

**SOUTH LAKELAND DISTRICT COUNCIL
NOTICE OF FORTHCOMING KEY DECISIONS, PRIVATE EXECUTIVE MEETINGS AND
BUDGET AND POLICY FRAMEWORK DECISIONS
AS PUBLISHED ON 8 NOVEMBER 2022**

The Council is required to give 28 days' notice when Key Decisions are to be made, and when an executive meeting is to be held in private. The Notice has been drafted to comply with that requirement. It is available for inspection on the Council's website as well as at South Lakeland House, Kendal and sets out the following:-

- (1) the matters which the Executive (also known as the Cabinet) believes fall within the definition of a Key Decision (see definition below) to be taken by the Executive or a Senior Officer of the Council;
- (2) details of any private meeting (see definition below) of the Executive; and
- (3) proposals for the recommendation to Council of any plan, strategy or budget that forms part of the Council's Budget and Policy Framework, and its timetable and arrangements for consultation, in accordance with the Council's Constitution, Part 4, Budget and Policy Framework Procedure Rules, paragraph 2. The policies which make up the Budget and Policy Framework can be found in Article 4, Part 2 of the Council's Constitution, viewable on the Council's website www.southlakeland.gov.uk

Documentation

Reports, as well as any background information, will be available for public inspection five working days before the date of the meeting at which the decision is going to be made. However, some of the reports may contain confidential information and, in that case, will not be available to the public.

When the Executive is going to consider a confidential report, at least 28 days' notice will be given of the intention to hold the meeting in private. A Notice to this effect will be published on the Council's website.

Background Information

If you wish to inspect background information, which will inform the decision-making process, contact the Lead Officer identified in the Notice as dealing with that matter. When the agenda for the meeting is published on the Council's website, normally at least 5 working days before the meeting, these documents will also be made available via the website. However, you will not be allowed to access any papers which contain exempt or confidential information.

Representations (views you wish to make)

If you wish to make a representation, either about one of the Key Decisions listed (where the meeting is to be held in private), or that an Executive meeting should be open to the public, you must write to the Lead Officer identified as dealing with that decision with your reasons why the meeting should not be held in private. This must be received at least five clear working days before the date of the meeting.

Decision Notice

A Decision Notice for each Key Decision, or other Executive decision, will be produced as soon as practicable after the decision has been taken. These Decision Notices will be available for inspection at South Lakeland House, Kendal and on the Council's website.

Urgent Decisions

The Law and the Council's Constitution provide for urgent decisions to be made provided certain criteria are met and relevant Notices published accordingly. None of the decisions detailed in this Notice are deemed to be Urgent Decisions - unless expressly stated.

Key Decision

This definition was adopted by Council on Thursday, 17 December 2015 and is as follows :-

"An executive decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and/or is likely to result in the Authority incurring expenditure or making savings above £100,000."

Private Meetings

In regard to this Notice, private meetings are meetings of the Executive, or part of a meeting, during which the public are excluded as a result of confidential or exempt information being discussed. A reason will be given why it is felt that there is a need for the public to be excluded. If you wish to make a representation regarding the intention to hold the meeting in private, you must follow the procedure shown above under "Representations".

The District Council's Executive Members are:-

Cllr Jonathan Brook – Leader and Promoting South Lakeland and Innovation Portfolio Holder

Cllr Andrew Jarvis – Deputy Leader and Finance and Assets Portfolio Holder

Cllr Robin Ashcroft – Economy, Culture and Leisure Portfolio Holder

Cllr Helen Chaffey – Housing Portfolio Holder

Cllr Eamonn Hennessey – Customer and Locality Services Portfolio Holder

Cllr Dyan Jones – Climate Action and Biodiversity Portfolio Holder

Cllr Suzie Pye – Health, Wellbeing and Poverty Alleviation Portfolio Holder

The District Council's Chief and Statutory Officers:-

Lawrence Conway – Chief Executive

Simon Rowley – Director Customer and Commercial Services

Simon McVey – Director of Strategy, Innovation and Resources

Julia Krier – Legal, Governance and Democracy Senior Specialist (Monitoring Officer)

Helen Smith – Finance Lead Specialist (Section 151 Officer)

Key Decision - Local Government Reorganisation

To consider matters regarding the progress of Local Government Reorganisation, to include one or more reports which will consider for example:-

- Approach to significant contracts
- Matters regarding the close down of SLDC

Proposed Decision Maker (Decision Date): Cabinet (Not before 08 Nov 2021) & Council (Not before 08 Nov 2021)

Also considered by/to be considered by: Engagement will take place with Cabinet, Council and Members as appropriate as proposals develop.

(If Key or Private, decision cannot be until after 31 August 2021)

Date notice first published: 3 August 2021

Open/Exempt: Open

Relevant reports/background papers which are/will be available: -

Lead Officer: Simon McVey, Director of Strategy, Innovation and Resources
s.mcvey@southlakeland.gov.uk

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Promoting South Lakeland and Innovation Portfolio Holder (Cllr Jonathan Brook)

Key Decision - Disposal of Council owned land in High Sparrowmire, Kendal

Disposal of Council owned land to South Lakes Housing.

Proposed Decision Maker (Decision Date): Cabinet (Not before 08 Jan 2022)

Also considered by/to be considered by: -

(If Key or Private, decision cannot be until after 22 June 2020)

Date notice first published: 25 May 2020

Open/Exempt: Part exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available: -

Lead Officer: Paul Scullion, Acting Operational Lead for Asset and Commercial Services
paul.scullion@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Housing Portfolio Holder (Cllr Helen Chaffey), Finance and Assets Portfolio Holder (Cllr Andrew Jarvis)

Key Decision - Affordable Housing Grant for SLHA

High Sparrowmire is a 100% affordable housing scheme being delivered by South Lakes Housing (SLH) that will provide 25 no. new build homes in Kendal. The development includes 10 no. social rent homes, 14 no. shared ownership homes and 1 no. self-build plot. Planning approval for the scheme was received in Summer 2020 (planning ref L/2018/0806), attached is the site plan and proposed drawings with further information.

One of SLH's core objectives is 'greening' and as part of this they want their new build developments to be as sustainable and as energy efficient as possible. This objective aligns with the current changes in Building Regulations of no gas boilers by 2025 / The Future Homes Standard and net zero by 2050. As such, they are looking to maximise the sustainability credentials of this scheme by:

- Building highly insulated, airtight homes
- Removing gas boilers and replacing them with air source heat pumps
- Providing solar panels and battery stores
- Delivering the homes to this higher sustainability standard is adding approximately £200,000 to

The projects build costs, and it's for this purpose that they are seeking SLDC grant funding. The funding will be put directly towards offsetting the additional costs that would be incurred through raising the sustainability standards of the project.

Proposed Decision Maker (Decision Date): Cabinet (Not before 13 Apr 2022)

Also considered by/to be considered by: None

(If Key or Private, decision cannot be until after 12 April 2022)

Date notice first published: 15 March 2022

Open/Exempt: Open

Relevant reports/background papers which are/will be available: Affordable Housing Grant Criteria

Lead Officer: Bruce Johnson, Community Led Housing Officer
Bruce.Johnson@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Housing Portfolio Holder (Cllr Helen Chaffey)

Key Decision - Award of contract for Revenues and Benefits Software

The current contract for the Revenues and Benefits Software (following extension to the call off period) ends in 2024. It will therefore be necessary to undertake a full procurement exercise for the provision of software beyond 2024, which will be a lengthy and complex process. The current arrangements incorporate a joint contract with Eden DC. The intention is for a joint procurement to take place, and in light of LGR, it is possible that this will also include Barrow as the contract start date will be beyond vesting day.

Please note, Cabinet meeting date of 12/07/2022 may be amended to later within 2022 - 2023.

Proposed Decision Maker (Decision Date): Cabinet (Not before 29 Jun 2022)

(If Key or Private, decision cannot be until after 8 March 2022)

Date notice first published: 8 February 2022

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

Tender submission

Lead Officer: Vicky McDonald, Operational Lead Case Management
vicky.mcdonald@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

Key Decision - Recycling Bring Sites 2023

The provision, maintenance and emptying of recycling bring sites.

Proposed Decision Maker (Decision Date): Cabinet (Not before 01 Nov 2022)

Also considered by/to be considered by: -

(If Key or Private, decision cannot be until after 30 August 2022)

Date notice first published: 2 August 2022

Open/Exempt: Open

Relevant reports/background papers which are/will be available: -

Lead Officer: Frankie Flannigan, Service Delivery Manager f.flannigan@southlakeland.gov.uk,
Andrew Vickers, Delivery and Commercial Officer A.Vickers@southlakeland.gov.uk

Chief/Statutory Officer: Chief Executive

Portfolio Holder: Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

Key Decision - Coronation Hall and Ulverston Market

To consider the arrangements for the running of the Coronation Hall and Ulverston Market.

Proposed Decision Maker (Decision Date): Cabinet (Not before 01 Nov 2022)

Also considered by/to be considered by: -

(If Key or Private, decision cannot be until after 18 October 2022)

Date notice first published: 20 September 2022

Open/Exempt: Open

Relevant reports/background papers which are/will be available: -

Lead Officer: Simon Rowley, Director of Customer and Commercial Services
s.rowley@southlakeland.gov.uk, Paul Scullion, Acting Operational Lead for Asset and
Commercial Services paul.scullion@southlakeland.gov.uk, Matthew Williams, Senior Economy
and Culture Specialist matthew.williams@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft)

Key Decision - Enforcement of Environmental Crime

To submit a report to enable enforcement for Environmental Crime.

Proposed Decision Maker (Decision Date): Cabinet (Not before 01 Nov 2022)

(If Key or Private, decision cannot be until after 18 October 2022)

Date notice first published: 20 September 2022

Open/Exempt: Open

Relevant reports/background papers which are/will be available: -

Lead Officer: Sue Warner, Locality Team Leader s.warner@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

Key Decision - Procurement of Elections Management and Electoral Registration System for Westmorland and Furness Council

Procurement of Elections Management and Electoral Registration System for Westmorland and Furness Council

Proposed Decision Maker (Decision Date): Cabinet (Not before 09 Nov 2022)

Also considered by/to be considered by: -

(If Key or Private, decision cannot be until after 18 October 2022)

Date notice first published: 20 September 2022

Open/Exempt: Part exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available: -

Lead Officer: Simon McVey, Director of Strategy, Innovation and Resources
s.mcvey@southlakeland.gov.uk

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

Key Decision - Car Park Management Agreements (CPMAs) at Booths Kendal and Booths Kirkby Lonsdale

The Council proposes to enter into two new CPMAs with Booths Supermarket in respect of existing car parks at Booths in Kendal and in Kirkby Lonsdale.

The terms of the new agreements will be based on the existing CPMAs with the aim to create two agreements with similar terms to run in tandem that will be easier to manage in order to create greater efficiency and transparency for both parties.

Proposed Decision Maker (Decision Date): Cabinet (Not before 09 Nov 2022)

(If Key or Private, decision cannot be until after 18 October 2022)

Date notice first published: 20 September 2022

Open/Exempt: Fully exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available: -

Lead Officer: Helen Loney, Estates Surveyor - Delivery and Commercial Services
helen.loney@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Finance and Assets Portfolio Holder (Cllr Andrew Jarvis), Finance and Resources Portfolio Holder

Key Decision - Great Place Lakes and Dales

Proposed continued investment in the Great Place Lakes and Dales programme that aims to use the cultural distinctiveness of the area to make it more appealing to younger people; to help attract and retain a new generation of creatives that will help drive forward the future economy and contribute to the resilience of its culture and communities, nurturing creativity and placemaking activity.

Proposed Decision Maker (Decision Date): Cabinet (Not before 09 Nov 2022)

(If Key or Private, decision cannot be until after 8 November 2022)

Date notice first published: 11 October 2022

Open/Exempt: Open

Relevant reports/background papers which are/will be available: -

Lead Officer: Imelda Winters-Lewis, Principal Culture, Arts and Events Officer
i.winterslewis@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft)

Key Decision - Enterprise Digital Platform Contract Extension

Enter into the 5 year contract extension agreed as part of the original contract.

Proposed Decision Maker (Decision Date): Delegated Executive Decisions (Not before 17 Nov 2022)

Also considered by/to be considered by: -

(If Key or Private, decision cannot be until after 18 October 2022)

Date notice first published: 20 September 2022

Open/Exempt: Part exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available: -

Lead Officer: Ben Wright, Shared ICT Manager b.wright@southlakeland.gov.uk

Chief/Statutory Officer: Director of Strategy, Innovation and Resources

Portfolio Holder: Leader of the Council (Cllr Jonathan Brook)

Non-Key Budget and Policy Framework Decision - Bulky Waste Collection Contract

Activate 5-year extension of existing contract to collect bulky waste.

Proposed Decision Maker (Decision Date): Delegated Executive Decisions (17 Nov 2022)

Also considered by/to be considered by: -

(If Key or Private, decision cannot be until after 8 November 2022)

Date notice first published: 11 October 2022

Open/Exempt: Open

Relevant reports/background papers which are/will be available: -

Lead Officer: Frankie Flannigan, Service Delivery Manager f.flannigan@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

Key Decision - GSK Land Transfer, Ulverston

To make arrangements to receive the land at GSK, Ulverston which is subject to a land donation to the Council to support future employment opportunities in line with the GSK Masterplan

Proposed Decision Maker (Decision Date): Cabinet (07 Dec 2022)

Also considered by/to be considered by: -

(If Key or Private, decision cannot be until after 18 October 2022)

Date notice first published: 20 September 2022

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

GSK Masterplan

Lead Officer: Ruth Leahy, Project Officer, Economic Development, Matthew Williams, Senior Economy and Culture Specialist matthew.williams@southlakeland.gov.uk

Chief/Statutory Officer: Chief Executive

Portfolio Holder: Economy, Culture and Leisure Portfolio Holder (Cllr Robin Ashcroft)

Non-Key Budget and Policy Framework Decision - Procurement Schedule Update 2022/23 *NEW*

To update the procurement schedule for 2022/23 setting out the Council's plans for procurement exercises including the decision route for each procurement

Proposed Decision Maker (Decision Date): Council (20 Dec 2022)

(If Key or Private, decision cannot be until after 5 January 2023)

Date notice first published: 8 December 2022

Open/Exempt: Open

Relevant reports/background papers which are/will be available:

Procurement Schedule 2022/23 approved 22 February 2022

Lead Officer: Helen Smith, Finance Lead Specialist (Section 151 Officer)
h.smith@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Finance and Assets Portfolio Holder (Cllr Andrew Jarvis)

Non-Key Budget and Policy Framework Decision - Replacement of ten Resource Recovery (recycling) Vehicles

Replacement of existing recycling collection vehicles

Proposed Decision Maker (Decision Date): Council (14 Feb 2023)

Also considered by/to be considered by: -

(If Key or Private, decision cannot be until after 8 November 2022)

Date notice first published: 11 October 2022

Open/Exempt: Open

Relevant reports/background papers which are/will be available: -

Lead Officer: Frankie Flannigan, Service Delivery Manager f.flannigan@southlakeland.gov.uk

Chief/Statutory Officer: Section 151 Officer

Portfolio Holder: Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)

Key Decision - Award of Stray Dog Collection and Kennelling Contract *NEW*

The current contract for the provision of stray dog collection and kennelling ends on the 31 March 2023. It will therefore be necessary to undertake a full procurement exercise for the provision of this statutory service beyond 1 April 2023.

Proposed Decision Maker (Decision Date): Delegated Executive Decisions (26 Jan 2023)

(If Key or Private, decision cannot be until after 6 December 2022)

Date notice first published: 8 November 2022

Open/Exempt: Fully exempt

Reasons for Exemption:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Relevant reports/background papers which are/will be available:

Tender submission

Lead Officer: Elaine Hall, Customer Services Team Leader e.hall@southlakeland.gov.uk

Chief/Statutory Officer: Director of Customer and Commercial Services

Portfolio Holder: Customer and Locality Services Portfolio Holder (Cllr Eamonn Hennessy)