

**SOUTH LAKELAND DISTRICT COUNCIL  
NOTICE OF FORTHCOMING KEY DECISIONS, PRIVATE EXECUTIVE MEETINGS AND  
BUDGET AND POLICY FRAMEWORK DECISIONS  
AS PUBLISHED ON 11 OCTOBER 2022**

The Council is required to give 28 days' notice when Key Decisions are to be made, and when an executive meeting is to be held in private. The Notice has been drafted to comply with that requirement. It is available for inspection on the Council's website as well as at South Lakeland House, Kendal and sets out the following:-

- (1) the matters which the Executive (also known as the Cabinet) believes fall within the definition of a Key Decision (see definition below) to be taken by the Executive or a Senior Officer of the Council;
- (2) details of any private meeting (see definition below) of the Executive; and
- (3) proposals for the recommendation to Council of any plan, strategy or budget that forms part of the Council's Budget and Policy Framework, and its timetable and arrangements for consultation, in accordance with the Council's Constitution, Part 4, Budget and Policy Framework Procedure Rules, paragraph 2. The policies which make up the Budget and Policy Framework can be found in Article 4, Part 2 of the Council's Constitution, viewable on the Council's website [www.southlakeland.gov.uk](http://www.southlakeland.gov.uk)

#### **Documentation**

Reports, as well as any background information, will be available for public inspection five working days before the date of the meeting at which the decision is going to be made. However, some of the reports may contain confidential information and, in that case, will not be available to the public.

When the Executive is going to consider a confidential report, at least 28 days' notice will be given of the intention to hold the meeting in private. A Notice to this effect will be published on the Council's website.

#### **Background Information**

If you wish to inspect background information, which will inform the decision-making process, contact the Lead Officer identified in the Notice as dealing with that matter. When the agenda for the meeting is published on the Council's website, normally at least 5 working days before the meeting, these documents will also be made available via the website. However, you will not be allowed to access any papers which contain exempt or confidential information.

#### **Representations (views you wish to make)**

If you wish to make a representation, either about one of the Key Decisions listed (where the meeting is to be held in private), or that an Executive meeting should be open to the public, you must write to the Lead Officer identified as dealing with that decision with your reasons why the meeting should not be held in private. This must be received at least five clear working days before the date of the meeting.

#### **Decision Notice**

A Decision Notice for each Key Decision, or other Executive decision, will be produced as soon as practicable after the decision has been taken. These Decision Notices will be available for inspection at South Lakeland House, Kendal and on the Council's website.

## **Urgent Decisions**

The Law and the Council's Constitution provide for urgent decisions to be made provided certain criteria are met and relevant Notices published accordingly. None of the decisions detailed in this Notice are deemed to be Urgent Decisions - unless expressly stated.

## **Key Decision**

This definition was adopted by Council on Thursday, 17 December 2015 and is as follows :-

"An executive decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and/or is likely to result in the Authority incurring expenditure or making savings above £100,000."

## **Private Meetings**

In regard to this Notice, private meetings are meetings of the Executive, or part of a meeting, during which the public are excluded as a result of confidential or exempt information being discussed. A reason will be given why it is felt that there is a need for the public to be excluded. If you wish to make a representation regarding the intention to hold the meeting in private, you must follow the procedure shown above under "Representations".

## **The District Council's Executive Members are:-**

Cllr Jonathan Brook – Leader and Promoting South Lakeland and Innovation Portfolio Holder

Cllr Andrew Jarvis – Deputy Leader and Finance and Assets Portfolio Holder

Cllr Robin Ashcroft – Economy, Culture and Leisure Portfolio Holder

Cllr Helen Chaffey – Housing Portfolio Holder

Cllr Eamonn Hennessey – Customer and Locality Services Portfolio Holder

Cllr Dyan Jones – Climate Action and Biodiversity Portfolio Holder

Cllr Suzie Pye – Health, Wellbeing and Poverty Alleviation Portfolio Holder

## **The District Council's Chief and Statutory Officers:-**

Lawrence Conway – Chief Executive

Simon Rowley – Director Customer and Commercial Services

Simon McVey – Director of Strategy, Innovation and Resources

Julia Krier – Legal, Governance and Democracy Senior Specialist (Deputy Monitoring Officer)

Helen Smith – Finance Lead Specialist (Section 151 Officer)

### **Key Decision - Local Government Reorganisation**

To consider matters regarding the progress of Local Government Reorganisation, to include one or more reports which will consider for example:-

- Approach to significant contracts
- Matters regarding the close down of SLDC

### **Proposed Decision Maker (Decision Date): Cabinet (Not before 08 Nov 2021) & Council (Not before 08 Nov 2021)**

Also considered by/to be considered by: Engagement will take place with Cabinet, Council and Members as appropriate as proposals develop.

*(If Key or Private, decision cannot be until after 31 August 2021)*

Date notice first published: 3 August 2021

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** Simon McVey, Director of Strategy, Innovation and Resources  
[s.mcvey@southlakeland.gov.uk](mailto:s.mcvey@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Strategy, Innovation and Resources

**Portfolio Holder:** Promoting South Lakeland and Innovation Portfolio Holder (Cllr Jonathan Brook)

### **Key Decision - Disposal of Council owned land in High Sparrowmire, Kendal**

Disposal of Council owned land to South Lakes Housing.

### **Proposed Decision Maker (Decision Date): Cabinet (Not before 08 Jan 2022)**

Also considered by/to be considered by: -

*(If Key or Private, decision cannot be until after 22 June 2020)*

Date notice first published: 25 May 2020

**Open/Exempt:** Part exempt

#### **Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** Paul Scullion, Asset and Commercial Services Manager  
[paul.scullion@southlakeland.gov.uk](mailto:paul.scullion@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Housing Portfolio Holder (Cllr Helen Chaffey), Finance and Assets Portfolio Holder (Cllr Andrew Jarvis)

### **Key Decision - Affordable Housing Grant for SLHA**

High Sparrowmire is a 100% affordable housing scheme being delivered by South Lakes Housing (SLH) that will provide 25 no. new build homes in Kendal. The development includes 10 no. social rent homes, 14 no. shared ownership homes and 1 no. self-build plot. Planning approval for the scheme was received in Summer 2020 (planning ref L/2018/0806), attached is the site plan and proposed drawings with further information.

One of SLH's core objectives is 'greening' and as part of this they want their new build developments to be as sustainable and as energy efficient as possible. This objective aligns with the current changes in Building Regulations of no gas boilers by 2025 / The Future Homes Standard and net zero by 2050. As such, they are looking to maximise the sustainability credentials of this scheme by:

- Building highly insulated, airtight homes
- Removing gas boilers and replacing them with air source heat pumps
- Providing solar panels and battery stores
- Delivering the homes to this higher sustainability standard is adding approximately £200,000 to

The projects build costs, and it's for this purpose that they are seeking SLDC grant funding. The funding will be put directly towards offsetting the additional costs that would be incurred through raising the sustainability standards of the project.

### **Proposed Decision Maker (Decision Date): Cabinet (Not before 13 Apr 2022)**

Also considered by/to be considered by: None

*(If Key or Private, decision cannot be until after 12 April 2022)*

Date notice first published: 15 March 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:** Affordable Housing Grant Criteria

**Lead Officer:** Bruce Johnson, Community Led Housing Officer

[Bruce.Johnson@southlakeland.gov.uk](mailto:Bruce.Johnson@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Housing Portfolio Holder (Cllr Helen Chaffey)

### **Key Decision - Community Led Housing Fund - Capacity Grant**

*Following the closure of the Abbey Care Home in Staveley by Cumbria County Council in late 2019. Work has been progressed by Staveley Community trust to create a proposal, which has been submitted to Cumbria County Council (site owners) with the aim of securing a Community Asset Transfer. Part of the vision is to support people better in their own homes, as well as to create a small development of independent living apartments.*

*Whilst the final decision regarding any transfer is awaited, SCT have applied for a capacity grant from the Community Led Housing Fund. If the transfer takes place and the Grant approved, it would permit SCT to engage consultancy support to co-ordinate other professional services to deliver a planning application.*

### **Proposed Decision Maker (Decision Date): Cabinet (Not before 29 Jun 2022)**

Also considered by/to be considered by: -

*(If Key or Private, decision cannot be until after 28 June 2022)*

Date notice first published: 31 May 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:** -

**Lead Officer:** Bruce Johnson, Community Led Housing Officer  
[Bruce.Johnson@southlakeland.gov.uk](mailto:Bruce.Johnson@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Housing Portfolio Holder (Cllr Helen Chaffey)

### **Key Decision - Award of contract for Revenues and Benefits Software**

The current contract for the Revenues and Benefits Software (following extension to the call off period) ends in 2024. It will therefore be necessary to undertake a full procurement exercise for the provision of software beyond 2024, which will be a lengthy and complex process. The current arrangements incorporate a joint contract with Eden DC. The intention is for a joint procurement to take place, and in light of LGR, it is possible that this will also include Barrow as the contract start date will be beyond vesting day.

Please note, Cabinet meeting date of 12/07/2022 may be amended to later within 2022 - 2023.

### **Proposed Decision Maker (Decision Date): Cabinet (Not before 29 Jun 2022)**

*(If Key or Private, decision cannot be until after 8 March 2022)*

Date notice first published: 8 February 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

Tender submission

**Lead Officer:** Vicky McDonald, Operational Lead Case Management  
[vicky.mcdonald@southlakeland.gov.uk](mailto:vicky.mcdonald@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

### **Key Decision - Lancaster Canal Towpath Trail - Funding**

Lancaster Canal Regeneration Partnership are drawing down approved funding for interventions along the route of the historic Lancaster Canal (within the South Lakeland boundary). These interventions will include signage, seating and surface improvements, as well as branding implementation and production of marketing assets. As part of the former SLDC Growth Bid process, £120k capital funding was set aside for the LCRP to draw down when plans had advanced to a delivery stage, in a bid to support the delivery of the Towpath Trail. As the scope of the original proposal has evolved, a new decision is needed to approve the updated interventions, which originally focused on only Kendal-Natland. The new proposal seeks interventions along the entire route of the towpath within the South Lakes boundary between Kendal and south of Burton-in-Kendal. Match funding will be sought from partners and external funders to maximise the outputs of this funding.

#### **Proposed Decision Maker (Decision Date): Cabinet (Not before 31 Aug 2022)**

Also considered by/to be considered by: -

*(If Key or Private, decision cannot be until after 30 August 2022)*

Date notice first published: 2 August 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:** -

**Lead Officer:** Ruth Leahy, Project Officer, Economic Development

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Leader of the Council (Cllr Jonathan Brook)

### **Key Decision - Recycling Bring Sites 2023**

The provision, maintenance and emptying of recycling bring sites.

#### **Proposed Decision Maker (Decision Date): Cabinet (Not before 01 Nov 2022)**

Also considered by/to be considered by: -

*(If Key or Private, decision cannot be until after 30 August 2022)*

Date notice first published: 2 August 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:** -

**Lead Officer:** Frankie Flannigan, Service Delivery Manager f.flannigan@southlakeland.gov.uk, Andrew Vickers, Delivery and Commercial Officer A.Vickers@southlakeland.gov.uk

**Chief/Statutory Officer:** Chief Executive

**Portfolio Holder:** Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

### **Key Decision - Coronation Hall and Ulverston Market**

To consider the arrangements for the running of the Coronation Hall and Ulverston Market.

#### **Proposed Decision Maker (Decision Date): Cabinet (01 Nov 2022)**

Also considered by/to be considered by: -

*(If Key or Private, decision cannot be until after 18 October 2022)*

Date notice first published: 20 September 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:** -

**Lead Officer:** Simon Rowley, Director of Customer and Commercial Services  
[s.rowley@southlakeland.gov.uk](mailto:s.rowley@southlakeland.gov.uk), Paul Scullion, Asset and Commercial Services Manager  
[paul.scullion@southlakeland.gov.uk](mailto:paul.scullion@southlakeland.gov.uk), Matthew Williams, Senior Economy and Culture Specialist  
[matthew.williams@southlakeland.gov.uk](mailto:matthew.williams@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft)

### **Key Decision - Grange-over-Sands Promenade and Lido Capital Works**

To update Cabinet with planned repair and refurbishment works to the Promenade and Lido in Grange-over-Sands including revised costings

#### **Proposed Decision Maker (Decision Date): Cabinet (01 Nov 2022) & Council (01 Nov 2022)**

Also considered by/to be considered by: -

*(If Key or Private, decision cannot be until after 18 October 2022)*

Date notice first published: 20 September 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

Full costings for scheme

**Lead Officer:** Ruth Leahy, Project Officer, Economic Development, Paul Scullion, Asset and Commercial Services Manager  
[paul.scullion@southlakeland.gov.uk](mailto:paul.scullion@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Leader of the Council (Cllr Jonathan Brook)

### **Key Decision - Enforcement of Environmental Crime**

To submit a report to enable enforcement for Environmental Crime.

#### **Proposed Decision Maker (Decision Date): Cabinet (01 Nov 2022)**

*(If Key or Private, decision cannot be until after 18 October 2022)*

Date notice first published: 20 September 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:** -

**Lead Officer:** Sue Warner, Locality Team Leader  
[s.warner@southlakeland.gov.uk](mailto:s.warner@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

**Key Decision - Procurement of Elections Management and Electoral Registration System for Westmorland and Furness Council**

Procurement of Elections Management and Electoral Registration System for Westmorland and Furness Council

**Proposed Decision Maker (Decision Date): Cabinet (09 Nov 2022)**

Also considered by/to be considered by: -

*(If Key or Private, decision cannot be until after 18 October 2022)*

Date notice first published: 20 September 2022

**Open/Exempt:** Part exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** Simon McVey, Director of Strategy, Innovation and Resources  
[s.mcvey@southlakeland.gov.uk](mailto:s.mcvey@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Strategy, Innovation and Resources

**Portfolio Holder:** Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

**Key Decision - Car Park Management Agreements (CPMAs) at Booths Kendal and Booths Kirkby Lonsdale**

The Council proposes to enter into two new CPMAs with Booths Supermarket in respect of existing car parks at Booths in Kendal and in Kirkby Lonsdale.

The terms of the new agreements will be based on the existing CPMAs with the aim to create two agreements with similar terms to run in tandem that will be easier to manage in order to create greater efficiency and transparency for both parties.

**Proposed Decision Maker (Decision Date): Cabinet (09 Nov 2022)**

*(If Key or Private, decision cannot be until after 18 October 2022)*

Date notice first published: 20 September 2022

**Open/Exempt:** Fully exempt

**Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available: -**

**Lead Officer:** Helen Loney, Estates Surveyor - Delivery and Commercial Services  
[helen.loney@southlakeland.gov.uk](mailto:helen.loney@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Finance and Assets Portfolio Holder (Cllr Andrew Jarvis), Finance and Resources Portfolio Holder



**Key Decision - Rural England Prosperity Fund investment plan addendum \*NEW\***

To receive approval for the Rural England Prosperity Fund submission to Government. This will be submitted as an addendum to the UK Shared Prosperity Fund investment plan submitted on August 1st 2022. The deadline for submission of the addendum is November 30th 2022.

The Rural Fund supports the aims of the government's Levelling Up White Paper and Future Farming Programme. It funds capital projects for small businesses and community infrastructure. This will help to improve productivity and strengthen the rural economy and rural communities.

The Rural Fund is integrated into the UKSPF which supports productivity and prosperity in places that need it most. It supports activities that specifically address the particular challenges rural areas face. It is complementary to funding used to support rural areas under the UKSPF.

To access our allocation of £1.1m we are asked in the addendum to set out measurable outcomes that reflect local needs and opportunities. These should inform the interventions that we wish to deliver.

**Proposed Decision Maker (Decision Date): Cabinet (09 Nov 2022)**

*(If Key or Private, decision cannot be until after 8 November 2022)*

Date notice first published: 11 October 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

<https://www.gov.uk/government/publications/uk-shared-prosperity-fund-prospectus/uk-shared-prosperity-fund-prospectus>

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1101590/Rural\\_England\\_Prosperty\\_Fund\\_interventions\\_objectives\\_outputs\\_and\\_outcomes\\_list.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1101590/Rural_England_Prosperty_Fund_interventions_objectives_outputs_and_outcomes_list.pdf)

**Lead Officer:** Sam Butcher, Case Management Officer (Customer and Commercial Services) [sam.butcher@southlakeland.gov.uk](mailto:sam.butcher@southlakeland.gov.uk), Matthew Williams, Senior Economy and Culture Specialist [matthew.williams@southlakeland.gov.uk](mailto:matthew.williams@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft)

### **Key Decision - Great Place Lakes and Dales \*NEW\***

Proposed continued investment in the Great Place Lakes and Dales programme that aims to use the cultural distinctiveness of the area to make it more appealing to younger people; to help attract and retain a new generation of creatives that will help drive forward the future economy and contribute to the resilience of its culture and communities, nurturing creativity and placemaking activity.

#### **Proposed Decision Maker (Decision Date): Cabinet (09 Nov 2022)**

*(If Key or Private, decision cannot be until after 8 November 2022)*

Date notice first published: 11 October 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:** -

**Lead Officer:** Imelda Winters-Lewis, Principal Culture, Arts and Events Officer  
[i.winterslewis@southlakeland.gov.uk](mailto:i.winterslewis@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Customer and Commercial Services

**Portfolio Holder:** Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft)

### **Key Decision - Enterprise Digital Platform Contract Extension**

Enter into the 5 year contract extension agreed as part of the original contract.

#### **Proposed Decision Maker (Decision Date): Delegated Executive Decisions (17 Nov 2022)**

Also considered by/to be considered by: -

*(If Key or Private, decision cannot be until after 18 October 2022)*

Date notice first published: 20 September 2022

**Open/Exempt:** Part exempt

#### **Reasons for Exemption:**

*Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

**Relevant reports/background papers which are/will be available:** -

**Lead Officer:** Ben Wright, Shared ICT Manager [b.wright@southlakeland.gov.uk](mailto:b.wright@southlakeland.gov.uk)

**Chief/Statutory Officer:** Director of Strategy, Innovation and Resources

**Portfolio Holder:** Leader of the Council (Cllr Jonathan Brook)

**Non-Key Budget and Policy Framework Decision - Bulky Waste Collection Contract  
\*NEW\***

Activate 5-year extension of existing contract to collect bulky waste.

**Proposed Decision Maker (Decision Date): Delegated Executive Decisions (17 Nov 2022)**

Also considered by/to be considered by: -

*(If Key or Private, decision cannot be until after 8 November 2022)*

Date notice first published: 11 October 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:** -

**Lead Officer:** Frankie Flannigan, Service Delivery Manager [f.flannigan@southlakeland.gov.uk](mailto:f.flannigan@southlakeland.gov.uk)

**Chief/Statutory Officer:** Section 151 Officer

**Portfolio Holder:** Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

**Key Decision - GSK Land Transfer, Ulverston**

To make arrangements to receive the land at GSK, Ulverston which is subject to a land donation to the Council to support future employment opportunities in line with the GSK Masterplan

**Proposed Decision Maker (Decision Date): Cabinet (07 Dec 2022)**

Also considered by/to be considered by: -

*(If Key or Private, decision cannot be until after 18 October 2022)*

Date notice first published: 20 September 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:**

GSK Masterplan

**Lead Officer:** Ruth Leahy, Project Officer, Economic Development, Matthew Williams, Senior Economy and Culture Specialist [matthew.williams@southlakeland.gov.uk](mailto:matthew.williams@southlakeland.gov.uk)

**Chief/Statutory Officer:** Chief Executive

**Portfolio Holder:** Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft)

**Non-Key Budget and Policy Framework Decision - Replacement of ten Resource Recovery (recycling) Vehicles \*NEW\***

Replacement of existing recycling collection vehicles

**Proposed Decision Maker (Decision Date): Council (14 Feb 2023)**

Also considered by/to be considered by: -

*(If Key or Private, decision cannot be until after 8 November 2022)*

Date notice first published: 11 October 2022

**Open/Exempt:** Open

**Relevant reports/background papers which are/will be available:** -

**Lead Officer:** Frankie Flannigan, Service Delivery Manager [f.flannigan@southlakeland.gov.uk](mailto:f.flannigan@southlakeland.gov.uk)

**Chief/Statutory Officer:** Section 151 Officer

**Portfolio Holder:** Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

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