

## High level 2022/23 Budget and Council Plan timetable

Task	Who	Date
Update the Medium Term Financial Plan and Budget Strategy	CMT and Cabinet Members/ S151 Officer	Cabinet 21 July; Council 27 July, O&S 27 August
Preparation of detailed base budgets	Budget Holders and Finance	August – 7 December Cabinet
<b>Review of Council Plan and Options for Closing the Gap</b> Develop proposals for change Revenue Savings/Increased Income Proposals Vehicle and Plant budget proposals	Develop July & August	Cabinet 20 October 2021
CMT Bid consideration	Special CMT	
Informal Cabinet/SMT Meeting – Budget Prioritisation Meeting •review savings proposals •consider fees and charges proposals •consider score the Revenue and Capital bids •consider consultation process	Leadership Team, Cabinet Members and Finance	
Public consultation on proposals	Finance Lead Specialist	8 weeks, 20 Oct - 20 Dec
Fees and Charges - Lake Admin	Operational Lead Place and Environment	tbc
Fees and Charges - Licensing		tbc
Quarter 2 Monitoring and Capital Programme phasing update	Finance Specialist, Finance & Assets PH and Cabinet Members	
1st Draft Budget Report including: 1) Updated MTFP 2) Draft 5 year detailed Base Revenue and Capital Budgets 3) Draft 5 year Budget Options for Service Growth and Savings (including increases in income) 4) Draft Fees and Charges Options 5) Repairs and Maintenance Budget Final draft Council Plan	Leadership Team and Finance  Cabinet Members	Cabinet 7 December 2021
	4 weeks (statutory) consultation period commences	10 Dec - 17 Jan (not counting Christmas/New Year)
Budget Briefing before Council with Draft Council Plan Budget update as appendix to Q2 monitoring Approve Council Plan	Council	14 December 2021

1 <sup>st</sup> Draft Service Budget Update for provisional settlement Draft Treasury Management Strategy Procurement Schedule	O&S	Special Meeting early January 2022
Relevant Service Budget Report extracts including Fees and Charges	Planning Committee Licensing Committee Lake Admin Committee	
Quarter 3 Monitoring	Finance Specialist/Finance and Resources PH and Cabinet Members	O&S 4 Feb Cabinet 9 Feb Council 22 Feb
Formulation of Final Budget proposal (including impact of final settlement) Consideration of O&S and other consultees comments from 9 Dec draft Budget proposals Final Treasury Management Strategy Procurement Schedule	Cabinet	9 February 2022
Approval of Budget, Council Tax, Procurement Schedule and Treasury Management Strategy	Council	22 February 2022