

**South Lakeland District Council**  
**Overview and Scrutiny Committee**  
**Friday, 4 March 2022**  
**Draft Overview and Scrutiny Annual Report**  
**2021/2022**

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**Portfolio:** Cllr Vicky Hughes, Chairman of the Overview and Scrutiny Committee  
**Report from:** Monitoring Officer  
**Report Author:** Linda Fisher – Legal, Governance and Democracy Lead Specialist (Monitoring Officer)  
Ross Ette – Case Management Officer  
**Wards:** (All Wards);  
**Forward Plan:** N/A

**Links to Council Plan Priorities:** The work of the Overview and Scrutiny Committee contributes towards all the Councils priorities Working across boundaries, Delivering a balanced community, A fairer South Lakeland, Addressing the climate emergency.

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**1.0 Expected Outcome and Measures of Success**

1.1 The Overview and Scrutiny Committee will be able to demonstrate the work that it has undertaken during the 2021-22 municipal year and the value it has added. It will also be able to outline the work planned for the municipal year 2022-23.

**2.0 Recommendation**

2.1 **It is recommended that the Overview and Scrutiny Committee approve the Draft Overview and Scrutiny Annual Report 2021/22 attached at Appendix 1 for referral to Full Council, subject to any relevant updates following the meeting.**

**3.0 Background and Proposals**

3.1 Article 6.04 (Overview and Scrutiny) of the Council's Constitution requires that the Overview and Scrutiny Committee must report annually to Council on its work, with recommendations for its future work programme and any amended working methods, if appropriate.

3.2 The Overview and Scrutiny Annual Report 2021-22 looks back at the work of the Overview and Scrutiny Committee over the past 12 months, as well as looking forward to the year ahead.

3.3 It is anticipated that, subject to the approval of the Overview and Scrutiny Committee, the final Overview and Scrutiny Annual Report 2021-22 will be presented to Council at its meeting on 22 March 2022. Those areas of the report highlighted in yellow will be updated, in consultation with the Chairman of the Overview and Scrutiny Committee, prior to its submission to Full Council.

3.4 Each year, a review is undertaken of the effectiveness of the Overview and Scrutiny Committee. Since 2017, the scrutiny effectiveness review has used a checklist

framework based upon that used by the Audit Committee. The Review of Effectiveness 2021-22 can be found elsewhere on this Agenda.

#### 4.0 Appendices Attached to this Report

Appendix No.	Name of Appendix
1	Draft Overview and Scrutiny Annual Report 2021-22

#### 5.0 Consultation

5.1 The Scrutiny Annual Report has been produced in consultation with the Chairman and Vice-Chairman of the Overview and Scrutiny Committee.

#### 6.0 Alternative Options

6.1 The Overview and Scrutiny Committee is required by the Council's Constitution to produce an annual report. Members could choose to amend the content of the report prior to its consideration by Council on 22 March 2022.

#### 7.0 Implications

##### Financial, Resources and Procurement

7.1 There are no financial or resource implications arising from this report. The work undertaken by scrutiny needs to provide value for money and make the best use of available resources.

##### Human Resources

7.2 There are no staffing implications directly arising from this report. However, it should be noted that items on the work programme, such as Task & Finish Groups and Workshops can have an impact upon staffing resources.

##### Legal

7.3 There is a legal requirement for local authorities to operate an Overview and Scrutiny Committee. In order to ensure that the work of the committee adds value to the work of the Council and underpins the Council Plan priorities, it is important that the Committee is effective in its role.

##### Health and Sustainability Impact Assessment

7.4 Have you completed a Health and Sustainability Impact Assessment? No.

7.5 If you have not completed an Impact Assessment, please explain your reasons:

This is a look back at the Overview and Scrutiny Committee's work undertaken over the last 12 months.

##### Equality and Diversity

7.7 Have you completed an Equality Impact Analysis? No.

7.8 If you have not completed an Impact Analysis, please explain your reasons:

This is a look back at the Overview and Scrutiny Committee's work undertaken over the last 12 months.

Risk Management	Consequence	Controls required
An annual report is not produced.	Failure to maintain constitutional requirements. The opportunity to consider	A comprehensive and timely annual report is produced.

Risk Management	Consequence	Controls required
	and promote the work of the Overview and Scrutiny Committee is lost.	
The Overview and Scrutiny work programme does not address the Council's delivery of priorities and targets in the Council Plan.	Absence of challenge and overview of the Council progress in meeting the Council's priorities.	The annual report and work programme are utilised to focus the work of the Overview and Scrutiny function.

### Contact Officers

Ross Ette – Case Management Officer – [ross.ette@southlakeland.gov.uk](mailto:ross.ette@southlakeland.gov.uk)

Linda Fisher – Monitoring Officer – [scrutiny@southlakeland.gov.uk](mailto:scrutiny@southlakeland.gov.uk)

### Background Documents Available

None

### Tracking Information

Signed off by	Date sent	Date Signed off
Section 151 Officer	N/A	N/A
Monitoring Officer	Report Author	N/A
CMT	N/A	N/A

Circulated to	Date sent
Lead Specialist	N/A
Human Resources Lead Specialist	N/A
Communications Team	N/A
Leader	N/A
Committee Chairman	17/02/22
Portfolio Holder	N/A
Ward Councillor(s)	N/A
Committee	04/03/22
Executive (Cabinet)	N/A
Council	N/A