

We need the following information from you to complete the agreement:


1. Your organisation's legal name and address

(As it will appear in the agreement)

Hawkshead Parish Council, C/o Hawkshead Field House, Hawkshead, Ambleside, Cumbria, LA22 0QE

2. The name(s) of who will sign the agreement on behalf of your organisation

(Please include their position title within your organisation)

, *Chair, Hawkshead Parish Council*

3. Project title:

(Maximum 10 words)

Hawkshead Square Improvement Scheme – North Square phase 1

4. Project description

(This needs to be clear to somebody with no background knowledge of the project. Please include:

- the aim of the project
- What exactly the LIP grant funding will be used for
- who & what geographic area it is to benefit

Hawkshead Square Improvement Scheme, main objective to enhance Hawkshead, a picturesque village with rich history including connections with Wordsworth and Beatrix Potter. A survey was undertaken and it was highlighted that it was critical to the competitiveness and attractiveness of the area. Investment in public realm will enhance the area image, attracting visitors, encouraging investment and increase land and property values.

Areas of issue identified in a survey in Hawkshead are:

- *Poor sense of arrival from B5285 to Main Street (north) and from Main Street (south).*
- *Wide junctions to the north and south encourage through traffic.*
- *Uneven and poorly maintained footways*
- *Resurfacing of pavement/cobbles does not fit in with village theme*
- *Chaotic parking in the vicinity of the Coop due to very limited space, heavy use and no in/out route.*
- *Safety for both locals and visitors where footpaths are not available.*

To get the project started and with the funds that there are available (along with the Lips funding). The plan for the North Squares have been put together, the aim is to narrow the entrance to the village from the B5285 onto Main Street with clear signage that the road is not a through road and access only. To put traffic calming measures in, in an attractive in-keeping manner. To make the area safe for locals and visitors is one of the objectives for this area. (Plans attached)

The Lips funding will be used towards all expenses that occur - pay a project manager, contractors and for the materials for this work.

The benefit of this work will be to the local residents and community with less vehicles accessing the area. Benefit to the local businesses who will have more public being able to access the area safely.

5. Timescale, including key dates/milestones:

(Clearly explain what needs to be done, by whom and when)

Planning Application to LDNPA

We have already in contact with R G Parkins who are ready to instigate this project but we are waiting to check that the money is secure before putting more money into this scheme. They will put a tender package together for the sub committee from the Parish Council to agree.

From putting the Tender package out – 4 weeks for return

2 weeks then allowed for analysis of the tenders and a decision to be made.

We have been given an estimate that a contractor would be onsite for approximately 6 weeks.

Contractor availability will be our only hold up at this stage but we would hope to have the project completed within 6 months from the start.

PLEASE SEE COSTINGS BELOW WHICH WILL HAVE AN IMPACT ON TIMINGS.

6. Project outcomes:

(What will the project deliver and how will we measure this? This will be important for your grant evaluation)

A smart, inviting entrance to Hawkshead village will hopefully lead to encouragement for funding to be able to continue and progress this work all the way to the south end.

A project team has been put together with 2 Parish Councillors, 2 local businesses and a local resident to Hawkshead. Their local knowledge, feedback will be and has been essential in the continuation of this project.

7. Feedback:

(Will you be seeking feedback to evaluate your project? If yes, who will you ask and how will you seek it?)

As per project outcomes feedback via people who live and work there will be paramount their feedback will also come through the tourism levels accessing the area.

Please also provide full revised costings for the project and where match funding is coming from.

Costings for the project Management are as follows:

Preparation of the Tender Package £1500 +VAT

Pre-Construction Information Documentation £700 +VAT

Tender Analysis £400 + VAT

Contract Admin £750 +VAT

CDM 2015 Principal Designer role £2500 +VAT

TOTAL FOR THE ABOVE £5,850

In the 19/20 financial year £240 was spent on Spatial Date producing some scaled plans

In 20/21 current financial year £1020.00 spent with RG Parkins with a site visit and more detailed plans put in place.

Current earmarked funds in the bank for the project £20,266.66

Until the tender process has been completed we will not have figures for the contractors work. This is becoming a vicious cycle, the committee doesn't want to commit to the above funds being spent without the confirmation that the funds will be released for the next stage.