

# Coast Roads - Safeguarding Policy

February 2022

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**This is a documents coast roads staff adhere to, to ensure safeguarding is at the heart of their activities.**

This document that reflects the safeguarding needs of the children and young people the lock in works with and aligns with our other key safeguarding and organisational policies, procedures and standards.

## The purpose and scope of this policy statement

The Lock in will use this document to impart the knowledge and understanding that all children and young adults should be safeguarded at all times.

The purpose of this policy statement is:

- to protect children and young people who receive The Lock in CIC's services from harm. This includes the children of adults who use our services
- to provide staff and volunteers, as well as children and young people and their families, with the overarching principles that guide our approach to child protection.

This policy applies to anyone working on behalf of The Lock in CIC, including senior managers and the board of trustees, paid staff, volunteers, sessional workers, agency staff and students.

## Legal framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England. A summary of the key legislation and guidance is available from [nspcc.org.uk/childprotection](https://www.nspcc.org.uk/childprotection).

## Supporting documents

This policy statement should be read alongside our organisational policies, procedures, guidance and other related documents:

- Code of conduct for staff and volunteers - Operational Manual
- health and safety
- Stake Holder Responsibility Matrix
- Event Plan

## We believe that:

- children and young people should never experience abuse of any kind
- we have a responsibility to promote the welfare of all children and young people, to keep them safe and to practise in a way that protects them.

## We recognise that:

- the welfare of children is paramount in all the work we do and in all the decisions we take
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare
- all children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse
- some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- extra safeguards may be needed to keep children who are additionally vulnerable safe from abuse.

## We will seek to keep children and young people safe by:

- valuing, listening to and respecting them
- appointing a nominated child protection lead for children and young people, a deputy and a lead trustee/board member for safeguarding
- adopting child protection and safeguarding best practice through our policies, procedures and code of conduct for staff and volunteers
- developing and implementing an effective online safety policy and related procedures
- providing effective management for staff and volunteers through supervision, support, training and quality assurance measures so that all staff and volunteers know about and follow our policies, procedures and behaviour codes confidently and competently

- recruiting and selecting staff and volunteers safely, ensuring all necessary checks are made
- recording and storing and using information professionally and securely, in line with data protection legislation and guidance *[more information about this is available from the Information Commissioner's Office: [ico.org.uk/for-organisations](https://ico.org.uk/for-organisations)]*
- sharing information about safeguarding and good practice with children and their families via leaflets, posters, group work and one-to-one discussions
- making sure that children, young people and their families know where to go for help if they have a concern
- using our safeguarding and child protection and lost children procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families and carers appropriately
- using our procedures to manage any allegations against staff and volunteers appropriately
- creating and maintaining an anti-bullying environment and ensuring that we have a policy of zero bullying tolerance.
- ensuring that we have effective age identification bracelets so we can quickly identify anyone who needs child safeguarding
- No young adult can enter site without writing in sharpie a number we can reach a responsible adult on their wristband.
- ensuring that we provide a safe physical environment for our children, young people, staff and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance
- building a safeguarding culture where staff and volunteers, children, young people and their families, treat each other with respect and are comfortable about sharing concerns.

## Contact details

### **Nominated child protection lead**

Name: Malcolm Lingard

Phone/email: 07387 076856

Malcolm@thelockin.live

### **Deputy child protection lead(s)**

Name(s): Andy Graham

Phone/email: 07832 346712

Andy@thelockin.live

### Trustee/Senior lead for safeguarding and child protection

Name:

Phone/email:

### NSPCC Helpline

0808 800 5000

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on: .....(26-04-22)

Signed: .....

*[this should be signed by the most senior person with responsibility for safeguarding in your organisation, for example the safeguarding lead on your board of trustees].*

Date: .....

