:

Matters outside the normal pattern of contracting or service
New partnerships
Matters not listed on the Procurement Schedule
to consider the appropriate approval requirements.

Exemptions: written quotations or tenders are not required if:

- (a) the total estimated value is less than £10,000 although obtaining quotes to ensure best value is encouraged. Where quotations have been sought they should be retained in a format agreed by the Procurement Specialist; or
- (b) the goods, services or works are proprietary or of such a specialised nature that they can only be obtained from one particular supplier; or are sold only at a fixed price and no reasonably satisfactory alternative is available; or
- (c) the prices of the goods or materials are wholly controlled by trade organisations or Government Order and no reasonably satisfactory alternative is available; or
- (d) a purchase is to be made at a public auction, provided that the person bidding is satisfied that the cost of the purchase is reasonable compared to the cost of alternative methods of purchase; or
- (e) the purchase is through an alternative contract or Framework Agreement available to the Council and which has been put together as a result of a lawfully tendered competition; or
- (f) the contract is with professional persons for the provision of services where the personal skill of those persons is of primary importance; or
- (g) for other reasons certified by the relevant Director there would be no genuine competition; or
- (h) the contract is for the execution of work, the supply of goods, or services certified by the relevant Director as being required so urgently as not to permit the invitation of quotations or tenders; or
- (i) the works to be executed or the goods, works or services fall within the scope of the existing contract, an extension of an existing contract as stated in the initial contract agreement; or

(j) the works to be executed or the goods, works or services fall within the scope of an existing contract where there is a genuinely justifiable case to use the existing contract to maintain continuity of supply. Extensions will not be considered where to do so would breach procurement or other legislation.

Waiving the Rules

Subject to UK law any of these rules may be waived. Waivers should be included in the Procurement schedule to be approved by Council as part of the budget setting process. If this is not possible, waivers shall be approved where to do so is justified in special circumstances and those special circumstances and the advantages and disadvantages of the alternative options are identified.

Waivers relating to insurance claims where the procurement requirements of the insurer have been followed will only need to be reported as part of the Corporate Financial Monitoring process even if over £100,000

Waivers and Exemptions must follow these requirements:

Contract Value from (excluding VAT)		Standard Procurement Requirement	Standard Contract Requirement	Forward Plan Single Ward	Forward Plan - 2 or more Wards	Consultation / agreement of	Approval of Waiver or Exemption:
£0	£10,000	Quotes	Purchase Order	Not needed	Not needed	N/a	Admin Decision: Lead Specialist or appointed person
£10,000	£25,000	Written quotation	Purchase Order	Procurement Scheme	Individual item on Forward Plan	Procurement Specialist / Specialist Legal	Admin Decision: Lead Specialist or appointed person
£25,000	£50,000	Written quotation	Written contract	Procurement Scheme	Individual item on Forward Plan	Procurement Specialist / Specialist Legal	Admin Decision: Director
£50,000	£100,000	Written quotation	Sealed contract	Procurement Scheme	Individual item on Forward Plan	Procurement Specialist / S151 Officer / Monitoring Officer	Delegated Executive Decision: Director only
£100,000	£250,000	Tender	Sealed contract	Individual item or Procurement Scheme	Individual item on Forward Plan	Procurement Specialist / S151 Officer / Monitoring Officer	Delegated Executive Decision: PH and Director decision
£250,000		Tender	Sealed contract	Individual item or Procurement Scheme	Individual item on Forward Plan	Procurement Specialist / S151 Officer / Monitoring Officer	Cabinet then implemented by Admin decision

*Use the Public Contracting thresholds as set out for Other Contracting Authorities and the "Supply, Service and Design contracts" thresholds will be applied to all SLDC contracts, regardless of type, for the purposes of this process (i.e. £189,300 for works)
 The Public Contracting Thresholds for 2021/22 are (excluding VAT):

	Supply, Service and Design contracts	Works contracts	Social and other specific services
Central Government			
Other Contracting Authorities	£122,976	£4,733,252	£663,540
Small Lots	£189,330	£4,733,252	£663,540
The thresholds are not round figures (as in £4,500,000) as they are based on	£70,778	£884,720	N/A